

**NAESB WGQ Information Requirements Subcommittee Meeting
October 21, 2003 – 1:30 p.m. – 2:30 p.m. (Central)
Conference Call**

FINAL MINUTES

1. **Introductions:** Participants introduced themselves.
2. **Anti-trust Guidelines:** Dale Davis read the anti-trust guidelines.
3. **Adoption of Agenda:** The agenda was adopted as posted with no opposition.
4. **AP03006 - Creditworthiness**
 - Review and correct Additional Standards Manual Documentation

IR Discussion:

The chair explained that the purpose of this meeting is to review the documentation for the Additional Standards Manual that the WGQ EC adopted at its meeting of October 9, 2003. Subsequent to the EC meeting, it has been discovered that there might be errors in that recommendation. This occurred because IR developed this documentation by using the draft work product for the yet to be completed Request R98047 (Supported Code Values), as the starting point. Modifications were then made to it to only reflect the creditworthiness standards in the new manual. By using a previously draft work product for another issue, a few of the sections of the manual were inadvertently not modified to reflect only the creditworthiness issues. As such, some language in the recommendation for AP03006 is not appropriate for inclusion in the manual at this time, while other language was inadvertently left out. Because the EC adopted the recommendation for AP03006 with these errors, IR needs to submit a revised recommendation for the EC to consider.

Modifications to the EC approved recommendation for AP03006 are reflected in the attachment to these draft minutes.

Motion:

At the NAESB WGQ EC meeting of October 9, 2003, the recommendation for the 2003 WGQ Annual Plan Item 6 (AP03006 – Creditworthiness) was approved. Modifications as reflected in the attached work papers, should be used in replacement for the comparable sections in the recommendation. These include modifications to the Table of Contents, the Business Process and Practices and the Related Standards sections of the new Additional Standards Implementation Manual.

Vote				Balanced	Balanced	Balanced
	For	Against	Total	For	Against	Total
End						0
Users	0	0	0	0.00	0.00	
LDCs	0	0	0	0.00	0.00	0
Pipelines	7	0	7	2.00	0.00	0
Producers	0	0	0	0.00	0.00	0
Services	0	0	0	0.00	0.00	0
	7	0	7	2.00	0.00	2

Motion Passes

**NAESB WGQ Information Requirements Subcommittee Meeting
October 21, 2003 – 1:30 p.m. – 2:30 p.m. (Central)
Conference Call**

NAESB WGQ Information Requirements Subcommittee Meeting
October 21, 2003 – 1:30 p.m. – 2:30 p.m. (Central)
Conference Call

7. Other Business

The chair will submit the above modifications to the EC for approval. The next thing for IR to do is to update the draft implementation for R98040 / R98050 (Storage Report) and then R98047 (Supported Code Values) to incorporate them in to the new Additional Standards Manual.

8. Next Meeting Dates and Location

November 13, 2003 8:30 a.m. – 4:00 p.m. Mountain

November 14, 2003 8:30 a.m. – 12:00 p.m. Mountain

Colorado Springs, CO

Host: El Paso Western

9. Adjourn – the meeting adjourned at 2:15 p.m.

**NAESB WGQ Information Requirements Subcommittee Meeting
 October 21, 2003 – 1:30 p.m. – 2:30 p.m. (Central)
 Conference Call**

Meeting Attendees and Voting Record

Attendee	Organization	10/21/03	NAESB Member?
<u>Pipelines:</u>			
Kathryn Burch	Duke Energy Gas Transmission	√	√
Christopher Burden	Williams Gas Pipeline	√ (nv)	√
Dale Davis	Williams Gas Pipeline	√	√
Bill Griffith	EL Paso Western Pipeline	√	√
Janie Nielsen	Kern River Gas Transmission Company	√	√
Donna Scott	Transwestern Pipeline Company	√	√
Mike Stender	El Paso Natural Gas	√	√
Kim Van Pelt	Panhandle Eastern Pipe Line	√	√
<u>Services:</u>			
Greg Dodson	Dominion Resources Services, Inc.	√	√
<u>Producers:</u>			
<u>End Users:</u>			
<u>LDCs:</u>			
<u>Associations:</u>			

Bold signifies Chair

nv – not voting