

**NAESB WGQ Information Requirements Subcommittee Meeting
December 9, 2003 – 8:30 a.m. – 4:00 p.m. (Central Time)
Panhandle Eastern Pipeline
5444 Westheimer (Check In On 7th Floor)
Houston, TX**

DRAFT AGENDA

NOTE: For security purposes please advise the NAESB Office if you plan to attend so that a list can be provided to the host company.

Please note: In keeping with policies that have been observed for many years by IR chairs, participation in this meeting by telephone will not be available.

- 1. Introductions**
- 2. Housekeeping**
- 3. Anti-trust Guidelines**
- 4. Adoption of Agenda**
- 5. Approval of Prior Meeting Minutes & Attachment**
 - November 13-14, 2003
- 6. Address Current Requests for Initiation or Enhancement of NAESB Standards and items transferred from other NAESB subcommittees** -- Discussion, Q&A and a balanced vote for each item. (The items will be addressed in the order listed)

EIITF Related Requests

- **R98048 TransCapacity / Skipping Stone**

Request: A new dataset, called "Fuel Matrix Information," and the code value addition to the Data Sets Requested data element in the Upload of Request for Download dataset to support NAESB WGQ Standard. 1.3.30

(Relevant Minutes: EIITF 11/4/98 – IR Instruction 9; IR 12/10/02, 1/14/03, 4/2/03, 5/6/03, 6/3/03, 8/5/03, 9/4/03, 10/7/03, 11/13/03)

See Draft Minutes - Attachment – R98048 from the November 13-14 IR meeting

- **R98040 / R98050 Columbia Gas / TransCanada - Storage Report**

Review and update proposed implementation for recent changes resulting from the EC adoption of the recommendations for R98057B and R99024 (adopted by the EC June 5, 2003) and AP03006 (adopted by the EC 10/9/03 and modified by IR 10/21/03 subject to EC approval).

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(Relevant Minutes: EIITF – 11/4/98, 12/1/98, 1/20/99; IR – 4/11/00, 5/16/00, 6/13/00, 9/12/00; BPS – 11/30/00; IR 12/12/00; Technical 10/8/01; IR 10/9/01, 7/10/03, 8/5/03; EC 10/9/03; IR 10/21/03, 11/13/03)

See Draft Minutes - Attachment – R98040 & R98050 from the November 13-14, 2003 IR meeting

7. Other Business

8. Next Meeting Dates and Location

9. Adjourn

NOTE 1: This is an Information Requirements meeting only, not a joint IR/BPS meeting. As such, discussion will focus on implementation of requests and sense of the room votes on the proposed implementation scheme, as opposed to discussion regarding new or modified business practice standards.

NOTE 2: The Chair has the discretion to extend meeting times to complete the agenda.