

NAESB WGQ Information Requirements Subcommittee Meeting
November 13, 2003 – 8:30 a.m. – 4:00 p.m. (Mountain Time)
November 14, 2003 – 8:30 a.m. – 12:00 p.m. (Mountain Time)
El Paso Western Pipelines
2 North Nevada Ave.
Colorado Springs, CO 80903

FINAL MINUTES

1. **Introductions:** Participants introduced themselves
2. **Housekeeping:** Dale Davis provided the housekeeping
3. **Anti-trust Guidelines:** Dale Davis read the anti-trust guidelines
4. **Adoption of Agenda:** The agenda was adopted as posted with no opposition.
5. **Approval of Prior Meeting Minutes & Attachments**
 - October 7, 2003:
The draft minutes for October 7, 2003 and the Attachment 1, as posted, were adopted as final with no opposition.
 - October 21, 2003:
The draft minutes for October 21, 2003, and the Attachment 1, as posted, were adopted as final with no opposition.
6. **Address Current Requests for Initiation or Enhancement of NAESB Standards and items transferred from other NAESB subcommittees** -- Discussion, Q&A and a balanced vote for each item. (The items will be addressed in the order listed until either all items have been addressed or we have run out of time.)

EITF Related Requests

- **R98048 TransCapacity / Skipping Stone**
Request: A new dataset, called "Fuel Matrix Information," and the code value addition to the Data Sets Requested data element in the Upload of Request for Download dataset to support NAESB WGQ Standard. 1.3.30

(Relevant Minutes: EITF 11/4/98 – IR Instruction 9; IR 12/10/02, 1/14/03, 4/2/03, 5/6/03, 6/3/03, 8/5/03, 9/4/03, 10/4/03)

IR Discussion:

Reviewed the work in progress that is the attachment to the minutes from the October 4, 2003 meeting. Modifications to the work product are attached to these minutes.

The group determined that there is no need for EBB usages for this data set because the TSPs already have an EBB requirement to provide the fuel matrix information pursuant to NAESB WGQ Standard 1.3.30. This request develops the comparable EDI way of communicating the fuel information.

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Discussion turned to the manner in which a party could request the data set. Various options were discussed with no conclusion. Additional discussions on this issue will be included at the next IR meeting.

- **R98040 / R98050 Columbia Gas / TransCanada - Storage Report**

Review and update proposed implementation for recent changes resulting from the EC adoption on June 5, 2003 of the proposed implementations for R98057B and R99024.

(Relevant Minutes: EIITF – 11/4/98, 12/1/98, 1/20/99; IR – 4/11/00, 5/16/00, 6/13/00, 9/12/00; BPS – 11/30/00; IR 12/12/00; Technical 10/8/01; IR 10/9/01, 7/10/03, 8/5/03)

IR Discussion:

The group reviewed the posted work papers. The data set work product and the proposed changes to the Additional Standards Manual as discussed in the meeting are attached to these minutes. It was determined that no changes need to be proposed for the Version Notes section of the Additional Standards Manual.

7. Other Business

The proposed meeting dates for 2004 were discussed. The dates and locations, except for January 2004, are tentative and subject to change. The EC meeting dates reflect the dates established at this time by the NAESB office. The following proposed dates will be submitted to the NAESB Office for confirmation.

January	Albuquerque, NM	Host:	PNM
	13 (T)	IR	
	14 (W)	IR	
	15 (Th)	Technical	
February	EC Location City		
	25 (W)	Technical	
	26 (Th)	WGQ EC	
	27 (F)	IR	
March/April	Location TBD		
	30 (T)	Technical	
	31 (W)	IR	
	1 (Th)	IR	
May	EC Location City		
	5 (W)	Technical	
	6 (Th)	WGQ EC	
	7 (F)	IR	

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June	Location TBD – EC Location City if WGQ EC held
	21 (M) Technical
	22 (T) IR
	23 (W) IR
	24 (Th) WGQ EC – proposed by the IR / Technical chairs if a WGQ EC meeting is needed
July	Location TBD
	19 (M) Technical
	20 (T) IR
	21 (W) IR
August	EC Location City
	25 (W) Technical
	26 (Th) WGQ EC
	27 (F) IR
September	Skip
October	EC Location City if WGQ EC held
	11 (M) Technical
	12 (T) IR
	13 (W) IR
	14 (Th) WGQ EC – proposed by the IR / Technical chairs if a WGQ EC meeting is needed
November	EC Location City
	17 (T) Technical
	18 (W) WGQ EC
	19 (Th) IR
December	Location TBD
	13 (M) Technical
	14 (T) IR
	15 (W) IR

8. Next Meeting Dates and Location

December 9, 2003	8:30 a.m. – 4:00 p.m. Central	Houston, TX
	Host:	Panhandle Eastern

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9. Adjourn

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Meeting Attendees and Voting Record

Attendee	Organization	11/13/03	11/14/03	NAESB Member?
<u>Pipelines:</u>				
Kathryn Burch	Duke Energy Gas Transmission	√	√	√
Christopher Burden	Williams Gas Pipeline	√ (nv)	√ (nv)	√
Dale Davis	Williams Gas Pipeline	√	√	√
Mark Gracey	Tennessee Gas Pipeline	√	√	√
Bill Griffith	Colorado Interstate Gas	√	√	√
Tran Kimbel	Dominion Transmission	√	√	√
Janie Nielsen	Kern River Gas Transmission Company	√		√
Micki Schmitz	Northern Natural Gas	√	√	√
Donna Scott	Transwestern Gas	√	√	√
Mike Stender	El Paso Natural Gas	√	√	√
Kim Van Pelt	Panhandle Eastern Pipe Line	√	√	√
Randy Young	Gulf South Pipeline Company, LP	√	√	√
<u>Services:</u>				
Greg Dodson	Dominion Resources Services, Inc.	√	√	√
<u>Producers:</u>				
<u>End Users:</u>				
<u>LDCs:</u>				
<u>Associations:</u>				

Bold signifies Chair

nv – not voting