

**Gas Industry Standards Board
Internet "Look and Feel" Team
Duke Energy, 5400 Westheimer Court, Houston, Texas
December 17, 1997 9:00am - 5:00pm
December 18, 1997 10:00am - 3:00pm
Meeting Agenda**

Teleconferencing phone number: can be obtained by contacting the GISB office at (713) 757-4175.

9:00AM Wed Welcome

Antitrust Guidelines

Administrative:

Identification of Secretary for Minutes

Adoption of Agenda

1. Introduction of meeting participants
2. Review the minutes of the prior meeting
3. Review of NOPR items related to non-transactional postings (work paper will be posted)
4. Review of the new framework of business purpose and what we have voted on under the framework from last meeting
5. Review of ILFT matrix items from previous meetings to determine if and how fits under new ILFT framework
6. Standards language for items under framework
7. Site map design
8. Assignments and further research
9. Determine requirements and schedule for the next ILFT meeting

2:45 PM Thur Summarize progress and action items

3:00 PM Thur Adjourn

Note: Background documents for this meeting will be posted to the task force page of the GISB World-Wide Web site (<http://www.gisb.org/ilf.htm>) and should be reviewed prior to the meeting. New participants are expected to be familiar with issues discussed in the prior Internet "Look and Feel" Team meetings for them to effectively contribute to the discussion.