



North American Energy Standards Board

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November 11, 2002

TO: Managing Committee Named Members: Bill Boswell, Jim Templeton, Waters Davis, Michael Desselle

FROM: Rae McQuade, NAESB Executive Director

RE: Managing Committee Conference Call

Dear NAESB Managing Committee Named Members,

As previously noted, a conference call has been scheduled for November 12 at 10:00 a.m. central. Conference calling formation has been forwarded to you in the email text. Below is the agenda for the meeting. The draft materials will follow. All approvals made by the Managing Committee will be submitted as recommendations to the Board for action at the Board meeting in San Diego on November 21.

**NAESB Board Managing Committee Conference Call
Draft Agenda
Tuesday, November 12, 2002 - 10:00 a.m. central**

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| 10:00 a.m. | 1. | Welcome and Introductions |
| | 2. | Antitrust Guidance |
| | 3. | Adoption of Agenda |
| | 4. | Review of draft budget |
| | 5. | Annual Plan Development review |
| | 6. | Board meeting agenda approval |
| Noon | 7. | Adjourn |

I look forward to our call. Best Regards, *Rae*