



Gas Industry Standards Board

1100 LOUISIANA, SUITE 4925, HOUSTON, TEXAS 77002
PHONE -- (713) 757-4175, FAX -- (713) 757-2491, email gisb@aol.com
Home Page www.gisb.org

May 14, 1998

TO: Business Practices Subcommittee (BPS) chairs, Posting on the GISB home page for interested industry participants
FROM: Rae McQuade, Executive Director
RE: **Final Minutes from the Business Practices Subcommittee -- May 14, 1998**

I. Administrative

Mr. Lander opened the meeting, welcomed the participants and gave the antitrust advice at 8:00 a.m. The role was called. The agenda was adopted with no changes. The minutes of May 7 were adopted with changes.

II. Requests

R96007 Develop a Request for Allocation Statement.

Work Paper Draft 4 (from minutes of May 7, 1998):

2.2.A ~~"Electronically" is defined to mean communication of images containing data via electronic bulletin board, web page or the communication of data via GISB-EDI/EDM standards.~~

- 2.3.A Transportation Service Providers (TSPs) which provide parties with the ability to:
- ~~electronically~~ request statement(s) of allocation *via electronic bulletin board or web page*; and,
 - view ~~electronically~~ such requested statements of allocation *via electronic bulletin board or web page*; and,
 - do not provide such parties with the ability to request a GISB Standard No. 2.4.3 Allocation Statement via at least a fax, phone, or e-mail;

should support the ability of such party (or their agent) to request Allocation Statements via Upload of a Request for Allocation Statement and to receive the Transportation Service Provider's response via a GISB Standard No. 2.4.3 document. Where the conditions in a) and b) above exist and the TSP does provide such parties with the ability to request a GISB Standard No. 2.4.3 Allocation Statement via at least a fax, phone, or e-mail, then the Transportation Service Provider is not required to support the Upload of Request for Allocation Statement.

The period of time (how far back in time a request may specify) should be comparable as between the electronic request/view method and the upload request/receive response method, provided, however, the TSP would not be required to respond with information generated prior to its implementation of GISB Standard No. 2.4.3.

- 2.3.B Transportation Service Providers which support the ability of a party (or its agent) to:
- request GISB Standard No. 2.4.3 document(s) pursuant to GISB Standard No. [number assigned for proposed standard no. 2.3.A] and
 - receive the GISB Standard No. 2.4.3 document in response to such request;



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should provide the response document at the party's designated site by 9:00 a.m. CCT on a business day when the request is received prior to 3:00 p.m. CCT on the prior business day.

As instructions to the Information Requirements Subcommittee:

Instructions to Information Requirements Subcommittee, the Business Practice Subcommittee requests IR to implement the Upload for Request for Allocation Statement in a manner that would permit the party or its agent submitting a request to specify either :

- a) *all locations for that party for a particular date-range, or,*
- b) *a specific location for that party for a particular date-range.*

The idea is that the requester could specify either a location or all locations and receive a response. The Information Requirements Subcommittee should not provide further precision.

As language to explain the intended business result, IR should make clear that:

For a request for a given day or date range less than a calendar month to a TSP performing only monthly allocations, the expected business result would be a response for the calendar month(s) in which the date range occurred.

~~2.3.C Transportation Service Providers which support the Upload of Request for Allocation Statement should permit the party (or their agent) to submit a request which would result in a response encompassing either:~~

- ~~a) all locations for that party for a particular date-range, or,~~
- ~~b) a specific location for that party for a particular date-range.~~

~~A Transportation Service Provider which permits additional precision to a party's request exceeds GISB's minimum standard.~~

Discussion:

There was discussion on proposed standard no. 2.3.C regarding whether it should be a standard or instructions to Information Requirements Subcommittee. It was determined to modify the proposed standard no. 2.3.C and craft it as instructions to the IR rather than as a proposed standard. The changes are reflected above as red-line edits. For the proposed definition standard no. 2.2.A, the definition was deleted and incorporated into proposed standard 2.3.A, shown as red-lined changes.

Action:

A motion was made, seconded and passed to adopt the proposed standard nos. 2.3.A and 2.3.B, and the instructions to the Information Requirements Subcommittee as drafted:

- 2.3.A Transportation Service Providers (TSPs) which provide parties with the ability to:
- a) request statement(s) of allocation via electronic bulletin board or web page; and,
 - b) view such requested statements of allocation via electronic bulletin board or web page; and,
 - c) do not provide such parties with the ability to request a GISB Standard No. 2.4.3 Allocation Statement via at least a fax, phone, or e-mail;

should support the ability of such party (or their agent) to request Allocation Statements via Upload of a Request for Allocation Statement and to receive the Transportation Service Provider's response via a GISB Standard No. 2.4.3 document. Where the conditions in a) and b) above exist and the TSP does



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provide such parties with the ability to request a GISB Standard No. 2.4.3 Allocation Statement via at least a fax, phone, or e-mail, then the Transportation Service Provider is not required to support the Upload of Request for Allocation Statement.

The period of time (how far back in time a request may specify) should be comparable as between the electronic request/view method and the upload request/receive response method, provided, however, the TSP would not be required to respond with information generated prior to its implementation of GISB Standard No. 2.4.3.

2.3.B Transportation Service Providers which support the ability of a party (or its agent) to:

- a) request GISB Standard No. 2.4.3 document(s) pursuant to GISB Standard No. [number assigned for proposed standard no. 2.3.A] and
- b) receive the GISB Standard No. 2.4.3 document in response to such request;

should provide the response document at the party's designated site by 9:00 a.m. CCT on a business day when the request is received prior to 3:00 p.m. CCT on the prior business day.

As instructions to the Information Requirements Subcommittee:

Instructions to Information Requirements Subcommittee (IR), the Business Practice Subcommittee requests IR to implement the Upload for Request for Allocation Statement in a manner that would permit the party or its agent submitting a request to specify either :

- a) all locations for that party for a particular date-range, or,
- b) a specific location for that party for a particular date-range.

The idea is that the requester could specify either a location or all locations and receive a response. The Information Requirements Subcommittee should not provide further precision.

As language to explain the intended business result, IR should make clear that:

For a request for a given day or date range less than a calendar month to a TSP performing only monthly allocations, the expected business result would be a response for the calendar month(s) in which the date range occurred.

V. Upcoming Agenda & Adjournment

The next conference call is scheduled for Thursday, May 28, at 8:00 a.m. to 10:00 a.m. central. A work paper from Mr. Lander will be provided regarding R96008. June 25, July 2 and July 23 will have a modified time for the meeting to 10:00 a.m. to Noon, central. Below is the agenda:

1. Administrative: Welcome, Antitrust Advice, Roll Call, Adoption of Agenda, Adoption of Draft Minutes from May 14, 1998.
2. Review of the following requests :
 - R96008 Develop a Request for Shipper Imbalance Transaction.
 - R98006 Change the definition and condition of Allocation Rank Level so that it may be used with the "swing" Allocation Method.
 - R97119 Add a new GISB Business Practice Standard to the Electronic Delivery Mechanism Related Standards describing the Transportation Service



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Provider's responsibility in terms of e-mailing of Operational Flow Orders (OFO's) and Critical Notices.

- R98011 Add new standards and definitions to standardize the PDA/Allocation process and standardize the terms parties use when referring to various processes known as allocation.
- R98012 Add a new standard to describe when and under what circumstances Allocation Statements are sent to shippers.
- R98014 Add Preparer ID and Recipient ID to the Measured Volume Audit Statement .
- R98015 Change the usage of Meter Operator to BC in the Measured Volume Audit Statement.

- 3. Next meeting and agenda for telephone conference
- 4. Adjourn

The meeting adjourned at 10:00 a.m.



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V. Attendees¹

<u>Name</u>	<u>Company</u>	<u>R96007</u> ²	<u>1998 GISB Member</u>
LDCs:			
Barbara Salvadore	National Fuel Gas Distribution	abstained	✓
Rick Ishikawa	Southern California Gas	✓	✓
SERVICES			
Jean Ford	Andersen Consulting	✓	✓
Gary Payne	Enron Capital and Trade	✓	✓
Greg Lander	TransCapacity	✓	✓
PIPELINES			
Betty Barnum	Duke - Panhandle Eastern	abstained	✓
Kim Van Pelt	Duke - Texas Eastern	✓	✓
Laura Moseley	Enron - FGT	X	✓
Theresa Hess	Enron - Northern Natural	X	✓
Mary Dramer	Enron - Northern Border	X	✓
Maggie Matheson	Enron - Transwestern	X	✓
Julie Unruh	Koch Gateway	✓	✓
Randy Young	Koch Midstream	✓	✓
Sandra Barnett	Koch - Mobile Bay	✓	✓
Mark Gracey	Tennessee Gas Pipeline	abstained	✓
Dale Davis	Williams Gas Pipelines	abstained	✓
PRODUCERS			
Bob Wallenhorst	Exxon	✓	✓
END USERS			
Kristine Mespelli	New England Power	✓	✓
GISB			
Rae McQuade			✓

¹ The attendees' names which appear in **BOLD** are committee chairs. The others are participants.

² The motion made regarding Request No. R96007 is the following: Adopt proposed standard 2.3.A and 2.3.B and the instructions to the Information Requirements Subcommittee as drafted. The voting results on the motion were 10 in favor, 4 opposed and 4 abstained.