

**NAESB WGQ Information Requirements Subcommittee Meeting**  
**October 7, 2003 – 8:30 a.m. – 4:00 p.m. (Local Phoenix Time)**  
**Arizona Public Service**  
400 N. Fifth Street,  
Phoenix, AZ 85004

**FINAL MINUTES**

1. **Introductions:** Participants introduced themselves.
2. **Housekeeping:** Dale Davis provided the housekeeping.
3. **Anti-trust Guidelines:** Dale Davis read the anti-trust guidelines.
4. **Adoption of Agenda:** The agenda was adopted as posted with no opposition.
5. **Approval of Prior Meeting Minutes & Attachments**
  - September 4-5, 2003, 2003:  
The draft minutes for September 4-5, 2003, as modified, and the Attachment 1, as posted, were adopted as final with no opposition.
6. **Address Current Requests for Initiation or Enhancement of NAESB Standards and items transferred from other NAESB subcommittees** -- Discussion, Q&A and a balanced vote for each item. (The items will be addressed in the order listed until either all items have been addressed or we have run out of time.)

**EIITF Related Requests**

- **R98048 TransCapacity / Skipping Stone**

**Request:** A new dataset, called "Fuel Matrix Information," and the code value addition to the Data Sets Requested data element in the Upload of Request for Download dataset to support NAESB WGQ Standard. 1.3.30

(Relevant Minutes: EIITF 11/4/98 – IR Instruction 9; IR 12/10/02, 1/14/03, 4/2/03, 5/6/03, 6/3/03, 8/5/03, 9/4/03)

**IR Discussion:**

IR began by reviewing the original instruction to IR from EIITF, the minutes from the corresponding EIITF meeting, and the standard referenced in the instruction. After completing that, participants documented the basic parameters for the development of the data set. Based on these parameters, the participants reviewed the September 4-5, 2003 attachment to the final minutes and made additional modifications. The attachment to these minutes reflects the redlined work paper in progress.

Parameters for development of the data set based on the EIITF instruction #9 and Std. 1.3.30:

- Only send fuel % if represented in a matrix.
- If you only have one rate for the entire system (postage stamp) and it is represented in a matrix, you send that rate.
- If you have zone rates, you send, for example, Zone 1 to 1, Zone 2 to 2 and Zone 1 to 2 (based on the last sentence of Std. 1.3.30).

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- Other fuels, i.e. point-to-point, mileage based, storage injection / withdrawal, etc, are not required unless represented in a matrix, therefore the data set needs to accommodate them.
- There is no requirement to send the components of the fuel – only the total fuel(s).
- Have the ability, but not the requirement, to send more than one set of fuel % based on the effective date that is either (a) the statement date and time or (b) a date in the future. The default for the effective date would be the statement date / time.
- Requester of this data set can only request the data set and no detailed parameters – i.e. no effective date, no specific receipt / delivery point combinations.

Direction of Haul: determined the direction for which the fuel is applicable (forward / backward / combo) can be accommodated with fuel type code. Therefore the data element is not needed.

**7. Other Business**

Participants discussed various options for meeting dates for 2004 so as to not overlap with the WEQ EC meetings. The IR and Technical Chairs will discuss the issue with the NAESB office and the Vice Chairs of the other quadrant Executive Committees.

**8. Next Meeting Dates and Location**

November 13, 2003 8:30 a.m. – 4:00 p.m. Mountain

November 14, 2003 8:30 a.m. – 12:00 p.m. Mountain

Colorado Springs, CO

Host: El Paso Western

December 9, 2003 8:30 a.m. – 4:00 p.m. Central

Houston, TX

Host: Panhandle Eastern

**9. Adjourn**

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**Meeting Attendees and Voting Record**

Attendee	Organization	10/7/03	NAESB Member?
<b><u>Pipelines:</u></b>			
Kathryn Burch	Duke Energy Gas Transmission	√	√
Christopher Burden	Williams Gas Pipeline	√ (nv)	√
<b>Dale Davis</b>	Williams Gas Pipeline	√	√
Mark Gracey	Tennessee Gas Pipeline	√	√
Tran Kimbel	Dominion Transmission	√	√
Iris King	Dominion Transmission	√	√
Janie Nielsen	Kern River Gas Transmission Company	√	√
Mike Stender	El Paso Natural Gas	√	√
Kim Van Pelt	Panhandle Eastern Pipe Line	√	√
Randy Young	Gulf South Pipeline Company, LP	√	√
<b><u>Services:</u></b>			
Greg Dodson	Dominion Resources Services, Inc.	√	√
<b><u>Producers:</u></b>			
<b><u>End Users:</u></b>			
<b><u>LDCs:</u></b>			
<b><u>Associations:</u></b>			

Bold signifies Chair

nv – not voting