

GISB Information Requirements Subcommittee Meeting
November 13-14, 2001
8:00 a.m. – 4:00 p.m.
Enron
Houston, Texas

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FINAL MINUTES

1. Introductions
 - Participants introduced themselves.
2. Housekeeping
 - Theresa Hess familiarized the participants with the facilities.
3. Anti-trust Guidelines
 - Randy Young read the Anti-Trust Guidelines to the participants.
4. Adoption of Agenda
 - Agenda adopted as amended. R98041 was moved under item '7. Other Business'.
5. Approval of Prior Meeting Minutes.
 - October 9-10, 2001
 - Minutes adopted as amended.
6. Address Current Requests for Initiation or Enhancement of GISB Standards and items transferred from other GISB subcommittees -- Discussion, Q&A and Sense of the Room for each item. (The items will be addressed in the order listed until either all items have been addressed or we have run out of time.)

Directives Related to FERC Order 637 and 637a

- Item #8 (BPS Priority #3): Review award data set codes and structure for firm and interruptible transportation (FT and IT) reporting (Affects GISB Standard No. 5.4.3). (Relevant Minutes: BPS 7/7/00, 8/1-2/00, 8/8-9/00; IR 11/00, 12/00, 1/01, 2/01, 3/01, 4/01, 5/01, 6/01, 7/01, 8/01, 9/01, 10/01)
- Item #9 (BPS Priority #4): Accommodate visual display web pages for FT and IT reporting. (Relevant Minutes: BPS 7/7/00, 8/1-2/00; IR 11/00, 12/00, 1/01, 2/01, 3/01, 4/01, 5/01, 6/01, 7/01, 8/01, 9/01, 10/01)
- **Appropriate placement of the Transactional Reporting Datasets within the GISB Standards books.**
 - Four options were discussed:

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- Place all datasets in the Capacity Release standards book. The rationale is:
 - There are other datasets in the Capacity Release book that aren't strictly used for capacity release.
 - The transactional reporting datasets are similar to other reports in the Capacity Release book.
 - The Upload of Request for Download of Posted Datasets, which is in the Capacity Release book, will be used to request transactional reporting datasets.
- Place all datasets in the General Standards section. This is not a viable option because the general standards are in all of the standards books.
- Place the 'Transactional Information – Capacity Release' in the Capacity Release book and place both the 'Transactional Information – Firm Transportation' and the 'Transactional Information – Interruptible Transportation' in the Nominations book.
- Create a new book for transactional reporting.
- Group consensus is that the Transactional Reporting Datasets should become part of the Capacity Release Book.
- **How does a company request a Transactional Reporting Dataset?**
 - Group consensus is to use the Upload of Request for Download of Posted Datasets and Response to Upload of Request for Download of Posted Datasets.
 - Modify the Code Values Dictionary for the Data Sets Requested data element in the Upload of Request for Download of Posted Datasets (Standard 5.4.14) and Response to Upload of Request for Download of Posted Datasets (5.4.15) as indicated below.

CODE VALUES DICTIONARY

Data Sets Requested

Code Value Description	Code Value Definition	Code Value
Transactional Information – Capacity Release	[no definition necessary]	
Transactional Information – Firm Transportation	[no definition necessary]	

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Code Value Description	Code Value Definition	Code Value
Transactional Information – Interruptible Transportation	[no definition necessary]	

- Modify the second paragraph of the TIBP for the Upload of Request for Download of Posted Datasets (Standard 5.4.14) as follows:

In the Request, the data requester indicates what type(s) of report(s) are being requested by specifying the **data sets requested** field. This may include any or all of offers, bids, awards, operationally available, unsubscribed capacity, replacement capacity (where applicable), system wide notices, withdrawals, or transactional reports.

- See attached work paper for revisions to the Executive Summary section of the Capacity Release book.
- See attached work paper for revisions to the Business Process and Practices section of the Capacity Release book.
- **Vote on Transactional Reporting Datasets**
 - Formatting will be completed offline in preparation for vote at December meeting.

Flowing Gas Requests

- **R96056 – Exxon**
Request: Develop a Producer Imbalance Statement. (Relevant Minutes: IR 7/97; BPS 4/9/98; IR 6/98, 7/98, 1/00, 06/01, 10/01)
 - See attached work paper for revisions.
8. Next Meeting Date and Location
- December 11-12, 2001 New York, New York.
9. Adjourn