

## Comments on FTTF Minimum Guidelines Recommendations

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NGPL requests that GISB version 1.5 include a **PDF reader** (such as Adobe Acrobat Reader) in the list of plug-ins noted on page 104 of the **GISB EDM Manual 1.4 (Appendix C Minimum (11/15/1999) Technical Characteristics and Guidelines for the Customer Activities Web Site)**. PDF is an exceedingly common document format, and reader software is readily available for free download. In fact, documents stored on the GISB home page, as well as documents emailed by GISB, are in this format and require a PDF reader plug-in (or stand-alone software) for viewing. The GISB home page also includes a link to download free PDF reader plug-in software (Acrobat Reader). Given it's common use, it's ease of use, and the fact that plug-in software is free, NGPL requests that **PDF reader** be included in the technologies available to GISB for the furthering of information exchange between business partners. NGPL also suggests that GISB consider a standard which would require sites using the PDF document format to also include a link for downloading a PDF reader plug-in.