



Gas Industry Standards Board

1100 Louisiana, Suite 4925, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: gisb@aol.com

Home Page: www.gisb.org

TO: GISB Executive Committee Members & Alternates, Posting for Interested Industry Participants

CC: Cynthia Corcoran, Shelley Corman

FROM: Rae McQuade, Executive Director

RE: Draft Agenda for Executive Committee Meeting - April 13, 2000
Draft Agenda for the Ad Hoc Group for FERC Order No. 637 - April 14, 2000

DATE: March 21, 2000

GAS INDUSTRY STANDARDS BOARD EXECUTIVE COMMITTEE MEETING
Florida Power & Light Company, 700 Universe Boulevard, Juno Beach, Florida 33408
Thursday, April 13, 2000 - 9:00 a.m. to 5:00 p.m.

DRAFT AGENDA

The Executive Committee (EC) will meet in Florida on April 13, 2000 from 9:00 a.m. to 5:00 p.m. April 14 meeting date is set aside for the members of the EC and others who are interested to meet on FERC Order No. 637. The EC meeting is hosted graciously by Florida Power & Light Company, arranged by Ms. Dona Gussow. Below are the meeting arrangements:

WHERE: Florida Power & Light Company
700 Universe Boulevard
Juno Beach, Florida 33408

ROOM:

WHEN: Thursday, April 13, 2000
9:00 a.m. to 5:00 p.m.

A printed copy of the materials for the meeting will be provided shortly to EC members or their alternates for this meeting and presenters. The materials will be posted on the GISB Home Page in the "Executive Committee" area for attendees to download. To order a printed copy of the materials, please notify the GISB office. The cost of the printed materials is \$35.00.

Please notify the GISB office by Monday, April 10 of your intent to attend so that appropriate meeting arrangements can be made. As always, the chair reserves the right to extend the time of the meeting to ensure that agenda items are addressed. The times indicated on the agenda will be followed to ensure that agenda items are allotted appropriate time slots. Should an agenda item conclude earlier than its stated time slot, the remaining time can be allotted to other agenda items at the discretion of the chair.

For those EC members and attendees making travel arrangements, the list of nearby hotels is posted on the GISB home page, and is attached to the draft agenda. I look forward to seeing you at the meeting. Please feel free to call the GISB office should you have any questions or comments.

Best Regards,

Rae McQuade



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Florida Power & Light Company, 700 Universe Boulevard, Juno Beach, Florida 33408
Thursday, April 13, 2000 - 9:00 a.m. to 5:00 p.m.

DRAFT AGENDA

- | | | |
|------------|----|---|
| 9:00 a.m. | 1. | Welcome <ul style="list-style-type: none">• Antitrust Guidelines• Welcome to members and attendees• Adoption of Agenda• Adoption of Draft Minutes of February 10, 2000 |
| 9:30 a.m. | 2. | Discussion and Vote on New Requests <ul style="list-style-type: none">• Scope Determination and Triage Recommendation for New Requests |
| 10:00 a.m. | 3. | Discussion and Vote on Recommendations for Proposed Standards <ul style="list-style-type: none">• C99002• R97046• R98042• R98055• R98089• R99038• R99046• R99047• R99049• R99051 |
| Noon | | Lunch |
| 1:00 p.m. | 4. | Board Actions <ul style="list-style-type: none">• Ad Hoc Group Creation to Identify Order No. 637 GISB Action Items and Develop Plan• Board Resolutions on Retail Marketing |
| 2:00 p.m. | 5. | Special Reports: <ul style="list-style-type: none">• Update on EDM AS2 Efforts• Update on XML Subcommittee Efforts• Update on Expedited Data Development Subcommittee Efforts |
| 3:00 p.m. | 6. | Update on 2000 Annual Plan & Subcommittee Reports |
| 4:00 p.m. | | Other Business |
| 5:00 p.m. | | Adjourn |



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**ORDER No. 637 RECOMMENDED GISB ACTIONS & TIMETABLE AD HOC MEETING
Florida Power & Light Company, 700 Universe Boulevard, Juno Beach, Florida 33408
Friday, April 14, 2000 - 9:00 a.m. to 2:00 p.m.**

An ad hoc group is meeting on April 14 following the EC meeting from 9:00 a.m. to 2:00 p.m. to identify GISB action items from FERC Order No. 637, recommend dispositions for each of those actions items, and recommend relative priorities and time tables. During the meeting it will also be discussed if GISB can meet the timetables described by the order, and if so, what actions would need be taken. A conference calling number will be set up prior to the meeting. The number can be requested from the GISB office. This meeting is hosted graciously by Florida Power & Light Company, arranged by Ms. Dona Gussow. Below are the meeting arrangements:

WHERE: Florida Power & Light Company
700 Universe Boulevard
Juno Beach, Florida 33408

WHEN: Friday, April 14, 2000
9:00 a.m. to 2:00 p.m.

Materials will be emailed to interested parties, and posted on the GISB Home Page with other EC materials for the EC meeting held on April 13. The draft agenda follows:

- 9:00 a.m.
1. Welcome
 - Antitrust Guidelines
 - Welcome to members and attendees
 - Adoption of Cynthia Corcoran and Shelley Corman as co-chairs of this ad hoc group
 2. Review of FERC Order No. 637 for GISB Action Items
 3. Recommendation of where each action item should reside with any instructions, time-table for completion to meet FERC deadlines, and GISB recommended timetable
 4. Draft of report to the Executive Committee for approval, including drafts of action items recommended to be assigned to each of the subcommittees
 5. Next steps
- 2:00 p.m. Adjourn



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GAS INDUSTRY STANDARDS BOARD EXECUTIVE COMMITTEE MEETING
Florida Power & Light Company, 700 Universe Boulevard, Juno Beach, Florida 33408
Thursday, April 13, 2000 - 9:00 a.m. to 5:00 p.m.

MEETING ARRANGEMENTS

The details for the GISB meetings scheduled for April 13-14, 2000 are as follows:

LOCATION: Florida Power & Light Company
700 Universe Boulevard
Juno Beach, Florida 33408

The Florida Power & Light (FP&L) offices are in North Palm Beach County. Participants are advised to fly in and out of Palm Beach International (PBI) as the hotels recommended below are 15 - 20 miles north of the airport and within a few miles of FP&L. Parking at FP&L can sometimes be tight in the employee lots and parking in the visitors' lot may not be sufficient either, therefore requiring a bit of a walk from the overflow parking lots. It is suggested that participants share rides from the hotel where possible or hire a taxi or local driving service.

SECURITY: **Access to the FP&L facilities requires security check-in and badges. FP&L must have an advance list of attendees to the meetings. Participants will not gain access to the FP&L building unless they are on the attendee list.** FP&L requires the name and company affiliation of each visitor. Therefore, please contact the GISB office at 713-356-0060 or gisb@aol.com by Wednesday, April 5 if you are attending the meeting.

NEARBY HOTELS: EMBASSY SUITES - (10 minutes driving distance from meeting)
4350 PGA Boulevard, Palm Beach Gardens, FL
561-691-3167

DAYS INN OCEAN FRONT RESORT - (10-15 minutes driving distance)
2700 N. Ocean Drive, Singer Island, FL 33404
561-848-8661

HOLIDAY INN SUNSPREE RESORT - (10-15 minutes driving distance)
(ocean front)
3700 N. Ocean Drive, Singer Island, FL 33404
561-848-3888

HAMPTON INN - (5 minutes driving distance)
13801 U.S. Highway One, Juno Beach, FL 33408
561-626-9090

DOUBLETREE HOTEL - (10-15 minutes driving distance)
4431 PGA Blvd., Palm Beach Gardens, FL 33410
561-622-2260