



# Gas Industry Standards Board

1100 LOUISIANA, SUITE 4925, HOUSTON, TEXAS, 77002

PHONE - (713) 757-4175, FAX - (713) 757-2491, EMAIL - gisb@aol.com

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## **GAS INDUSTRY STANDARDS BOARD**

### **Internet Look and Feel Task Force Meeting**

**9:00 p.m. to 5:00 p.m., January 20-21, 1998**

### **Final MINUTES -- January 20, 1998**

#### **I. Introductory Items**

Ms. Susan Croley welcomed the attendees and the host for the meeting, El Paso Energy, was thanked for providing the facilities. She then introduced Norm Walker, Co-Chair, Rae McQuade, Executive Director, Dennis Holbrook, General Counsel and Jo Ann Garcia of the GISB office. The attendees then introduced themselves. The antitrust advice was given by Mr. Holbrook. The agenda was adopted. Modifications were then made to the minutes and they were adopted.

#### **I. Review of Final Framework, Principles, Definitions and Standards Adopted in December**

Ms. Croley reviewed the Framework for Internet "Look and Feel" Standardization which was adopted at the December meeting including the new items which had been added to the Framework. She then went over the definitions, principles, and standards adopted by the committee at the last meeting.

#### **II. Review of Drafts of Language to be Used as Definitions**

She stated that at the last meeting there were various participants that were to bring drafts of definition language to this meeting and asked them to review these definitions. Mr. Leigh Spangler stated he was to define the word "category" and that he thought this word would be defined as the committee progressed and that there did not seem to be a need for any further definition.

Mr. John Tsucalas was to define the words "printing and "display". He gave the following definition: "Display is the term used to describe the typical visual presentation derived by a browser as a result of retrieval of information from a given URL". He also offered the definition: "Printing is the term used to describe the typical printed layout derived when a document is printed from a display tool (browser, word processor, etc.) Vote: in favor 36, opposed 3, abstained 1.

After discussion the committee agreed to the definition of "Site Map" as "Site Map is the term used to describe a Web page of URL links which resembles a table of contents or directory tree structure of categories and subcategories of information".

Discussion of these definitions with the suggestions of the committee resulted in the following vote: in favor 38, opposed 0, abstained 0. The motion to accept this definition passed.

#### **III. Review of Strawman of Sub-Categories for Categories of Information Under Framework Item II. A.**

A motion was made, and passed after discussion, to accept the strawman of Subcategories for categories of information under framework item II. A. proposed by Duke Energy. The suggestion to

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Final Internet Task Force Minutes -- January 20-21, 1998

Attachment 1 - Framework For Internet Look and Feel

Attachment 2 - Principles, Definitions, and Standards

Attachment 3 - Strawman Of Sub-Categories Of Information



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remove "(by whole and rate zone)" from item V. D. Map was made and accepted by the committee. It was also suggested that "(when applicable)" be added after I. A. and this was accepted.

Ms. Croley stated that the intent was to use the items on the strawman as a minimum starting point and that they would then be made clearer by additions and modifications as the committee needed. It was suggested that perhaps there was a need to go back to the Framework that the committee had been working on and continue to establish the principles and standards and then come back and apply names to the items. The suggestion that agenda items 6 and 7 be switched was accepted, but the motion was withdrawn and it was stated the committee would return to the strawman later in the meeting.

The committee returned to the Framework with a suggestion to add item IV. B. Then, after hearing the language for the addition of this item made modifications and changes with the resulting final language of: the "TSP's Web site should provide the ability to download for storage, for display, and for printing any currently filed proposed tariff changes by individual sheet". The vote for this addition was as follows: in favor 14, opposed 25, abstained 3. The motion failed. A segment check was called and showed the following:

LDCs	in favor 1, opposed 1, abstained 0
Services	in favor 7, opposed 4, abstained 3
Pipelines	in favor 3, opposed 20, abstained 0
End Users	in favor 0, opposed 0, abstained 0
Producer	in favor 3, opposed 0, abstained 0

After the lunch break, discussion on modification of the language for proposed Standard 1 "Informational Posting should be labeled and displayed as such on the informational Web site" resulted in the following: "Informational Postings" should be the label used for navigation to or within the Web site". The vote on the motion to adopt this revision of proposed Standard 1 was: in favor 38, opposed 0, abstained 2. Motion passed.

It was suggested that the principles and definitions should be numbered for easy reference. A motion was made to change the four principles to add the word "Postings" after the word "Informational" in order to be consistent.

- Principle 1 Informational Postings Web sites should be easy to locate.
- Principle 2 Information within an Informational Postings Web site should be easy to locate.
- Principle 3 Information across Informational Postings Web sites should be consistently displayed.

Principle 4 Information across Informational Postings Web sites should be easy to download.

Voting for these additions as a whole resulted in: in favor 35, opposed 0, abstained 2. Motion passed.

A motion to move item I. A. to II. was made, but after discussion the motion was withdrawn.

The next motion on the floor was for proposed Standard 2 and after discussion resulted in the following language: "TSPs should provide the addresses (URLs) for the following to the central site in a specified format: Informational Postings, Site Map, Affiliated Marketer Info. Capacity, Index of Customers, Notices, Tariff". The vote was as follows: in favor 29, opposed 2, abstained 5. Motion passed.

Ms. Croley asked the committee for language for the next proposed Standard 3 and after much discussion of whether there was a duplication of this item in other language in the Framework, a motion for the following was accepted: provide current URLs in two ways: 1) a vehicle to link to sites and



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categories, and 2) a downloadable list". Voting for this motion was: in favor 38, opposed 0, abstained 1. Motion passed.

In continuing to follow the sequence of the Framework and following discussion, a motion was made to insert in the Explanatory Comment in the Implementation Guide the following language: "For purposes of GISB standards, Uniform Resource Locator (URL) is as defined by the Internet Engineering Task Force (IETF)". This motion received the following votes: in favor 32, opposed 0, abstained 0. Motion passed.

For item I.C. of the Framework language for proposed Standard 4 was offered and after explanation resulted in "A user ID or password should not be required to access the central site or the TSP's Informational Postings". Voting was: in favor 33, opposed 0, abstained 0. Motion passed.

Discussion and motion followed to modify Proposed Standards 2 and 3. Proposed Standard 2, "Transportation Service Providers should provide and keep current the addresses (URLs) for the following to the central site in a specified format: Informational Postings, Site Map, Affiliated Marketer info., Capacity, Index of Customers, Notices, Tariff." Proposed Standard 2, "The central site should make available a consolidated repository of the Transportation Service Providers' current URLs in two ways: (1) a vehicle to link to sites and categories and (2) a downloadable list." Vote for this motion was: in favor 34, opposed 0, abstained 0. Motion passed.

Discussion followed as to the need for definitions for various words. Mr. Tsucalas and Mr. Kurt Link volunteered to come up with a definition of "central site" for the next meeting.

Proposed Standard 5, "The categories and the labels for Informational Postings required under Standard 4.3.6 should be as follows: Affiliated Marketer Info., Capacity, Index of Customers, Notices, Tariff. These categories and labels should appear in the order specified above and before any others". was discussed and the following votes resulted: in favor 32, opposed 0, abstained 0. Motion passed.

Continuing with the Framework the committee then had a motion for proposed Standard 6, "The Site map should be the last category of Informational Postings and should be labeled ""Site Map"". Discussion as to the placement of the site map as first or last ensued. It was suggested that the location of site map in a particular position was only so that everyone would be able to find it easily, but others added that on Web sites, in general, site map appeared as the last link. Voting results for this motion was: in favor 31, opposed 0, abstained 0. Motion passed.

#### **IV. Adjournment**

The agenda for the continuation of the meeting on January 21 would be the continuation of a move towards standards language . The meeting adjourned at 5:00pm.



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## V. Attendees - Chairs, Board Members, GISB Office, Hosts

			<u>Company</u>	<u>Members</u>
Chair :	1.	Susan Croley	Duke Energy	✓
Co-Chair	2.	Norm Walker	El Paso Energy	✓
GISB:	3.	Rae McQuade	GISB, Executive Director	✓
	4.	Jane Copeland	Ak/Ret Reporting	✓
	5.	Dennis Holbrook	GISB, General Counsel	✓
	6.	JoAnn Garcia	GISB Staff	✓
	Hosts:	7.	El Paso Energy	

## VI. Attendees -- By Segment

			<u>Company</u>	<u>Members</u>
Producers:	1.	Tom Ehinger	Amoco	✓
	2.	Tommie Hartmann	Exxon	✓
	3.	Jerry Hahn	Texaco	✓
Services:	4.	John Tsucalas	EDS/A. T. Kearney	✗
	5.	Sylvia Munson	Altra Energy	✓
	6.	Andy Sicignano	Enron Capital & Trade	✓
	7.	Jim Buccigross	TransCapacity	✓
	8.	Gary Payne	Enron Capital Trade Resources	✓
	9.	Donna Scott	Enron Admin Services	✓
	10.	Kathy Benson	SABRE Technology Solutions	✓
	11.	Dick Brooks	Group 8760	✓
	12.	Henry Nix	Group 8760	✓
	13.	Mark Scheel	NGC Corp	✓
	14.	Mark Hooper	NRG Information Services	✓
	15.	Pete Whatley	Natural Gas Clearinghouse	✓
	16.	Leigh Spangler	Latitude	✓
LDCs:	17.	Terry Lehn	EDS	✓
	18.	Mike Shahan	CNG	✓
	19.	Rich John	CNG	✓
Pipelines:	20.	Brian White	American Gas Association	✗
	21.	Sandra Barnett	Koch Gateway	✓
	22.	Theresa Hess	Enron - NNG	✓
	23.	Betty Barnum	Panhandle Eastern	✓
	24.	Chris Colburn	Northwest Pipeline	✓
	25.	Randall Young	Mobile Bay Pipeline	✓
	26.	Darlene Sandlin	Koch Gateway	✓
	27.	Kim Van Pelt	Trunkline Gas Company	✗
	28.	G. W. Fortney	El Paso Energy	✓
	29.	Kurt Link	Williston Basin Interstate	✓
	30.	Anjie Hoppe	KN Westex	✓
	31.	Dale Davis	Williams Gas Pipeline	✓
	32.	Julie Dennis	Delhi Natural Gas	✓
	33.	Marty Paden	KN Interstate	✓
34.	Jim Keisler	Transco	✓	
35.	Ron Payne	Sonat	✓	
36.	Patrick Darish	Great Lakes Gas Transmission	✓	

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Attachment 1 - Framework For Internet Look and Feel

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37..	Roger Bournival	Southern Natural Gas	✓
38.	Toby Kuehl	Enron/Transwestern Pipeline	✓
39.	Diane Eckels	Enron-FGT	✓
40.	Bob Wallenhorst	Humble Gas Pipeline	✓
41.	Danielle Kappus	Texas Eastern	✓
42.	Eric Waid	PG&E Gas Transmission	✓
43.	Mark Gracey	Tennessee Gas Pipelime	✓
44.	Clancy Aschbrenner	Colorado Interstate Gas	✓
45..	Alan Burns	Columbia Gas Transmission	✓



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## **FINAL MINUTES -- January 21, 1998**

### **I. Introductory Items**

Ms. Susan Croley welcomed the attendees to the second day of the Internet Team meeting and the host for the meeting, El Paso Energy, was thanked for providing the facilities. The antitrust advice was given by Dennis Holbrook, General Counsel. Introduction of the GISB office and participants was made.

### **II. Review of Strawman for Subcategories**

Ms. Croley then stated the committee would continue to use the Framework to draft language and that they had left off the previous day with the site map. She asked if it would be easier to start the discussion with II. D. Provide word search capability on posted tariff documents of the Framework. This suggestion was accepted and after discussion resulted in the following language for proposed Standard 7, "Informational Postings Web sites should provide a context sensitive search capability for the tariff". After discussion as to the use of the words "context sensitive" the motion was withdrawn until a later time when everyone was comfortable with the meaning and usage.

Using the Strawman of Sub-Categories for Categories of Information under Framework presented by Duke Energy, a motion for proposed Standard 8 was made and ultimately modified to: The subcategories and labels for the categories of Informational Postings should be as follows: I.A. Capacity Allocation Log (when applicable), I. B. Discount Offers, II. A. Operationally Available, II.B Unsubscribed, IV. A. Critical, IV. B. Operational, IV. C. System-wide, V. A. Title Page, V. B. Table of Contents, V. C. Preliminary Statement, V. D. Map, V. E. Currently Effective Rates, V. F. Rate Schedules, V. G. General Terms and Conditions, V. H. Form of Service Agreement, V. I. Entire Tariff. Ms. Kim VanPelt explained that this wording was taken from the FERC Regulations and that they had matched the wording already in Standard 4.3.6 so that there was consistency. The call for a vote on this motion resulted in: in favor 25, opposed 5, abstained 6. Motion passed.

The need to discuss sub-subcategories under the subcategories and the addition of a sub-subcategory under V. G. General Terms and Conditions was voiced and a motion for proposed Standard 9 was made with the final language of: " Where the General Terms and Conditions Table of Contents exists, the categories within the sub-category, General Terms and Conditions, should be the items within the General Terms and Conditions Table of Contents". It was also suggested that the Information Requirements Subcommittee should define the terms but no instructions were given to IR. Voting for this motion was: in favor 25, opposed 1, abstained 9. Motion passed.

### **III. Standards Language for Items under Framework**

Proposed Standard 10 was worded as: "The Notice subcategories of Critical, Operational and System-wide should be further divided by the groupings identified in Standard 5.4.16, Data Element Notice Type." There was also a request to Information Requirements as follows: The Internet Look and Feel Team requests the Information Requirements Subcommittee define each of the nine groupings and assign each of these nine groups to one or more of the Notice subcategories recognizing that the nine groupings may change as definitions are formulated. The standard and the request to the Information

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Requirements Subcommittee were voted together with a result of: in favor 8, opposed 25, abstained 3. This motion failed.

It was then suggested by Ms. Sylvia Munson that with the failure of this motion there might be a comparability problem with Standard 5.4.16. After discussion the committee stated that a request be sent to the Information Requirements Subcommittee for a definition of the nine groupings. These definitions would help Look & Feel propose language that would be consistent with Standard 5.4.16.

A motion to send to Information Requirements the following request was made: The Internet Look and Feel Team requests the Information Requirements Subcommittee to define each of the nine groupings and assign each of these nine groupings to one or more of the Notice subcategories recognizing that the nine groupings as identified for the Data Element Notice Type in Standard 5.4.16 may change as definitions are formulated. Voting resulted in: in favor 29, opposed 0, abstained 4. Motion passed.

#### **IV. Review of FTF Recommendations**

Ms. Croley then asked the committee to move on to the FTF Minimal and Optimal Technical Characteristics and Guideline for The Developer and User of the Non-Transactional Web Site and Guideline for Positioning the TSP Name in the Upper One-Third of the Display recommendations. Mr. Tsucalas explained the Guideline for Positioning the TSP Name in the Upper one-Third of the Display. He stated that while there were three options for this implementation the recommendation to the committee was option 1, place the name in the title bar. Discussion of the use of this recommendation where there were multiple pipelines involved ensued. It was stated that the purpose was to define minimum needs and that standards could be drafted for this. A motion was made for Standard 11 as follows: "The Transportation Service Provider's Informational Postings Web site should include the name, nickname or name abbreviation of the Transportation Service Provider so that it will normally appear in the browser title bar. The vote for this motion was: in favor 29, opposed 2, abstained 1. Motion passed.

#### **III. Adjournment**

The next meeting of the Look and Feel Task Force will be set after checking with the GISB office for available dates. Continuation with the review of the site map design, and the items offered by FTF was placed on the agenda for the next meeting. The agenda will be posted as well as any working papers. Meeting adjourned at 3:00pm.



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## IV. Attendees - Chairs, Board Members, GISB Office, Hosts

		<u>Company</u>	<u>Members</u>
Chair :	1.	Susan Croley Duke Energy	✓
Co-Chair	2.	Norm Walker El Paso Energy	✓
GISB:	2.	Rae McQuade GISB, Executive Director	✓
	3.	Jane Copeland Ak/Ret Reporting	✓
	4.	Dennis Holbrook GISB, General Counsel	✓
	5.	JoAnn Garcia GISB Staff	✓
Hosts:	6.	Duke Energy	

## V. Attendees -- By Segment

		<u>Company</u>	<u>Members</u>
Producers:	1.	Tom Ehinger Amoco	✓
	2.	Tommie Hartmann Exxon	✓
	3.	Jerry Hahn Texaco	✓
Services:	4.	John Tsucalas EDS/A. T. Kearney	✗
	5.	Sylvia Munson Altra Energy	✓
	6.	Andy Sicignano Enron Capital & Trade	✓
	7.	Jim Buccigross TransCapacity	✓
	8.	Donna Scott Enron Admin Services)	✓
	9.	Kathy Benson SABRE Technology Solutions	✓
	10.	Dick Brooks Group 8760	✓
	11.	Henry Nix Group 8760	✓
	12.	Mark Hooper NRG Information Services	✓
	13.	Pete Whatley Natural Gas Clearinghouse	✓
LDCs:	14.	Leigh Spangler Latitude	✓
	15.	Terry Lehn EDS	✓
	16.	Mike Shahan CNG	✓
	17.	Rich John CNG	✓
Pipelines:	18.	Sandra Barnett Mobile Bay Pipeline	✓
	19.	Theresa Hess Enron - NNG	✓
	20.	Betty Barnum Panhandle Eastern	✓
	21.	Chris Colburn Northwest Pipeline	✓
	22.	Joyce Phillips Algonquin Gas Transmission	✓
	23.	Darlene Sandlin Koch Gateway	✓
	24.	Kim Van Pelt Trunkline Gas Company	✗
	25.	Gary Payne Enron/Houston Pipeline	✓
	26.	Kurt Link Williston Basin Interstate	✓
	27.	Anjie Hoppe KN Westex	✓
	28.	Dale Davis Williams Gas Pipeline	✓
	29.	Julie Dennis Delhi Natural Gas	✓
	30.	Marty Paden KN Interstate	✓
	31.	Jim Keisler Transco	✓
32.	Ron Payne Sonat	✓	
33.	Robert Mitchell Sabine Pipeline	✓	
34..	Roger Bournival Southern Natural Gas	✓	
35.	Toby Kuehl Enron/Transwestern Pipeline	✓	
36.	Diane Eckels Enron-FGT	✓	



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37.	Bob Wallenhorst	Enco Gas Gathering	✓
38.	Mark Gracy	Tennessee Gas Pipeline	✓
39.	Clancy Aschbrenner	Colorado Interstate Gas	✓
40..	Alan Burns	Columbia Gas Transmission	✓



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Attachment 1

## FRAMEWORK FOR INTERNET "LOOK AND FEEL" STANDARDIZATION

Last Revised 12/18/97

- I. Ability to Easily Locate TSP's "informational Web site"
  - A. Use same term for common information which would include the five required postings under Standard 4.3.6
    - Informational Postings will be used as the term for common information which would include the five required postings under Standard 4.3.6
  - B. Provide access to current URLs for TSPs above-mentioned Web sites from one Web site (URL).
    - Access current URLs for TSP's above-mentioned Web sites from one Web site (URL). This site would also link to each document category within each TSP. This site would further include links for TSP site maps.
    - A downloadable list of URLs for the document categories would also be maintained at the central site.
  - C. A userid or password prompt should not be required to access the TSP's informational postings.
- II. Ability to Easily Locate Information Within TSP's Web site
  - A. Use common terms and common order for categories of information, e.g., notices, capacity, affiliate information, index of customers, and tariff
    - Use the following five terms alphabetized for categories of information: affiliated marketer info, capacity, index of customers, notices, tariff.
  - B. Visually group together the common terms for the categories of common information
    - Visually group together the common terms for the categories of common information ahead of the other categories displayed.
  - C. Provide a "site map" (table of contents) section using above common terms and categories
    - Topics for discussion on site map at next Internet "Look and Feel" Team meeting: site map definition, site map location, site map content, site map visual presentation format, site map navigation, subcategories.
  - D. Provide word search capability on posted tariff documents
  - E. Provide common and consistent subcategories for the categories of information listed in IIA
  - F. Establish standard nomenclature for titles and column headings displayed above tabular lists of documents within categories and subcategories.



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## III. Ability to Easily Read Information Across TSP's Web site

- A. Display name of the applicable TSP clearly
  - Ask the Future Technology Task Force to come up with guidelines for implementation of displaying the name of the applicable TSP clearly in the upper one third.
- B. Whenever links to categories to information are displayed on the monitor they should appear in the same general area of the display.
  - The links to categories of common information should be displayed vertically on the left-hand side of the screen.
- C. Define both the minimum and the optimum technical characteristics and guidelines for the developer and user of the site.
  - Ask the Future Technology Task Force to define both the minimum and the optimum technical characteristics and guidelines for the developer and user of the site.
- D. Maximize display space for content
- E. Establish a common and consistent location of content navigation controls for certain categories of postings.

## IV. Ability to easily download information from the TSP's web site

- A. The TSP's web site should provide the ability to download for storage, for viewing, and for printing the official tariff in whole and by individual sheet.



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## Attachment 2

### PRINCIPLES, DEFINITIONS, AND STANDARDS APPROVED BY THE INTERNET "LOOK AND FEEL" TEAM as of January 21 1998

The Internet "Look and Feel" framework is an outline used by the team to guide standards development.

#### **Principles approved by the team based on the roman numeral items of the framework:**

Principle 1 -

Informational Postings Web sites should be easy to locate.

Principle 2 -

Information within an Informational Postings Web site should be easy to locate.

Principle 3 -

Information across Informational Postings Web sites should be consistently displayed.

Principle 4 -

Information across Informational Postings Web sites should be easy to download.

#### **Definitions approved by the team based on items under the framework:**

Definition 1 -

"Informational Postings" is the term that identifies common information, which would include the five required postings under standard 4.3.6.

Definition 2 -

Download is the term used to describe the retrieval of information from a Web site in a format suitable for storage.

Definition 3 -

Display is the term used to describe the typical visual presentation derived by a browser as a result of retrieval of information from a given URL.

Definition 4 -

Printing is the term used to describe the typical printed layout derived when a document is printed from a display tool (browser, word processor, etc.).

Definition 5 -

Site Map is the term used to describe a Web page of URL links which resembles a table of contents or directory tree structure of categories and subcategories of information.

#### **Standards approved by the team based on items under the framework:**

Standard 1 -



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"Informational Postings" should be the label used for navigation to or within the Web site.

## Standard 2 -

TSPs should provide and keep current the addresses (URLs) for the following to the central site in a specified format: Informational Postings, Site Map, Affiliated Marketer Info., Capacity, Index of Customers, Notices, Tariff.

## Standard 3 -

The central site should make available a consolidated repository of the TSPs' current URLs in two ways: 1) a vehicle to link to sites and categories, and 2) a downloadable list.

## Standard 4 -

A user ID or password should not be required to access the central site or the TSP's Informational Postings.

## Standard 5 -

The categories and the labels for Informational Postings required under Standard 4.3.6 should be as follows: Affiliated Marketer Info., Capacity, Index of Customers, Notices, Tariff. These categories and labels should appear in the order specified above and before any others.

## Standard 6 -

The Site map should be the last category of Informational Postings and should be labeled "Site Map".

## Standard 7 (withdrawn)

## Standard 8 -

The subcategories and labels for the categories of Informational Postings should be as follows: I.A. Capacity Allocation Log (when applicable), I. B. Discount Offers, II. A. Operationally Available, II.B Unsubscribed, IV. A. Critical, IV. B. Operational, IV. C. System-wide, V. A. Title Page, V. B. Table of Contents, V. C. Preliminary Statement, V. D. Map, V. E. Currently Effective Rates, V. F. Rate Schedules, V. G. General Terms and Conditions, V. H. Form of Service Agreement, , V. I. Entire Tariff.

## Standard 9 -

Where the General Terms and Conditions Table of Contents exists, the categories within the sub-category General Terms and Conditions should be the items within the General Terms and Conditions Table of Contents.

## Standard 10 (failed)

## Standard 11 -

The Transportation Service Provider's Informational Postings Web site should include the name, nickname or name abbreviation of the Transportation Service Provider so that it will normally appear in the browser title bar.

## **Request to Information Requirements Subcommittee**

The Internet Look and Feel Team request the Information Requirements Subcommittee to define each of the nine groupings and assign each of these nine groupings to one or more of the Notice subcategories



# Gas Industry Standards Board

1100 LOUISIANA, SUITE 4925, HOUSTON, TEXAS, 77002

PHONE - (713) 757-4175, FAX - (713) 757-2491, EMAIL - [gisb@aol.com](mailto:gisb@aol.com)

HOME PAGE [www.gisb.org](http://www.gisb.org)

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recognizing that the nine groupings as identified for the Data Element Notice Type in Standard 5.4.16 may change as definitions are formulated.

## **Request for insertion in the Explanatory Comment in the Implementation Guide**

For purposes of GISB standards, Uniform Resource Locator (URL) is as defined by the Internet Engineering Task Force (IETF).



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## Attachment 3

STRAWMAN OF SUB-CATEGORIES OF INFORMATION  
DECIDED ON UNDER FRAMEWORK ITEM II.A. FOR  
INTERNET "LOOK AND FEEL" STANDARDIZATION  
01/21/98

- I. Affiliated Marketer Info.
  - A. Capacity Allocation Log (when applicable)
  - B. Discount Offers
  
- II. Capacity
  - A. Operationally Available
  - B. Unsubscribed
  
- III. Index of Customers
  
- IV. Notices
  - A. Critical
  - B. Operational
  - C. System-wide
  
- V. Tariff
  - A. Title Page
  - B. Table of Contents
  - C. Preliminary Statement
  - D. Map
  - E. Currently Effective Rates
  - F. Rate Schedule
  - G. General Terms and Conditions
  - H. Form of Service Agreement
  - I. Entire Tariff