



Gas Industry Standards Board

1100 Louisiana, Suite 4925, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: gisb@aol.com

Home Page: www.gisb.org

TO: GISB Order No. 637 Participants
FROM: Shelley Corman, co-chair
Cynthia Corcoran, co-chair
Rae McQuade, Executive Director
RE: Final Minutes for the Ad Hoc Group for FERC Order No. 637 – April 14, 2000
DATE: April 25, 2000

GAS INDUSTRY STANDARDS BOARD
ORDER No. 637 GISB ACTION SUBCOMMITTEE
Florida Power & Light Company, 700 Universe Boulevard, Juno Beach, Florida 33408
Friday, April 14, 2000 – 9:00 a.m. to 2:00 p.m.

FINAL MINUTES

I. Welcome

Ms. Corcoran welcomed the subcommittee participants. Mr. Buccigross and Ms. Corcoran reviewed the charge of this subcommittee – to prepare a report for the Executive Committee (EC) consideration identifying the GISB activities required as a result of FERC Order No. 637, the assignment of those activities to the appropriate subcommittees and the relative priorities of those assignments. Ms. Corcoran noted that a supplemental order was issued this week staggering compliance filing dates. Ms. Corcoran reviewed the antitrust guidelines. Ms. Corcoran and Ms. Corman were adopted unanimously as the chairs for this subcommittee.

II. Review of FERC Order No. 637 for GISB Action Items -- Procedures

Mr. Lander offered that as each potential action items from the order was identified, it should fall into one of three classes:

- No change is required, so no action is required of GISB. This could mean that as implemented, it is considered exceeding the standard or it could mean that GISB has already addressed the action item.
- Change is required. The change is required either through development of a new standard or modification of existing interpretations or standards.
- Change is required. The change is required to resolve an inconsistency between existing GISB standards and the action item specified in the order.

There was general discussion on the FERC order and the capacity release timeline. Some participants noted that it may be preferable to address those items on the capacity release timeline after the compliance filings are completed – in order to avoid the possibility of re-work. There was not general agreement that the timeline items should be postponed. Discussion on the rehearing schedule was discussed. The FERC meets three times before June 1 and the rehearing would be scheduled for one of those three meetings.

The process for proceeding was then discussed with the following supported:

- It was determined to focus on standards and standards development. It was



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determined not to resolve identified action items by means of GISB interpretations.

- Develop a framework of standards to work for the industry, not individual companies.
- Follow the same development process as used to develop intraday nominations standards. There is no need for individual requests being prepared for each action item. The recommendations would be prepared using the existing forms and following the typical industry comment followed by EC vote process.
- The subcommittee will prepare a report on which actions are needed and how to address them. A conference call will be scheduled for the EC to consider and adopt the recommended work plan contained within the report.
- For this meeting, the subcommittee will review each item on the work paper, determine if any GISB actions are required, determine which approach should be used and to which group it should be assigned. If other items are to be added, the participants during the discussion will identify them.
- For additional items to be added to the report, the subcommittee will keep the list open until the report is sent to the EC. After the report has been submitted, any additional action items would be submitted on requests to the GISB office and follow the normal triage process.
- If there are fundamental changes on rehearing, the group may need to reconvene; otherwise it is expected that it would disband.

III. Review of FERC Order No. 637 for GISB Action Items

For **Capacity Release** related items:

- Review timelines for modifications including accommodation of intraday or partial day capacity releases (Affects GISB Standard No. 5.3.2 and related interpretations)
 - Send to Business Practices Subcommittee (BPS).
- Review elimination of the restrictions on partial day recalls (Affects GISB Standard Nos. 5.3.6, 5.3.7)
 - Send to BPS.
- Review the practice of using master agreements for capacity release transactions
 - This was raised in the request for rehearing and a determination will not be made on whether it is assigned or its assignment until after the rehearing on this issue.
- Change data sets to accommodate rates in excess of TSP's max rate. (Affects GISB Standard Nos. 5.4.1, 5.4.2, 5.4.7, 5.4.8, 5.4.9)
 - Send to BPS.

For **Imbalance Netting & Trading** action items:

- These items are cited beginning on page 151 of the order. The Expedited Data Development (EDD) Subcommittee is currently working on these items and has sent some of the preliminary data sets to the Technical Subcommittee. It was noted that the web site development is critical.



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- Send to EDD Subcommittee – already underway.

For **Balancing Services** (e.g. Parking & Loaning):

- Prepare a list of imbalance related code values.
 - Send to Information Requirements Subcommittee (IR).
- Anticipate that individual parties will make requests to GISB. Transportation Service Providers (TSPs) will follow GISB Standard No. 4.3.52 in the interim.
- Accommodate 3rd party balancing services interaction with TSPs. (Some believe that it may be related to the implementation of title transfer tracking activities.)
 - Send to BPS.

Transactional Reporting with respect to the firm and interruptible transactional reporting:

- Review award data set codes and structure for firm and interruptible transportation (FT and IT) reporting (Affects GISB Standard No. 5.4.3)
 - Send to BPS.
- Accommodate visual display web pages for FT and IT reporting.
 - Send to BPS.
- Review and establish a timeline for posting.
 - This was raised in the request for rehearing and a determination will not be made on whether it is assigned or its assignment until after the rehearing on this issue.

For **Data & Visual Display** of new data elements or changes to data elements that are appropriate to address Order No. 637 issues:

- Accommodate D-U-N-S® Number and name in Internet postings and downloadable files.
 - Send for simultaneous processing:
 - to IR to add the field for the name in the Internet postings and downloadable files, and
 - to Common Codes for the determination of what goes into the data element – either D&B name or TSP name.
- Inventory usage or accommodation of agents in existing data sets.
 - Send to IR
- Review the method for collecting information on the releasing shipper's relationship to the acquiring shipper.
 - Send to BPS.
- Accommodate identification of affiliate relationship between TSP and the holder of capacity.



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- No GISB action needed.

For **Organizational Postings** content and placement of postings within the Informational Postings section of web sites:

- Place an item in the navigation portion of the informational postings web site (it may be appropriate to place it in the affiliate information).
 - Send to the Electronic Delivery Mechanism (EDM) Subcommittee.
- Accommodate content of the organizational postings.
 - No GISB action on the content is needed.

For **Operationally Available Capacity**:

- Review the EC adopted standards resulting from request no. R99033 to identify inconsistencies with FERC Order No. 637.
 - Send to BPS.
- Document the extent to which existing informational posting requirements address planned and actual service outages.
 - Send to EDM Subcommittee.
- Accommodate increased frequency of posting for operationally available capacity.
 - This issue was raised in a rehearing request to expand the requirement for posting from the timely nomination cycle to other nominations cycles. As this was raised in the request for rehearing, a determination will not be made on whether it is assigned or its assignment until after the rehearing on this issue.

For **Index of Customers** new FERC formats:

- Correctly reflect the FERC order reference and section number (GISB Standard No. 4.3.16) and data element ordering (GISB Standard No. 4.3.35).
 - Send to BPS with work to begin once the FERC issues the revised report format.

For **Operational Flow Orders**:

- Accommodate reporting of the reasons for and the severity of outages. To accommodate the reporting, there are two issues: (1) where the OFO reporting is placed on the web site and (2) whether the report is standardized for reasons of outage and severity or whether the report is textual (i.e. through the existing informational postings).
 - Send to BPS.

IV. Next Steps

Ms. Corcoran and Ms. Corman will prepare a draft report based on the information from



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this meeting. The draft report will be reviewed at the next meeting along with specifications for priorities for each of the action items including priorities within the assigned subcommittees. All action items will receive higher priority than other subcommittee planned actions not related to Order No. 637. Subcommittees working on Order No. 637 items will receive higher priority on the GISB calendar for meeting times than other subcommittees. Some of the subcommittees working on Order No. 637 may require more meetings per month than normally scheduled until Order No. 637 items are completed.

Ms. Corcoran and Ms. Corman will work with Ms. McQuade to schedule the next meeting.

The meeting adjourned at 2:10 p.m. eastern.



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V. Attendees

Name	Member? ¹	Voting? ²	In Person ³	Company
SERVICES SEGMENT:				
Carl Caldwell	✓	✓	✓	CGI
Cynthia Corcoran	✓	✓	✓	Corcoran Law
Mark Scheel	✓	✓		Dynegy
Jim Buccigross	✓	✓	✓	Group 8760
Randy Young	✓	✓		Koch Midstream Services
Leigh Spangler	✓	✓	✓	Latitude Technologies
Keith Sappenfield	✓	✓	✓	Reliant Energy
Greg Lander	✓	✓		Skipping Stone
PIPELINE SEGMENT:				
Joe Bianchi	✓	✓	✓	ANR Pipeline
Stephanie LeCureaux	✓	✗		ANR Pipeline
Kim Van Pelt	✓	✓		CMS – Trunkline
Bill Grygar	✓	✓	✓	CMS Panhandle Eastern
Iris King	✓	✓	✓	CNG Transmission
Clancy Aschbrenner	✓	✗		Colorado Interstate Gas
William Griffith	✓	✓	✓	Colorado Interstate Gas
Marcy McCain	✓	✓		Duke Energy – Algonquin
Tom Hall	✓	✗		Duke Energy – Texas Eastern
Richard Kruse	✓	✓		Duke Energy – Texas Eastern
Pearl Muller	✓	✓	✓	El Paso Natural Gas
Shelley Corman	✓	✓		Enron – Florida Gas Transmission
Theresa Hess	✓	✓	✓	Enron – Transwestern
Sandra Barnett	✓	✓		Koch Gateway
Karen Gossett	✓	✗		Koch Gateway
Paul Love	✓	✓	✓	NGPL
Prince McDougal	✓	✓		Southern Natural Gas
Denise Breeden	✓	✗		Tennessee Gas Pipeline
Mark Gracey	✓	✓		Tennessee Gas Pipeline
Kurt Link	✓	✓	✓	WBI Holdings
Richard Hamilton	✓	✗		Williams Gas Pipeline
Jim Keisler	✓	✗	✓	Williams Gas Pipeline
Dale Davis	✓	✓	✓	Williams Gas Pipeline

¹ GISB membership for 2000 – membership is not a requirement to participate in this or any GISB meeting. Membership is not a requirement for voting in this subcommittee.

² Only one representative per company can vote at a meeting.

³ If the "In Person" column is blank, the attendee participated via conference call.



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Name	Member?¹	Voting?²	In Person³	Company
LDCs:				
Mike Shahan	✓	✓		Dominion Resources – Peoples Natural Gas
Mike Novak	✓	✓	✓	National Fuel Gas Distribution
END USERS:				
Kelly A. Daly	✓	✓	✓	Arizona Public Service Company
Tina Patton	✓	✓	✓	Boeing
Veronica Jones	✓	✓	✓	Defense Energy Support Center
Dona Gussow	✓	✓	✓	Florida Power and Light
Diane McVicker	✓	✓	✓	Salt River Project
Joel Greene	✓	✗	✓	Salt River Project
PRODUCERS:				
Richard Smith	✓	✓	✓	ExxonMobil Gas Marketing
Scott Brown	✓	✓	✓	Marathon Oil
Joyce Phillips	✓	✓	✓	PanCanadian Petroleum
GISB OFFICE:				
JoAnn Garcia	✗	✗	✓	GISB Office
Veronica Thomason	✗	✗	✓	GISB Office
Rae McQuade	✓	✗	✓	GISB Office