

GISB Information Requirements Subcommittee Meeting  
September 15, 1998  
Williams Company Offices, Washington, D.C.  
FINAL Minutes

1. Theresa Hess welcomed participants. Introductions were made.
2. Housekeeping - Dale Davis
3. Anti-trust Guidelines - Theresa Hess
4. The agenda was adopted as drafted.
5. Approval of Prior Meeting Minutes –  
The August 18-19, 1998 minutes were approved with revisions.
6. Address Current Requests for Initiation or Enhancement of GISB Standards –  
Discussion, Q&A and Sense of the Room for each item. (The requests will be addressed in the order listed until either all requests have been addressed or we have run out of time.)

**R97111 - TransCapacity**

Modify the Capacity Release UPPD and Bidder Confirmation datasets to enable Releasing Shippers (without pre-arranged bidders) and bidders (in addition to pre-arranged bidders) to employ the EDI datasets to effectuate capacity release transactions other than through on-line EBBs. (Relevant Minutes: BPS 4/9/98; IR 5/19/98, 6/9/98, 7/14/98, 8/18/98, 8/19/98)

The following issue will be sent to BPS: Is the Offer Upload Final Disposition used for non-prearranged deals as well as for prearranged deals?

Due to the nature of today's agenda, work papers for the meeting will be posted and will constitute the balance of the meeting minutes for the day.

**MOTION:**

To adopt the modifications / additions to the affected data sets and Technical Implementation of Business Process documents.

**Sense of the Room:** 8 In Favor; 0 Opposed

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6. (continued) Address Current Requests for Initiation or Enhancement of GISB Standards – Discussion, Q&A and Sense of the Room for each item. (The requests will be addressed in the order listed until either all requests have been addressed or we have run out of time.)

**Request for EII TF - Nomination Data Elements Grouping**

Request from the EBB-Internet Implementation Task Force to group Nominations Data Elements (Relevant Minutes: EIITF 9/3/98)

Theresa reviewed the request from EII-TF to categorize the nominations data elements for all nomination models and to modify the data dictionary as appropriate. The relevant EII-TF minutes were reviewed, as well as the data dictionary format that will be used. It was noted that this effort will *not* involve addition of data elements or code values that have an impact on business practices.

A separate data dictionary was prepared that addresses *all* nomination model types and includes Usages for EBB, EDI and Flat File communication modalities. The document, NomEIIALL.doc, will be posted as an attachment to these minutes.

**EII-TF Issues:**

- 1) Does EII-TF want IR to do discrete data elements in the EBB column of the data dictionary for displayed data on EBBs that do not have comparable data elements in EDI but may be derived from existing EDI data elements (e.g., total quantities)?
- 2) Same issue with “borrowed” data elements (e.g., fuel quantities).
- 3) Do usage categorizations for EBB data elements indicate that the data element must be input by the user? Or may be displayed only (i.e., defaulted) and not necessarily input?

In other words, does Mandatory mean that the data must be input or only that the data must be displayed on the screen irrespective of where the mandatory data came from?

7. Other Business

8. Next Meeting Dates and Locations --  
Next meeting is October 13-14, 1998 in Houston. Location to be determined.

9. Adjourn -- Meeting adjourned at approximately 5:00 pm local time.