

GISB Information Requirements Subcommittee Meeting
October 23-24, 2000, 9:00 a.m. – 5:00 p.m.
Manassas Room, Level 6
Williams Gas Pipeline-Transco
2800 Post Oak Blvd., Houston, TX
Final Minutes

1. Introductions

- Introductions were made.

2. Housekeeping

- Jim Keisler covered housekeeping.
- Pete Whatley was identified as co-chair for IR

3. Anti-trust Guidelines

Jim Keisler read the antitrust guidelines to the participants.

4. Adoption of Agenda

- We will provide update only on the FERC Order 637 issues.
- Will hold R97011 until Pan Energy arrives for this meeting
- Will review attachment to August 22-23, 2000 minutes after lunch.
- Will hold September 12-13, 2000 minutes until next meeting.
- Motion to adopt by Theresa Hess seconded by Mary Sue McNeil passed 3 in favor, 0 opposed.

5. Approval of Prior Meeting Minutes

- August 22-23, 2000
 - Redlined minutes received from Dale Davis were reviewed. Modifications were made to those redlined changes.
 - As a result of a motion during the August 23, 2000 meeting, the attachment, "Sample Paper Transaction as of July 18, 2000", will become "Sample Paper Transaction as of August 23, 2000".
 - Motion by Theresa Hess seconded by Mary Sue McNeil passed 4 in favor, 0 opposed.
- September 12-13, 2000 (will approve at next meeting)

6. Address Current Requests for Initiation or Enhancement of GISB Standards and items transferred from other GISB subcommittees

Discussion, Q&A and Sense of the Room for each item. (The items will be addressed in the order listed until either all items have been addressed or we have run out of time.)

Directives Related to FERC Order 637 and 637a

- Update on Order 637 items referred to IR by the EC or the BPS
Due to the fact that notification of completion of notational balloting was on October 20, 2000, we will hold off on discussion of implementation to give participants an opportunity to attend.

Capacity Release Requests

- **R97011 – Pan Energy**
Move the Bidder Company Code to the same level as the Bid Number in the Offer Upload Final Disposition.

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(Returned for reconsideration by the EC. Relevant Minutes: EC 2/6/97; IR 8/18/97; BPS 10/14/99, 10/21/99, 10/28/99, 11/18/99, 12/16/99; IR 3/29/00; EC 8/24/00)

Motion made by Theresa Hess and seconded by Kim Van Pelt to revise GISB std 5.4.12 as follows:

**DATA DICTIONARY
 Standard 5.4.12**

Business Name	Definition	Usage	Condition
Replacement Shipper Contract Number	A unique identifier assigned by each transportation service provider identifying the replacement contract assigned to the replacement shipper for the awarded released capacity.	C	Mandatory when this document is sent to the prearranged replacement shipper that was awarded the offer. <u>When this document is sent to a replacement shipper, that replacement shipper's contract is mandatory.</u>

TECHNICAL IMPLEMENTATION OF BUSINESS PROCESS

Revise the second paragraph of the TIBP as follows:

The deal may or may not have resulted in a contract. ~~The Offer Upload Final Disposition is only used when the offer is a prearranged deal.~~ The Offer Upload Final Disposition tells the releasing shipper if the deal was awarded, if it was awarded to the prearranged bidder or a non-prearranged bidder, or if it was not awarded and the reason why. The Offer Upload Final Disposition tells the prearranged bidder the status of the deal and, if the prearranged bidder was awarded the capacity and is now the replacement shipper, informs the replacement shipper of the new contract number under which the replacement shipper may transact business.

Motion passed; 4 in favor, 0 opposed

Invoicing Requests

• **R97094 – Transco**

Add a data element to the Payment Remittance to communicate the bank's ABA Number and the Account Number. (Relevant Minutes: BPS 4/29/99, 5/6/99)

Motion by Theresa Hess seconded by Kim Van Pelt:

Issues surrounding R97094 to BPS

- If the ABA number and bank account number are to be returned to the payee in the Payment Remittance, they should be first communicated to the payor in the Invoice. IR suggests adding the ABA number and the bank account number to the Transportation/Sales Invoice as well as the Service Requester Level Charge/Allowance Invoice because there are no directly corresponding data elements in those data sets.
- How does Electronic Funds Transfer Address play into this issue?

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- If we add a "Payee's Bank Account Number" to the Payment Remittance, then the existing "Account Number" in the Transportation/Sales Invoice, the Service Requester Level Charge/Allowance Invoice, and the Payment Remittance may need clarification.

Motion passed 4 in favor; 0 opposed

- **C98003 – Enron Capital and Trade**

Can an Invoice Statement 'Beginning Transaction Date' and 'Ending Transaction Date' be defaulted in each transaction to the first day of the month and the last day of the month without accurately reflecting the correct dates associated with the beginning flow date? (Relevant Minutes: ISC 5/1/98; BPS 4/8/99, 4/22/99)

Motion by Kim Van Pelt and seconded by Theresa Has to amend the Transportation/Sales Invoice 3.4.1 as follows:

DATA DICTIONARY
Standard 3.4.1

Business Name (Abbreviation)	Definition	Model Data Group	EDI / FF Usage	Condition
Beginning Transaction Date (Beg Tran Date)	Where the transaction began during the invoice period, the Month, Day, and Year. Where the transaction began during a prior invoice period, the beginning of the subject invoice period. <i>The date on which the invoiced transaction began.</i>	DDG	M	
Beginning Transaction Time (Beg Tran Time)	Where the transaction began during the invoice period, the time. Where the transaction began during a prior invoice period, the beginning of the subject invoice period. <i>The time at which the invoiced transaction began.</i>	DDG	M	If the B beginning T transaction T ime is not sent, the time defaults to the beginning of the gas day.
Ending Transaction Date (End Tran Date)	Where the transaction ended during the invoice period, the Month, Day, and Year. Where the transaction is continuing as of the end of the invoice period, the end of the subject invoice period. <i>The date on which the invoiced transaction ended.</i>	DDG	M	

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Business Name (Abbreviation)	Definition	Model Data Group	EDI / FF Usage	Condition
Ending Transaction Time (End Tran Time)	Where the transaction ended during the invoice period, the time. Where the transaction is continuing as of the end of the invoice period, the end of the subject invoice period. <i>The time at which the invoiced transaction ended.</i>	DDG	M	If the Ending T ransaction T ime is not sent, the time defaults to the end of the gas day.
<i>Supporting Document Indicator</i> <i>(Sup Doc Ind)</i>	<i>The document to which the recipient may refer for documentation supporting the invoiced quantities.</i>	<i>BEDG</i>	<i>M</i>	<i>If the Supporting Document Indicator is not sent, the default is 'Invoice'</i>

* Supporting Document Indicator is to be added at the Header Level

CODE VALUES DICTIONARY
Supporting Document Indicator

Code Value Description	Code Value Definition	Code Value
<i>Invoice</i>	<i>No definition necessary</i>	
<i>Shipper Imbalance</i>	<i>No definition necessary</i>	
<i>Allocation</i>	<i>No definition necessary</i>	
<i>Other</i>	<i>Used when documents other than those listed support the invoiced quantities.</i>	

SAMPLE PAPER TRANSACTION

Payee: Move-It Pipeline (DUNS 808300594)
Billable Party: Service Requester A (DUNS 508969989)
Service Requester Contract: 1234
Invoice Date: March 13, 1996
Invoice Identifier: 501996
Net Due Date: March 23, 1996
Supporting Document Indicator: Invoice

Beginning Transaction Date: February 1, 1996
Ending Transaction Date: February 2, 1996

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<u>Line No</u>	<u>Trans Type</u>	<u>Svc Cd</u>	<u>Rec Loc</u>	<u>Del Loc</u>	<u>Qty</u>	<u>Unit Price</u>	<u>Amt Due</u>
001	Current	FT	111111111		150	.1234	\$18.51
002	Current	FT		211111111	100	.1234	\$12.34
003	Current	FT		222222222	50	.1234	\$ 6.16
Invoice Total Amount:							===== \$37.01

No changes needed to TIBP.

Motion passes 4 in favor; 0 opposed.

- **R98007 – Columbia Gas Transmission**

Add Data element 'Maximum Daily Quantity' to the Invoice. (Relevant Minutes: BPS 4/22/99, 4/29/99)

- Questions to Chuck Stodola
 - Same level as Unit Price
 - Each line can have a different MDQ
 - Usage?
 - SO
 - Is Maximum Daily Transportation Quantity (MDTQ) ok?
 - Yes
 - Will this be present on all invoices, or only on Capacity Release invoices?
 - Do not limit to Capacity Release
 - "Charge Type may be used but would not show the quantities" (Mr. Anderson from ANR)
 - Chuck thinks Mr. Anderson was thinking of using a charge type of MDQ to show different quantities
 - What other "different types" were meant from the BPS minutes?
 - Perhaps they were different charge types . . .
 - This is really the amount of MDQ released . . .
 - Storage is a different issue . . .

Motion by Theresa Hess seconded by Dale Davis to amend GISB Std 3.4.1 as follows:

DATA DICTIONARY
Standard 3.4.1

Business Name (Abbreviation)	Definition	Model Data Group	EDI / FF Usage	Condition
<i>Replacement Shipper Maximum Daily Quantity (Repl SR MDQ)</i>	<i>Maximum daily quantity of the replacement shipper</i>	<i>TSDG</i>	<i>SO</i>	

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*Replacement Shipper Maximum Daily Quantity is to be added at the same level as the Unit Price

Code Values Dictionary

- No changes required

TIBP

- No changes required

Sample Paper Transaction

- No changes required

Motion passed; 4 in favor, 0 opposed.

- **R98008 – Columbia Gas Transmission**

Request: Add the data elements 'Offer Number' and 'Replacement Shipper's Contract Number' to the Invoice. (Relevant Minutes: BPS 4/22/99, 4/29/99)

- Already addressed – s/b removed from agenda

- **R99004 - Algonquin**

Request: Add the code value description 'Authorized Point Overrun' to the Transaction Type in the Transportation/Sales Invoice 3.4.1 (Relevant Minutes: Triage 3/1/99; EC 3/18/99).

Motion to add 'Authorized Point Overrun' to the Transaction Type Code Values Dictionary for the Transportation/Sales Invoice 3.4.1 made by Theresa Hess seconded by Mary Sue McNeal as follows:

Transaction Type

Code Value Description	Code Value Definition	Code Value
<i>Authorized Point Overrun</i>	<i>Transportation which exceeds location capacity rights for which authorization has been granted.</i>	<u>48</u>

Motion passed 4 in favor; 0 opposed.

- **R99023 – Panhandle Eastern**

Request: Add the code value description 'Conditional Reservation Charge' to the Charge Type in the Transportation/Sales Invoice 3.4.1 (Relevant Minutes: Triage 3/1/99; EC 3/18/99).

Motion to add 'Conditional Reservation Charge' to the Charge Type Code Values Dictionary for the Transportation/Sales Invoice 3.4.1 made by Kim Van Pelt seconded by Mary Sue McNeal as follows:

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Charge Type

Code Value Description	Code Value Definition	Code Value
<i>Conditional Reservation Charge</i>	<i>A charge assessed when a service requester does not maintain a specified load factor.</i>	

Motion passed 4 in favor; 0 opposed.

- **R99045 – Duke Energy**

Request: Add the code value description 'Reservation Charge Credit' to the Charge Type in the Transportation/Sales Invoice 3.4.1 (Relevant Minutes: Triage 8/31/99; EC 9/16/99).

Motion to add 'Reservation Charge Credit' to the Charge Type Code Value Dictionary for the Transportation/Sales Invoice 3.4.1 made by Kim Van Pelt seconded by Theresa Hess as follows:

Charge Type

Code Value Description	Code Value Definition	Code Value
<i>Reservation Charge Credit</i>	<i>No definition necessary</i>	

Motion passed 4 in favor; 0 opposed.

7. Other Business

- None

8. Next Meeting Date and Location

- November 14-15 (all day), Houston, TX. Specific location to be determined.

9. Adjourn