

**GISB Information Requirements Subcommittee Meeting**  
**October 9-10, 2001**  
**8:00 a.m. – 4:00 p.m.**  
**Colorado Interstate Gas**  
**Colorado Springs, Colorado**

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**FINAL MINUTES**

1. Introductions
  - Participants introduced themselves to each other.
2. Housekeeping
  - Bill Griffith familiarized participants with the facilities.
3. Anti-trust Guidelines
  - Dale Davis read the Anti-trust Guidelines to the participants.
4. Adoption of Agenda
  - Agenda adopted as modified
5. Approval of Prior Meeting Minutes
  - September 18-19, 2001 Minutes adopted as amended.
6. Address Current Requests for Initiation or Enhancement of GISB Standards and items transferred from other GISB subcommittees -- Discussion, Q&A and Sense of the Room for each item. (The items will be addressed in the order listed until either all items have been addressed or we have run out of time.)

**Directives Related to FERC Order 637 and 637a**

- Item #8 (BPS Priority #3): Review award data set codes and structure for firm and interruptible transportation (FT and IT) reporting (Affects GISB Standard No. 5.4.3). (Relevant Minutes: BPS 7/7/00, 8/1-2/00, 8/8-9/00; IR 11/00, 12/00, 1/01, 2/01, 3/01)

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- Item #9 (BPS Priority #4): Accommodate visual display web pages for FT and IT reporting. (Relevant Minutes: BPS 7/7/00, 8/1-2/00)
  - Final Review of Data Dictionaries
    - Capacity Release Transactional Reporting
    - Firm Transportation Transactional Reporting
    - Interruptible Transportation Transactional Reporting
    - Formatting corrections will be made offline prior to next meeting and vote. An off-line group will work on the formatting. The formatted data sets will be attached to the minutes of this meeting.
  - Final Review of Technical Implementation of Business Process.
    - Capacity Release Transactional Reporting
    - Firm Transportation Transactional Reporting
    - Interruptible Transportation Transactional Reporting
    - Formatting corrections will be made offline prior to next meeting and vote. An off-line group will work on the formatting. The formatted data sets will be attached to the minutes of this meeting.
  - Final Review of Sample Paper Transactions.
    - Capacity Release Transactional Reporting
    - Firm Transportation Transactional Reporting
    - Interruptible Transportation Transactional Reporting
    - Formatting corrections will be made offline prior to next meeting and vote. An off-line group will work on the formatting. The formatted data sets will be attached to the minutes of this meeting.
  - Review Checklist for additional items not heretofore addressed.
    - Capacity Release Transactional Reporting
    - Firm Transportation Transactional Reporting
    - Interruptible Transportation Transactional Reporting
    - Executive Summary – IR will address after the placement of the transactional reporting data sets within the GISB standards books is determined.
    - Business Process and Practices – IR will address after the placement of the transactional reporting data sets within the GISB standards books is determined.

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- IR will consider the issue of appropriate placement of the Transactional Reporting Datasets within the GISB Standards books and will renew discussion at the next meeting.

### **Storage Report related Items from Technical**

- See Storage Report attachments
- TIBP – Data Element names
  - location ending storage Balance – Firm (was Balance—Firm)
  - location ending storage Balance – Interruptible (was Balance— Interruptible)
- Sample Paper Transactions – phone number
  - add phone number for Contact Person
- Data Dictionaries
  - standardize “Balance – Firm” & “Balance – Interruptible” in all occurrences.
  - Reinstated definitions for indented data elements ‘Location Ending Storage Balance – Firm’ and ‘Location Ending Storage Balance – Interruptible’. These were inadvertently deleted from the data dictionary.

**Motion:** Adopt changes to TIBP, Data Dictionary and Sample Paper Transactions as attached. Motion passed 8 to zero.

### **Recess until 08:00 a.m. Wednesday, October 10, 2001.**

### **Flowing Gas Requests**

- **R96056 – Exxon**

**Request:** Develop a Producer Imbalance Statement. (Relevant Minutes: IR 7/97; BPS 4/9/98; IR 6/98, 7/98, 1/00)

- Exxon developed a workpaper based on IR efforts from June 2001, previous IR efforts and the COPAS Producer Imbalance Statement Data Dictionary, to be reviewed by IR.
  - Why Cumulative Imbalance and Current Imbalance? Why not Imbalance Quantity and code values?
  - Producer Imbalance Statement will be considered at November IR meeting, provided Producer sponsors are present.

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- **R98081 – Williams**

**Request:** Develop a means of requesting and sending RTU alarm data. (Relevant Minutes: EITF 12/2/98; IR 9/00)

- **R98082 – Williams**

**Request:** Develop a means of requesting and sending RTU event data. (Relevant Minutes: EITF 12/2/98; IR 9/00)

**Motion:** Send R98081 & R98082 to BPS for reconsideration of the need for standardization at this time.

**Motion Passed:** 7 in favor; 0 opposed.

### **Common Codes Requests**

- **R97058B – TransCapacity**

**Request:** Add the ability to use a transportation service provider's proprietary identifier when a trading partner's D-U-N-S number has not yet been issued or may not exist. (Relevant Minutes: Common Codes Subcommittee 1/8/99, 2/5/99, 2/24/99, 3/26/99; EC 5/20/99)

- Review of EC minutes from 05/20/99
- EC approved S4 but withheld it from going out for member ratification until such time as it was fully staffed.
- The “A” portion of the request was implementation of the request for Capacity Release only. It involved the inclusion of a footnote in the Data Dictionaries indicating that until April of 1998, if a DUNS number was not available, then it was acceptable to use a proprietary code for entities. The EDI implementation relied on a code qualifier to distinguish between DUNS and proprietary codes.
- S4 states that Parties should mutually agree to use the transportation service provider's proprietary entity code when the DUNS number is not available.
- An attempt was made to secure a Word copy of the Data Dictionaries in question. Upon failure to obtain such copies, it was determined that work will continue at a subsequent meeting.

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6. Other Business
  - None addressed
7. Next Meeting Date and Location
  - November 13-14, 2001 Enron, Houston, Texas.
8. Adjourn