

**NAESB WGQ Information Requirements Subcommittee Meeting
November 13 - 14, 2002 - 8:30 a.m. – 4:30 p.m. (Central)
Houston, TX – Gulf South Pipeline LP**

FINAL MINUTES

1. **Introductions** – participants introduced themselves.
 2. **Housekeeping** – Randy Young provided housekeeping information.
 3. **Anti-trust Guidelines** – Dale Davis read the anti-trust guidelines.
 4. **Adoption of Agenda** – The agenda was adopted as modified to add R99024 to address issues identified by the Technical Subcommittee.
 5. **Approval of Prior Meeting Minutes and Attachments**
 - October 15-16, 2002 – A motion was made to adopt the draft minutes and attachments 1 –3 as final as posted noting that attachment 4 regarding R99020 et al was determined to be not necessary as its contents are already contained in the draft minutes. The motion was adopted unanimously.
 - November 5, 2002 – A motion was made to adopt the draft minutes and attachment as final as posted. The motion was adopted unanimously
 6. **Address Current Requests for Initiation or Enhancement of NAESB Standards and items transferred from other NAESB subcommittees** -- Discussion, Q&A and Sense of the Room for each item. (The items will be addressed in the order listed until either all items have been addressed or we have run out of time.)
 - **R99024 – Tennessee Gas Pipeline**

Request: Modify data elements in Capacity Release to be more consistent with the names of data elements in other data sets. Also adjust the presentation of the Location information so that it more closely matches conventions used in other GISB data sets.

 - Change the name of “Bidder Company Code” to “Bidder” and modify the definition accordingly.
 - Change the name of “Releaser Company Code” to “Releaser.”
 - Change the name of “Return Addressee Company Code” to “Return Addressee” and modify the definition accordingly
 - Change the name of “Gas Transaction Point 1 xxx” to “Location xxx” and modify the definition accordingly
 - Delete “Gas Transaction Point 2 xxx”.
 - Change the name and definition of “Segment Indicator” so that it more correctly represents the use of the data element, and define the code values that are in the X12 mapping as GISB code values.
- (Relevant Minutes: EIITF – 3/9/99, IR – 4/16/02, 5/14/02, 7/25/02)

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IR Discussion:

Motion:

Modify the name of the indented data element “Location Purpose Code” to be “Location Purpose” in the following data sets:

- 5.4.1 Offer Download
- 5.4.2 Bid Download
- 5.4.3 Award Download
- 5.4.4 Replacement Capacity
- 5.4.7 Offer Upload
- 5.4.8 Offer Upload Quick Response
- 5.4.9 Offer Upload Notification
- 5.4.13 Operationally Available & Unsubscribed Capacity
- 5.4.17 Note/Special Instruction
- 5.4.18 Bid Upload
- 5.4.19 Bid Upload Quick Response
- 5.4.20 Transactional Reporting – Capacity Release
- 5.4.21 Transactional Reporting – Firm Transportation
- 5.44.11 Transactional Reporting – Interruptible Transportation

Modify the name of the indented data element “Location Indicator” under the “Location Indicator Data” to be “Location OBA Indicator” in the following data sets:

- 5.4.1 Offer Download
- 5.4.4 Replacement Capacity

Vote				Balanced	Balanced	Balanced
	For	Against	Total	For	Against	Total
End						
Users	0	0	0	0.00	0.00	0
LDCs	0	0	0	0.00	0.00	0
Pipelines	4	0	4	2.00	0.00	2
Producers	0	0	0	0.00	0.00	0
Services	1	0	1	1.00	0.00	1
	5	0	5	3.00	0.00	3

EIITF Capacity Release Requests

- **R99008 – CIG**

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Request: New standard data sets, elements and/or code values are requested under the GISB Capacity Release Related Standards (5.4.X) to accomplish the reposting of an offer to release capacity subsequent to the close of an open season. It is believed that this function could be accomplished on a Mutually Agreeable basis via EDI/EDM through the creation or modification of ANSI X.12 EDI data sets and/or code values.

(Relevant Minutes: EIITF 3/9/99 – IR Instruction 50; IR 9/10/02)

IR Discussion:

Mr. Stender advised that CIG is currently re-evaluating the need for the request and therefore requested that this item be put on hold pending that determination.

• **R99013 – Williams**

Request: Accommodate the mutually agreeable capacity release related business practice of downloads of approved bidders list and the associated request for approved bidders list download.

(Relevant Minutes: EIITF 2/25/99 – IR Instruction 43; IR 9/10/02)

IR 43: Instruct Information Requirements Subcommittee to accommodate the mutually agreeable capacity release related business practice of download of the approved bidders list and the associated request for approved bidders list download. List data elements removing approved bidder indicator. Add bidder company name with a usage of sender's option to the list for the development of the EDI data sets.

IR Discussion

A new mutually agreed capacity release dataset and means for requesting it were developed as outlined in the motion below. It was determined that no changes are necessary to the Executive Summary or Business Process and Practices.

MOTION:

- Add a new mutually agreed capacity release dataset Pre-approved Bidders List (NAESB WGQ Standard 5.4.z) including a Technical Implementation of Business Process and Sample Paper. – see attached workpaper.
- Modify the dataset Upload of Request for Download of Posted Datasets (NAESB WGQ Standard 5.4.14) as follows:

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Upload of Request for Download of Posted Datasets (NAESB WGQ Standard 5.4.14)

Business Name	Definition	Usage	Condition
Data Begin Date	The beginning date for the period over which the requested datasets were posted.	MC	<u>Mandatory when Data Sets Requested is not Pre-approved Bidders List.</u> <u>If Data Sets Requested is Pre-approved Bidders List, this data element is not used.</u>
Data Begin Time	The beginning time for the period over which the requested datasets were posted.	SO	<u>Sender's Option when Data Sets Requested is not Pre-approved Bidders List.</u> <u>If Data Sets Requested is Pre-approved Bidders List, this data element is not used.</u>
Data End Date	The ending date for the period over which the requested datasets were posted.	SO	<u>Sender's Option when Data Sets Requested is not Pre-approved Bidders List</u> <u>If Data Sets Requested is Pre-approved Bidders List, this data element is not used.</u>

- Add the following code value to the data dictionary for the data element “Data Sets Requested” in the following documents:
 - Upload of Request for Download of Posted Datasets (NAESB WGQ Standard 5.4.14)
 - Response to Upload of Request for Download of Posted Datasets (NAESB WGQ Standard 5.4.15)

Data Sets Requested

Code Value Description	Code Value Definition	Code Value
<u>Pre-Approved Bidder's List</u>	<u>[no definition necessary]</u>	

- Modify the second and third paragraphs of the TIBP for the Upload of Request for Download of Posted Datasets (NAESB WGQ Standard 5.4.14):

In the Request, the data requester indicates what type(s) of report(s) are being requested by specifying the **data sets requested** field. This may include any or all of offers, bids, awards, operationally available, unsubscribed capacity,

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replacement capacity (where applicable), system wide notices, ~~or~~ withdrawals, or pre-approved bidders list (where mutually agreed).

For data sets being requested other than the pre-approved bidders list, the requester must specify the time period for which data is being requested. For the pre-approved bidders list the date and time information is not applicable. There are three time period formats from which to choose. The requester can use only the **data begin date**, the **data begin date and data begin time**, or the **data begin date and data end date**. If no data end date is specified, the end date is essentially the data process date and time, which is included on the response document. The data process date and time is the date and time the transportation service provider processed the request and may be considered a "current to" date and time.

- Modify the second paragraph of the TIBP for the Response to Upload of Request for Download of Posted Datasets (NAESB WGQ Standard 5.4.15):

The **data sets requested** field from the request is echoed back in the Response. The **data availability code**, which is included in the Response for each type of document originally requested, indicates whether there are any documents meeting the date criteria specified in the request when the document being requested is other than the pre-approved bidders list. For the pre-approved bidders list, the data availability code indicates whether the requested data is currently available or the document is supported. The **data process date** and **data process time** are contained in the response. These indicate the date and time the response was processed. In addition, for the documents other than the pre-approved bidders list, the data process date and time ~~and~~ may be considered a "current to" date and time. Where no data end date ~~was is~~ specified in the request, the data process date and time also represents s the end date and time.

Vote				Balanced	Balanced	Balanced
	For	Against	Total	For	Against	Total
End						
Users	0	0	0	0.00	0.00	0
LDCs	0	0	0	0.00	0.00	0
Pipelines	4	0	4	2.00	0.00	2
Producers	0	0	0	0.00	0.00	0
Services	1	0	1	1.00	0.00	1
	5	0	5	3.00	0.00	3

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• **R00015 – Enron**

Request: Add data element 'Bidder's Contingency Terms' to the header level of the Bid Download (5.4.2) and the Bid Upload (5.4.18). Also add validation codes to the Bid Upload Quick Response (5.4.19)

(Relevant Minutes: R99042 – EITF 7/14/99 and R00015 – EC 6/15/00; IR 9/10/02)

IR Discussion:

The capacity release datasets were modified as reflected below. It was determined that no changes are necessary to the following:

- TIBPs
- Sample Paper
- Executive Summary
- Business Process and Practices

MOTION:

- Modify the following data sets as indicated below:

Bid Upload (NAESB WGQ Standard 5.4.18)

Business Name (Abbreviation)	Definition	EBB Usage	EDI/FF Usage	Condition
<u>Bidder's Contingency Terms (Bidder Contng Terms)</u>	<u>A description of the terms and conditions when the bid is subject to a contingency.</u>	<u>BC</u>	<u>BC</u>	<u>May be used only when the following conditions are met:</u> <ul style="list-style-type: none"> • <u>Bidder's Contingency Indicator indicates the bid is contingent; and,</u> • <u>the transportation service provider requires the bidder to specify terms and conditions.</u>

Bid Download (NAESB WGQ Standard 5.4.2)

Business Name (Abbreviation)	Definition	EBB Usage	EDI/FF Usage	Condition
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Business Name (Abbreviation)	Definition	EBB Usage	EDI/FF Usage	Condition
<u>Bidder's Contingency Terms</u> (<u>Bidder Contng Terms</u>)	<u>A description of the terms and conditions when the bid is subject to a contingency.</u>	<u>C</u>	<u>C</u>	<u>Mandatory when present and processed in the bid upload.</u>

- Modify the code values for the data element 'Validation Code' in the Bid Upload Quick Response NAESB WGQ Standard 5.4.19

Data Element: Validation Code (Heading)

Code Value	Code Value Description	Code Value Definition
<u>E</u>	<u>Missing Bidder's Contingency Terms</u>	<u>[no definition necessary]</u>
<u>W</u>	<u>Bidder's Contingency Terms not processed</u>	<u>[no definition necessary]</u>

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Vote				Balanced	Balanced	Balanced
	For	Against	Total	For	Against	Total
End						
Users	0	0	0	0.00	0.00	0
LDCs	0	0	0	0.00	0.00	0
Pipelines	8	0	8	2.00	0.00	2
Producers	0	0	0	0.00	0.00	0
Services	1	0	1	1.00	0.00	1
	9	0	9	3.00	0.00	3

EIITF General Requests

- **R98047 TransCapacity / Skipping Stone**

Request: A new dataset, called "Supported Code Value Information," and the code value addition to the Data Sets Requested data element in the Upload of Request for Download dataset to support NAESB WGQ Standard. 4.3.53
(Relevant Minutes: EIITF 11/4/98 – IR Instruction 8)

IR Discussion:

The requester was unable to attend the meeting and asked that the discussion of the request be postponed until the next meeting.

- **R98048 TransCapacity / Skipping Stone**

Request: A new dataset, called "Fuel Matrix Information," and the code value addition to the Data Sets Requested data element in the Upload of Request for Download dataset to support NAESB WGQ Standard. 1.3.30
(Relevant Minutes: EIITF 11/4/98 – IR Instruction 9)

IR Discussion:

The requester was unable to attend the meeting and asked that the discussion of the request be postponed until the next meeting.

- **R99028 – Tennessee**

Request: Determine if EDI data set is needed for the following information be displayed on the EBB Web set: Plants Meter List (if meter is behind a plant). A plants meter list is a list of meters located behind the product plants.
(Relevant Minutes: EIITF 3/9/99 – IR Instruction 52)

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IR Discussion:

EIITF Instruction to IR: Instruction 52:

EII declines to develop an EDI data set for the Plants Meter List and EII instructs IR to accommodate the mutually agreeable business practice of providing a plants meter list through a flat file download.

The requester does not support flat files and has no plans to begin doing so. Additionally, at the time the EIITF instructions were developed, there were no NAESB standardized formats for flat files. Subsequently, NAESB developed NAESB WGQ Standards 4.3.80 – 4.3.84, 4.1.33 – 35, 4.1.38 and 4.2.12, 4.2.18, 4.2.19. As a result, it was determined that no additional changes need to be made because the data can be accommodated utilizing the existing flat file format standards and existing data element names (including abbreviations).

MOTION:

No additional changes are necessary to accommodate IR Instruction 52.

Vote				Balanced	Balanced	Balanced
	For	Against	Total	For	Against	Total
End						
Users	0	0	0	0.00	0.00	0
LDCs	0	0	0	0.00	0.00	0
Pipelines	7	0	7	2.00	0.00	2
Producers	0	0	0	0.00	0.00	0
Services	1	0	1	1.00	0.00	1
	8	0	8	3.00	0.00	3

- **R99029 – Tennessee**

Request: Determine if EDI data set is needed for the following information be displayed on the EBB Web set: Location List. A Locations list is a list of names and common codes for locations available for nominations.
(Relevant Minutes: EIITF 3/9/99 – IR Instruction 53)

IR Discussion:

EIITF Instruction to IR: Instruction 53:

EII declines to develop an EDI data set for the Locations List and EII instructs IR to accommodate the mutually agreeable business practice of providing a locations list through a flat file download.

The requester does not support flat files and has no plans to begin doing so. Additionally, at the time the EIITF instructions were developed, there were no NAESB standardized formats for flat

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MOTION:

No additional changes are necessary to accommodate IR Instruction 53.

Vote				Balanced	Balanced	Balanced
	For	Against	Total	For	Against	Total
End						
Users	0	0	0	0.00	0.00	0
LDCs	0	0	0	0.00	0.00	0
Pipelines	7	0	7	2.00	0.00	2
Producers	0	0	0	0.00	0.00	0
Services	1	0	1	1.00	0.00	1
	8	0	8	3.00	0.00	3

7. Other Business

None

8. Next Meeting Dates and Location

December 10-11 – Brooklyn, Keyspan’s offices at One Metrotech Center
January 14-15 – Salt Lake City, Utah – Williams Gas Pipeline – Northwest

9. Adjourn

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Meeting Attendees and Voting Record

Attendee	Organization	10/14/02	10/15/02	NAESB Member?
<u>Pipelines:</u>				
Dale Davis	Williams Gas Pipeline	√	√	√
Christopher Burden	Williams Gas Pipeline	√ (nv)		√
Randy Young	Gulf South Pipeline LP	√	√	√
Mark Gracey	Tennessee Gas Pipeline		√	√
Mike Stender	El Paso Natural Gas	√	√	√
Kathryn Burch	Duke Energy – Texas Eastern	√	√	√
Donna Scott	Transwestern	√	√	√
Mary Draemer	Transwestern	√	√	√
Micki Schmitz	Northern Natural	√		
<u>Services:</u>				
Greg Dodson	Dominion Resource Services	√	√	√
<u>Producers:</u>				
<u>End Users:</u>				
<u>LDCs:</u>				
<u>Associations:</u>				

Bold signifies a BPS Chair

nv – not voting