

**GISB Information Requirements Subcommittee Meeting
September 13 - 14, 1999
Koch Gateway Pipeline; Houston, TX
FINAL Minutes**

1. Theresa Hess welcomed the group and attendees introduced themselves.
2. Randy Young provided housekeeping information.
3. Anti-trust guidelines were provided by Theresa Hess.
- 3a. Theresa announced that Norm Walker has resigned as co-chair of IR and that Jim Keisler has volunteered to fill the position. At this time, Jim took over the facilitation of the meeting.
4. The agenda was adopted as drafted.
5. The minutes of the July 12 – 13 meeting were approved with modifications. The minutes of the July 26 meeting were approved as drafted.
6. Address Current Requests for Initiation or Enhancement of GISB Standards and items transferred from other GISB subcommittees -- Discussion, Q&A and Sense of the Room for each item. (The items will be addressed in the order listed until either all items have been addressed or we have run out of time.)

• **R97124 -- TransCapacity**

Request: Add 'Contract Level Tracking ID' to the Nomination and Nomination Quick Response.

IR Implementation:

NOTE: The recommendation for this request was previously distributed for industry comment (see posting on GISB home page). However, the recommendation was pulled back by the Chair of IR in order to complete the necessary work. The EBB and FF usages need to be determined for the new 'Contract Level Tracking ID' and the data element needs to be added to the appropriate data group in Standard 1.3.54. The revisions noted below are in addition to those agreed to at previous IR meetings.

MOTION:

NOMINATION

- ◆ Add the abbreviation, data group, and EBB and FF usages. The data element will be added to the Nomination at the same level as the Service Requester Contract. It will be added at each level that the Service Requester Contract occurs.

Business Name (Abbreviation)	Definition	Data Group	EBB Pathed	EBB Non- Pathed	EBB PNT - “T”	EBB PNT - “U”	EDI / FF Usage	Condition
Contract Level Tracking ID <i>(K Lvl Trk ID)</i>	The service requester’s assigned identifier for the service requester contract level.	<i>CDG</i>	<i>BC</i>	<i>BC</i>	<i>BC</i>	<i>BC</i>	M	<i>For EBB, used by transportation service providers who require/display tracking IDs.</i>

- ◆ Revise GISB Standard 1.3.54 to add ‘Contract Level Tracking ID’ to the end of the Contracts Data Group.
- ◆ Add ‘Contract Level Tracking ID’ to the Sample Paper Transaction for all three Model Types:
 - ◆ For Pathed, add directly beneath ‘Model’. The value is ‘CL001’.
 - ◆ For Non-Pathed, add directly beneath ‘Model’. The value is ‘CL002’.
 - ◆ For Pathed Non-Threaded, add directly beneath ‘Contract’ in the unthreaded segment. The value is ‘CL003’.
 - ◆ For Pathed Non-Threaded, add directly beneath ‘Model’ in the threaded segment. The value is ‘CL004’.

NOMINATION QUICK RESPONSE

- ◆ Add the abbreviation and FF Usage.

Business Name (Abbreviation)	Definition	EDI / FF Usage	Condition
Contract Level Tracking ID <i>(K Lvl Trk ID)</i>	The service requester’s assigned identifier for the service requester contract level.	C	Sent when errors/warnings occur at the service requester contract level or at the nominator’s tracking ID level.

- ◆ For the Sample Paper Transaction, add ‘Contract Level Tracking ID’ directly beneath ‘Contract’. The value is ‘CL001’.

Sense of the Room: 6 In Favor; 0 Opposed

- **R98066 – Texas Eastern**

Request: Add several Transaction Type code values to the PDA and Allocation.

EHITF Action:

Instruct Information Requirements to add new codes for the “Transaction Type” data element in the Pre-determined Allocation and Allocation data sets. The code values to be added are: No Notice Service, No-Notice Pre-Injection, No-Notice Balancing, No-Notice Due Transportation Service Provider Balancing and No-Notice Due Service Requester Balancing. The request should

be handled in conjunction with R98027. It is anticipated that Transaction Type will be added to the data sets by virtue of the recommendation anticipated for R96125A and R96131.

IR Implementation:

NOTE: IR deferred this request until after the Allocation Grid Drafting Team work is complete. See recommendation for R98027.

MOTION:

◆ Add the following code values for the Transaction Type in the PDA and Allocation.

Code Value Description	Code Value Definition	Code Value
No-Notice Service	A quantity of gas for no-notice service.	22
No-Notice Pre-Injection	A quantity of gas for a change of no-notice receipts in anticipation of a change in demand.	17
No-Notice Balancing	A quantity of gas to resolve a current month no-notice imbalance.	16
No-Notice Due Transportation Service Provider Balancing	A quantity of gas to resolve a prior month no-notice imbalance owed to the transportation service provider.	24
No-Notice Due Service Requester Balancing	A quantity of gas to resolve a prior month no-notice imbalance owed to the service requester.	25

Sense of the Room: 7 In Favor; 0 Opposed

• **R98067 – Texas Eastern**

Request: Add several Transaction Type code values to the PDA and Allocation.

EIITF Action:

Instruct Information Requirements to add new codes for the “Transaction Type” data element in the Pre-determined Allocation and Allocation data sets. The code values to be added are: Suspense Gas Claim and Delivery of Claimed Suspense Gas. The request should be handled in conjunction with R98028. It is anticipated that Transaction Type will be added to the data sets by virtue of the recommendation anticipated for R96125A and R96131.

IR Implementation:

NOTE: IR deferred this request until after the Allocation Grid Drafting Team work is complete. See recommendation for R98028.

MOTION:

◆ Add the following code values for the Transaction Type in the PDA and Allocation.

Code Value Description	Code Value Definition	Code Value
Suspense Gas Claim	Suspense gas quantity claimed by a service requester.	18
Delivery of Claimed Suspense Gas	Delivery of suspense gas quantity claimed by a service requester.	19

Sense of the Room: 7 In Favor; 0 Opposed

- **R98055 -- TransCapacity**

Request: Add several Transaction Type code values to the Nomination, Flowing Gas and Invoicing related datasets.

EIITF Action:

Instruct Information Requirements Subcommittee to add new code values for the “Transaction Type” data element in the Nomination, Invoicing (as appropriate), and Flowing Gas (as appropriate) related datasets. These code values would be used for nomination and scheduling of the following: Suspense Gas, No-notice service, Flow day diversion and Authorized point overrun. This request should be addressed in conjunction with Request Nos. R98027 and R98028.

IR Implementation:

NOTE: IR deferred this request until after the Allocation Grid Drafting Team work is complete.

The following items were discussed:

The requested code value descriptions ‘Suspense Gas’ and ‘No-Notice Service’ are taken care of per the resolution of R98066 and R98067, respectively.

The requested code value description ‘Authorized Point Overrun’ already exists in Nomination, Scheduled Quantity, PDA, Allocation, Shipper Imbalance and the Transportation/Sales Invoice. No action is required on this portion of the request.

The request does not include a definition for the code value description ‘Flow Day Diversion’. This portion of the request is postponed until the second day of the meeting, when the requester will be in attendance. A sense of the room was not taken.

- **R98055 – TransCapacity (continued from first day):**

A TSP explained their business practices for the use of the requested ‘Flow Day Diversion’ code value description. They stated that they use the requested ‘Flow Day Diversion’ code value description for nominations that are received during the Intraday 1 and Intraday 2 nomination cycles. It is used to bring a scheduled delivery quantity down to zero at one point and to divert the scheduled delivery quantity to another point. The transaction is approved by all parties that are involved. When this Transaction Type is used, the elapsed-prorated-scheduled quantity does not apply.

Below are the points that were discussed during the meeting. The El Paso representative asked that this request be put on hold so that he can check back with his office. The requester agreed to postpone the request until the next IR meeting. A sense of the room was not taken.

- ◆ The requested code value descriptions ‘Suspense Gas’ and ‘No-Notice Service’ are taken care of per the resolution of R98066 and R98067, respectively.
- ◆ The requested code value description ‘Authorized Point Overrun’ already exists in the Nomination, Scheduled Quantity, PDA, Allocation, Shipper Imbalance and the Transportation/Sales Invoice. No action is required on this portion of the request.
- ◆ Add the following code value description for the Transaction Type in the Nomination, Scheduled Quantity, PDA, Allocation, Shipper Imbalance and Transportation/Sales Invoice.

Code Value Description	Code Value Definition	Code Value
Flow Day Diversion	An intraday change in the delivery location of a previously scheduled transaction. The change is based upon parameters specified by the transportation service provider.	

- **R99039 – Columbia Gas**

Request: Add several Transaction Type code values to the Nomination, Scheduled Quantity, Shipper Imbalance, Allocation and Invoice.

EIITF Action:

Transfer the request to Information Requirements Subcommittee.

IR Implementation:

The group discussed a portion of the request on the first day of the meeting. It was determined that IR needs input from the requester. The requester conferenced into the second day of the IR meeting. The notes below are based on the discussion that was held on both meeting days.

- ◆ **Pool-to-Pool:**

OK as defined in the table below.

- ◆ **OBA Payback:**

Does payback on an OBA fit within the Nomination (1.4.1) dataset? Koch has implemented using the existing code values of ‘Imbalance Payback to Transportation Service Provider’ and ‘Imbalance Payback from Transportation Service Provider’. Columbia can determine whether the payback is for an OBA based on the contract being utilized. Columbia stated that they would use the existing code values. Therefore, additional code values are not needed for payback of an OBA imbalance. If the requester wants a new data set developed for OBA payback, a new request will need to be submitted to GISB.

- ◆ **Delivery Allocation, Receipt Allocation, Redirect to Storage from Delivery Point, Storage in Transit, Firm Storage Service Balancing Transfer and Storage Transfer for Accounting:**

Balancing Transfer’ and ‘Storage Transfer for Accounting’. It is not necessary to revise the current definition of ‘Imbalance Transfer’.

- ◆ It was determined that the existing data element ‘Supplemental Quantity’ in the Shipper Imbalance will suffice for the requested ‘Storage Gas Lost’. The requester can use the existing code value description ‘Lost/Unaccounted For Gas’.

Sense of the Room: 8 In Favor; 0 Opposed

- **R99044 – Williams Gas Pipeline**

Request: Add Transaction Type code value ‘Backhaul’ to the Nomination, Scheduled Quantity, Shipper Imbalance, Invoice and other documents where the Transaction Type appears.

EIITF Action:

Transfer Request No. R99044 to the Information Requirements Subcommittee.

IR Implementation:

It was noted that some parties can determine whether a transaction is a backhaul by the receipt and delivery points that are being utilized. The requester stated that this is needed for non-pathed transactions. For the requester’s implementation, the ‘Backhaul’ designation would be applied to the delivery point. For non-pathed transactions there could be different solutions when determining which delivery point is the backhaul transaction. This additional Transaction Type allows the customer the flexibility to determine which delivery transaction is the backhaul.

When asked how they verify a nomination transaction that is designated as a ‘Backhaul’, the requester stated that they verify that the service requester has sufficient receipt quantities downstream of the delivery point.

MOTION:

- ◆ Add the following code value description for the Transaction Type in the Nomination, Scheduled Quantity, Shipper Imbalance, PDA, Allocation and Transportation/Sales Invoice.

Code Value Description	Code Value Definition	Code Value
Backhaul	Movement of gas from a point on the pipeline to a point that is upstream on the pipeline. Usually used by transportation service providers that employ the ‘non-pathed model’ nomination Model Type.	

Sense of the Room: 6 In Favor; 0 Opposed

- **R98042 – Duke Energy**

Request: Add delivery confirmation status and receipt location confirmation status to the Scheduled Quantity.

EITF Action:

Instruct Information Requirements Subcommittee to make the changes to accomplish the actions described in the request which asked that two data elements, Delivery Location Confirmation Status and Receipt Location Confirmation Status, both with sender’s option usage, be added to the Scheduled Quantity document (1.4.5), with necessary changes such that if a transportation service provider chooses to provide such information, a method is available to indicate that the scheduled quantity is preliminary.

IR Implementation:

The requester performs capacity allocation prior to confirmation. This allows them to inform customers of the “preliminary scheduled quantity” prior to confirmation. The requester is a pathed pipeline.

The requested ‘status’ data element is not tied to the level of confirmation.

MOTION:

- ◆ Add the following data elements to the line item level of the Scheduled Quantity:

Business Name (Abbreviation)	Definition	Data Group	EBB Pathed	EBB Non- Pathed	EBB PNT – “T”	EBB PNT – “U”	EDI / FF Usage	Condition
<i>Delivery Scheduling Status (Del Sched Stat)</i>	<i>The status of the scheduling process for the delivery transaction.</i>	<i>DelDG</i>	<i>SO</i>	<i>SO</i>	<i>SO</i>	<i>SO</i>	<i>SO</i>	
<i>Receipt Scheduling Status (Rec Sched Stat)</i>	<i>The status of the scheduling process for the receipt transaction.</i>	<i>RecDG</i>	<i>SO</i>	<i>SO</i>	<i>SO</i>	<i>SO</i>	<i>SO</i>	

- ◆ Revise GISB Standard 1.3.61 as follows:
 - ◆ Add ‘Delivery Scheduling Status’ to the Delivery Data Group, after Delivery Point Quantity.
 - ◆ Add ‘Receipt Scheduling Status’ to the Receipt Data Group, after Receipt Point Quantity.

- ◆ Add the following code value descriptions for the Delivery Scheduling Status:

Code Value Description	Code Value Definition	Code Value
Capacity Allocated	Transportation service provider has completed the capacity allocation process.	
Confirmed	The confirmed quantity has been used to derive the scheduled quantity.	
Nominated	The nomination has been received.	
Scheduled	The scheduling process has been completed.	

- ◆ Add the following code value descriptions for the Receipt Scheduling Status:

Code Value Description	Code Value Definition	Code Value
Capacity Allocated	Transportation service provider has completed the capacity allocation process.	
Confirmed	The confirmed quantity has been used to derive the scheduled quantity.	
Nominated	The nomination has been received.	
Scheduled	The scheduling process has been completed.	

Sense of the Room: 6 In Favor; 0 Opposed

- **R98088 – Koch Gateway Pipeline**

Request: Add confirmation quantity to Scheduled Quantity.

EIITF Action:

Instruct IR to accommodate the sending of the confirmed quantity in the Scheduled Quantity data set with a mutually agreed usage.

IR Implementation:

The scheduled quantity may be at a lower level than the confirmed quantity. The requester stated that, in such cases, they apply the rankings received in the nomination in order to distribute the confirmed quantity to the level of the scheduled quantity. Therefore, some questioned whether the data element should be called ‘confirmed’. Would this be misleading to the party receiving the document? Will the receiver think that this is the quantity that was confirmed by the operator? The word ‘distributed’ was added to the data element name.

◆ Add the following data element to the line item level of the Scheduled Quantity:

Business Name (Abbreviation)	Definition	Data Group	EBB Pathed	EBB Non- Pathed	EBB PNT – “T”	EBB PNT – “U”	EDI / FF Usage	Condition
<i>Distributed Confirmed Quantity</i>							<u>MA</u>	

Several related requests were being discussed simultaneously. The discussion of this request will be resumed at a subsequent IR meeting.

- **R98057 – TransCapacity Limited**

Request: Add scheduled quantity status, month-to-date and confirmed quantity to the Scheduled Quantity and Scheduled Quantity for Operator.

EIITF Action:

Instruct Information Requirements Subcommittee to address a mutually agreeable business practice of confirmations for a date range and communicating the status of the unconfirmed portion of the date range of the nomination to the Service Requester of operator.

IR Implementation (day one):

This request is on hold until the second day of the meeting when the requester will be present.

IR Implementation (day two):

An example was given: A quantity may be nominated for one month, and the scheduled quantity that is sent in return is for one day. Also, some TSPs confirm for a month even though they send scheduled quantity for only one day at a time. Therefore, a mechanism is needed in the Scheduled Quantity data set to indicate that the status of the quantities. In the example, the quantity for one day is scheduled and the remainder of the quantities are confirmed. Based on the example, the status data element needs to be at the line item level.

MOTION:

- ◆ Add the following data elements to the line item level of the Scheduled Quantity:

Business Name (Abbreviation)	Definition	Data Group	EBB Pathed	EBB Non-Pathed	EBB PNT – “T”	EBB PNT – “U”	EDI / FF Usage	Condition
<i>Delivery Scheduling Status (Del Sched Stat)</i>	<i>The status of the scheduling process for the delivery transaction.</i>	<i>DelDG</i>	<i>MA</i>	<i>MA</i>	<i>MA</i>	<i>MA</i>	<i>MA</i>	
<i>Receipt Scheduling Status (Rec Sched Stat)</i>	<i>The status of the scheduling process for the receipt transaction.</i>	<i>RecDG</i>	<i>MA</i>	<i>MA</i>	<i>MA</i>	<i>MA</i>	<i>MA</i>	

- ◆ Revise GISB Standard 1.3.61 as follows:
 - ◆ Add ‘Delivery Scheduling Status’ to the Delivery Data Group, after Delivery Point Quantity.
 - ◆ Add ‘Receipt Scheduling Status’ to the Receipt Data Group, after Receipt Point Quantity.

- ◆ Add the following code value descriptions for the Delivery Scheduling Status:

Code Value Description	Code Value Definition	Code Value
Capacity Allocated	Transportation service provider has completed the capacity allocation process.	
Confirmed	The confirmed quantity has been used to derive the scheduled quantity.	
Nominated	The nomination(s) has been received.	
Scheduled	The scheduling process has been completed.	

- ◆ Add the following code value descriptions for the Receipt Scheduling Status:

Code Value Description	Code Value Definition	Code Value
Capacity Allocated	Transportation service provider has completed the capacity allocation process.	
Confirmed	The confirmed quantity has been used to derive the scheduled quantity.	
Nominated	The nomination(s) has been received.	
Scheduled	The scheduling process has been completed.	

- ◆ Add the following to the line item level of the Scheduled Quantity for Operator:

Business Name (Abbreviation)	Definition	Data Group	EDI / FF Usage	Condition
<i>Scheduling Status</i> (<i>Sched Stat</i>)	<i>The status of the scheduling process for the confirmation line item.</i>	<i>TSDG</i>	<i>MA</i>	

- ◆ Revise GISB Standard 1.3.63 as follows:
 - ◆ Add ‘Scheduling Status’ to the Transaction Specific Data Group, after the Quantity.

- ◆ Add the following code value descriptions for the Scheduling Status:

Code Value Description	Code Value Definition	Code Value
Capacity Allocated	Transportation service provider has completed the capacity allocation process.	
Confirmed	The confirmed quantity has been used to derive the scheduled quantity.	
Nominated	The nomination(s) has been received.	
Scheduled	The scheduling process has been completed.	

Sense of the Room: 5 In Favor; 0 Opposed

• **R98042 – Duke Energy (continued from day one)**

MOTION:

ISSUE to BPS:

Based on the instructions from EIITF for R98057, and the IR implementation of those instructions, IR believes that R98042 has been resolved. However, EIITF’s instructions regarding R98042 specified a usage of ‘SO’ for the additional data elements. IR’s implementation has an ‘MA’ usage for the new data elements. IR believes this is the appropriate usage based on EIITF’s instruction (R98057) that the business practice of confirmations for a date range is mutually agreeable. Since the business practice of confirmations for a date range is mutually agreeable, then the communication of a scheduling status for a date range should likewise be a mutually

agreeable business practice. As this differs from the EIITF instructions, IR requests that BPS affirm its resolution of R98042.

Sense of the Room: 4 In Favor; 0 Opposed

8. Next Meeting Dates and Locations

- ◆ October 12 - 13 in Houston. Exact location to be determined.