

**NAESB WGQ Information Requirements Subcommittee Meeting
September 10-11, 2002 - 8:30 a.m. – 4:30 p.m. (Central)
Houston, TX – Duke Energy**

FINAL MINUTES

1. **Introductions** – participants introduced themselves
2. **Housekeeping** – Kathryn Burch provided housekeeping information
3. **Anti-trust Guidelines** – Dale Davis read the anti-trust guidelines
4. **Adoption of Agenda** – The revised agenda was adopted as posted.
5. **Approval of Prior Meeting Minutes and Attachments**
 - August 20-21, 2002 – The draft minutes and attachments were adopted as modified.
6. **Address Current Requests for Initiation or Enhancement of NAESB Standards and items transferred from other NAESB subcommittees** -- Discussion, Q&A and Sense of the Room for each item. (The items will be addressed in the order listed until either all items have been addressed or we have run out of time.)

Nominations Requests

- **R98041 – Columbia Gas Transmission**

Request: Add data elements to the Nomination to accommodate a “Super-Nomination.”

- See posted workpaper
- (Relevant Minutes: EIITF 10/2/98, 11/4/98; IR 4/1/99, 4/11/00, BPS 5/4/00, 5/18/00, Interpretations [C00003] 5/26/00, 6/1/00, EC [C00003] 8/24/00, BPS [R98041] 5/8/02; IR 5/14/02).

IR Discussion:

The discussion began with a review of the interpretation NAESB WGQ 7.3.43. It was noted that the existing nominations related data sets accommodate the sending of multiple lines items in an EDI transmission and that capability could be used for supernominations. Based on the interpretation and the existing capabilities within the data sets, IR concluded that no changes to the data sets are necessary to accommodate the request. Columbia Gas will be asked to review this discussion and come back at the next IR meeting with a response as to whether this satisfies their request.

NOTE: On September 11, 2002 (prior to the beginning of the IR meeting), the Columbia Gas’ representative called the IR chair and advised that they are going to withdraw their request. He authorized the chair to communicate such to the rest of the subcommittee on his behalf.

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EIITF Capacity Release Requests

- **R99007 - CIG, Wyoming Interstate & Young Gas Storage**

Request: Define a means of sending Capacity Release datasets relating to the recall and reput functions.

(Relevant Minutes: R99007 - EIITF 3/9/99 – IR Instruction 49 which ties back to EIITF 2/25/99 – IR Instruction 41 for R99014)

IR Discussion:

The requesters informally told the chair and one other participant that they are reviewing whether they will withdraw this request. Therefore, it was determined to put the processing of this request on hold pending official word from the requesters.

- **R99008 – CIG**

Request: New standard data sets, elements and/or code values are requested under the GISB Capacity Release Related Standards (5.4.X) to accomplish the reposting of an offer to release capacity subsequent to the close of an open season. It is believed that this function could be accomplished on a Mutually Agreeable basis via EDI/EDM through the creation or modification of ANSI X.12 EDI data sets and/or code values.

(Relevant Minutes: EIITF 3/9/99 – IR Instruction 50)

IR Discussion:

The requesters informally told the chair and one other participant that they are reviewing whether they will withdraw this request. Therefore, it was determined to put the processing of this request on hold pending official word from the requesters.

- **R99013 – Williams**

Request: Accommodate the mutually agreeable capacity release related business practice of downloads of approved bidders list and the associated request for approved bidders list download and the associated request for approved bidders list download.

(Relevant Minutes: EIITF 2/25/99 – IR Instruction 43)

IR Discussion:

The requester is currently reviewing the need for this request and suggested that the processing of such be put on hold pending further review by the requester.

- **R99016 - Tennessee**

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Request: Add a data element 'Capacity Type Indicator – Meter' to the following Capacity Release Data Sets:

- 5.4.1 Offer Download
- 5.4.2 Bid Download
- 5.4.3 Award Download
- 5.4.7 Offer Upload
- 5.4.8 Offer Upload Quick Response
- 5.4.9 Offer Upload Notification

(Relevant Minutes: EIITF 2/25/99 – IR Instruction 44)

IR Discussion:

Mark Gracey explained the request and indicated that the only applicable data sets for the requester are:

- 5.4.1 Offer Download
- 5.4.7 Offer Upload
- 5.4.9 Offer Upload Notification

In addition, corresponding validation codes would need to be added to 5.4.8 – Offer Upload Quick Response.

Instruction 44 from EIITF:

Instruct IR to accommodate the sending of the information to identify the type of capacity being released/requested at a location in Capacity Release Data Sets 5.4.1(SO), 5.4.2(SO), 5.4.3(SO), 5.4.7(BC), 5.4.8(C), and 5.4.9(C).

Motion:

- Modify the following data dictionaries as indicated below:
- **Standard 5.4.7 – Offer Upload** – add the following data element at the sub-detail level

Business Name (Abbreviation)	Definition	EBB Usage	EDI/FF Usage	Condition
<u>Capacity Type Location Indicator Data</u>	<u>Type of capacity being released at a location.</u>			

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Business Name (Abbreviation)	Definition	EBB Usage	EDI/FF Usage	Condition
Capacity Type Location Indicator (Cap Type Loc)		BC	BC	Mandatory when the Transportation Service Provider requires customers to specify the type of capacity being released at a location. For EBB, at least one of Capacity Type Location Indicator or Capacity Type Location Indicator Description is required.
Capacity Type Location Indicator Description (Cap Type Loc Desc)		BC	nu	Mandatory when the Transportation Service Provider requires customers to specify the type of capacity being released at a location. For EBB, at least one of Capacity Type Location Indicator or Capacity Type Location Indicator Description is required.

- **Standard 5.4.1 – Offer Download and**
- **Standard 5.4.9 – Offer Upload Notification**
add the following data element at the sub-detail level

Business Name (Abbreviation)	Definition	EBB Usage	EDI/FF Usage	Condition
Capacity Type Location Indicator Data	Type of capacity being released at a location.			
Capacity Type Location Indicator (Cap Type Loc)		C	C	Mandatory when present and processed in the original Offer Upload. For EBB, at least one of Capacity Type Location Indicator or Capacity Type Location Indicator Description is required.

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Business Name (Abbreviation)	Definition	EBB Usage	EDI/FF Usage	Condition
Capacity Type Location Indicator Description (Cap Type Loc Desc)		C	nu	Mandatory when present and processed in the original Offer Upload. For EBB, at least one of Capacity Type Location Indicator or Capacity Type Location Indicator Description is required.

- Modify the Code Values Dictionaries for the following data sets:
 - 5.4.1 Offer Download
 - 5.4.7 Offer Upload
 - 5.4.9 Offer Upload Notification

Capacity Type Location Indicator

Code Value Description	Code Value Definition	Code Value
Primary	[no definition necessary]	
Secondary	[no definition necessary]	
Tertiary	[no definition necessary]	

- Modify the Code Values Dictionary for the following data set:
 - 5.4.8 Offer Upload Quick Response

Validation Code (Sub-detail)

Code Value	Code Value Description	Code Value Definition
E	Invalid Capacity Type Location Indicator	[no definition necessary]
E	Capacity Type Location Indicator – capacity type not available	Code being sent is valid for the TSP but the capacity being released is not currently available for release.
E	Missing Capacity Type Location Indicator	[no definition necessary]
W	Capacity Type Location Indicator not used	[no definition necessary]

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No changes necessary to the following documentation for the data sets being modified:

- TIBPs
- Sample Papers
- Executive Summary
- Business Process and Practices

Vote:

	For	Against	Total	Balancing	Balanced	Balanced	Balanced
				Determinant	For	Against	Total
End							
Users	0	0	0	0	0.00	0.00	0
LDCs	0	0	0	0	0.00	0.00	0
Pipelines	6	0	6	2	2.00	0.00	2
Producers	0	0	0	0	0.00	0.00	0
Services	1	0	1	1	1.00	0.00	1
	7	0	7	3	3.00	0.00	3

• **R99018 – ANR**

Request: Add a data element ‘Segment Indicator’ to the following Capacity Release Data Sets – Offers, Offers Download, UPPD, and UPPD notifications. This data element will allow the releasing shipper to indicate if the primary route has been segmented for release.

(Relevant Minutes: EIITF 2/25/99 – IR Instruction 46)

IR Discussion:

The requester is currently reviewing the need for this request and suggested that the processing of such be put on hold pending further review by the requester.

• **R99019 – ANR**

Request: Add a data element ‘Secondary Rights Indicator’ to the following datasets: Offers, Offers download, UPPD, and UPPD notifications. This data element will allow the releasing shipper to indicate which party, the releasing shipper or the replacement shipper, will incur the additional charges if the replacement shipper nominates on a secondary route, when additional charges are applicable.

(Relevant Minutes: EIITF 2/25/99 – IR Instruction 47)

IR Discussion:

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The requester is currently reviewing the need for this request and suggested that the processing of such be put on hold pending further review by the requester.

- **R99020 – Enron**

Request: Modify the capacity release data sets to accommodate the Releasing Shipper's ability to specify whether Gas Transaction Points can be changed after the capacity has been awarded. This modification will affect the Offer Upload, Offer Download, Award Download and Offer Upload Notification data sets.

AND

- **R99032: Williams**

Request: Add data element to the Capacity Release Offer Upload (5.4.7) to allow the Releaser to specify whether contractual point changes by the Replacement Shipper are permitted on this offer. The new indicator would also need to be added to the Offer Download (5.4.1) to communicate to parties the terms as proposed by the Releaser

AND

- **R02005: ANR**

Request: Add data element 'Rights to Amend Primary Points' and associated code values to Capacity Release data sets. The element will be used to indicate if the Releasing Shipper will allow the replacement shipper to re-locate the primary point.

AND

- **R01001 – Enron**

Request: Add data element 'Change Gas Transaction Points Terms' to the header level of the Offer Upload (5.4.7), Offer Upload Notification (5.4.9), Offer Download (5.4.1) and the Award Download (5.4.3). It is also requested that Validation Codes be added to the Offer Upload Quick Response (5.4.8).

(Relevant Minutes:

R99020 & R99032: EIITF 2/25/99, 4/6/99 – IR Instruction 48 as replaced by IR Instruction 53;

R02005: BPS 5/8/02

R01001: BPS 3/29/01)

EIITF – IR Instruction 53 (R99020 and R99032)

Request No. R99032 be sent to IR with the following instructions:

Instruct IR to modify the Capacity Release - Offer Upload to accommodate the releasing shipper's ability to specify whether contractual point changes by the Replacement Shipper are permitted on this offer. This new data element would be BC on the Offer Upload, C on the Offer Download, C on the Award Download, and C in the Offer Upload Notification. These instructions revise the instructions previously sent to IR for R99020 in IR 48.

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BPS – IR Instruction (R02005)

BPS instructs the Information Requirements Subcommittee to process R02005 along with R99020 and R99032 according to EIITF Instruction #48.

BPS – Instruction (R01001)

BPS instructs the Information Requirements Subcommittee to accommodate the business conditional business practice of sending change gas transactions point terms in the Offer Upload. If this information is provided, it also should be included in the Offer Download, Award Download, and Offer Upload Notification.

IR Discussion:

- Modify the following data dictionaries as indicated below:
- **Standard 5.4.7 – Offer Upload** – add the following data element at the detail level

Business Name (Abbreviation)	Definition	EBB Usage	EDI/FF Usage	Condition
<u>Right to Amend Primary Points Indicator Data</u>	<u>An indicator used to identify whether the Replacement Shipper may amend the contract to change the primary point(s) after the capacity is awarded.</u>			
<u>Right to Amend Primary Points Indicator (RAPP)</u>		<u>BC</u>	<u>BC</u>	<u>Used when the Transportation Service Provider supports the ability for the Releasing Shipper to indicate whether the Replacement Shipper(s) can amend the primary points after the capacity is awarded.</u> <u>For EBB, when this condition is met at least one of Right to Amend Primary Points Indicator or Right to Amend Primary Points Indicator Description is required.</u>

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Business Name (Abbreviation)	Definition	EBB Usage	EDI/FF Usage	Condition
<u>Right to Amend Primary Points Indicator Description (RAPP Desc)</u>		<u>BC</u>	<u>nu</u>	<p>Used when the <u>Transportation Service Provider supports the ability for the Releasing Shipper to indicate whether the Replacement Shipper(s) can amend the primary points after the capacity is awarded.</u></p> <p>For EBB, when this condition is met at least one of <u>Right to Amend Primary Points Indicator</u> or <u>Right to Amend Primary Points Indicator Description</u> is required.</p>

- **Standard 5.4.1 – Offer Download**
- **Standard 5.4.9 – Offer Upload Notification**
add the following data element at the detail level

Business Name (Abbreviation)	Definition	EBB Usage	EDI/FF Usage	Condition
<u>Right to Amend Primary Points Indicator Data</u>	<u>An indicator used to identify whether the Replacement Shipper may amend the contract to change the primary point(s) after the capacity is awarded.</u>			
<u>Right to Amend Primary Points Indicator (RAPP)</u>		<u>C</u>	<u>C</u>	<p>Mandatory when present and processed in the <u>original Offer Upload.</u></p> <p>For EBB, when this condition is met at least one of <u>Right to Amend Primary Points Indicator</u> or <u>Right to Amend Primary Points Indicator Description</u> is required.</p>

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Business Name (Abbreviation)	Definition	EBB Usage	EDI/FF Usage	Condition
<u>Right to Amend Primary Points Indicator Description (RAPP Desc)</u>		<u>C</u>	<u>nu</u>	<u>Mandatory when present and processed in the original Offer Upload.</u> <u>For EBB, when this condition is met at least one of Right to Amend Primary Points Indicator or Right to Amend Primary Points Indicator Description is required.</u>

- **Standard 5.4.3 Award Download**– add the following data element at the detail level

Business Name (Abbreviation)	Definition	EBB Usage	EDI/FF Usage	Condition
<u>Right to Amend Primary Points Indicator Data</u>	<u>An indicator used to identify whether the Replacement Shipper may amend the contract to change the primary point(s) after the capacity is awarded.</u>			
<u>Right to Amend Primary Points Indicator (RAPP)</u>		<u>SO</u>	<u>SO</u>	
<u>Right to Amend Primary Points Indicator Description (RAPP Desc)</u>		<u>SO</u>	<u>nu</u>	

- Modify the Code Values Dictionaries for the following data sets:
 - 5.4.1 Offer Download
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 - 5.4.9 Offer Upload Notification

Right to Amend Primary Point Indicator

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Code Value Description	Code Value Definition	Code Value
<u>Yes, conditionally</u>	<u>The primary point can only be changed by the initial replacement shipper(s).</u>	
<u>Yes, unconditionally</u>	<u>The primary point can be changed by the initial replacement shipper(s) and by any and all re-release replacement shipper(s).</u>	
<u>No</u>	<u>The primary points cannot be changed by the replacement shipper(s).</u>	

- Modify the Code Values Dictionary for the following data set:
5.4.8 Offer Upload Quick Response

Validation Code (Sub-detail)

Code Value	Code Value Description	Code Value Definition
<u>E</u>	<u>Invalid Right to Amend Primary Point Indicator.</u>	<u>[no definition necessary]</u>
<u>E</u>	<u>Missing Right to Amend Primary Point Indicator.</u>	<u>[no definition necessary]</u>
<u>W</u>	<u>Right to Amend Primary Point Indicator not used.</u>	<u>[no definition necessary]</u>

No changes necessary to the following documentation for the data sets being modified:

- TIBPs
- Sample Papers
- Executive Summary
- Business Process and Practices

The above-proposed implementation and how it relates to Request R01001 will be discussed and possibly voted on at the next IR meeting.

- **R99042 – Williams**

Request: Add data element 'Bidder's Contingency Terms' to the Bid Upload, the Bid Download, and other Capacity Release datasets where the Bidder's Contingency Indicator is used.

AND

- **R00015 – Enron**

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Request: Add data element 'Bidder's Contingency Terms' to the header level of the Bid Download (5.4.2) and the Bid Upload (5.4.18). Also add validation codes to the Bid Upload Quick Response (5.4.19)

(Relevant Minutes: R99042 – EIITF 7/14/99 and R00015 – EC 6/15/00)

IR Discussion:

Williams is withdrawing request R99042.

The discussion on request R00015 will be postponed until the next IR meeting in order for an Enron representative to be present to explain the request.

- **R99043 Williams**

Request: Add data element 'Minimum Volumetric Commitment Percentage Evaluation Code' to the Offer Upload (5.4.7) and the Offer Download (5.4.1) datasets.

(Relevant Minutes: EIITF 7/14/99)

IR Discussion:

Dale Davis explained the request. This field could be required whenever the Bid Evaluation Method Indicator indicates that the method to be used is "Net Revenue" or "Present Value." If the Minimum Volumetric Commitment Percentage Evaluation Code is "Yes," bidders should be aware that the Minimum Volumetric Commitment Percentage will be used in the determination of the winning bid. If the Minimum Volumetric Commitment Percentage Evaluation Code is "No," bidders should be aware that the Minimum Volumetric Commitment Percentage will not be used in the determination of the winning bid.

It was determined that the code values for the proposed implementation will be self explanatory and therefore do not need corresponding descriptions.

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- **Standard 5.4.7 – Offer Upload** – add the following data element at the detail level

Business Name (Abbreviation)	Definition	EBB Usage	EDI/FF Usage	Condition
<u>Minimum Volumetric Commitment Percentage Evaluation Indicator</u>	<u>Indicates whether the Minimum Volumetric Commitment Percentage will be used in the evaluation of bids.</u>	<u>BC</u>	<u>BC</u>	Used when the <u>Transportation Service Provider allows the Minimum Volumetric Commitment Percentage to be used in the bid evaluation process and when the following conditions are met:</u> <ul style="list-style-type: none"> • <u>the Rate Form/Type Code indicates volumetric and</u> • <u>the Bid Evaluation Method Indicator is 'Net Revenue' or 'Present Value'.</u>

- **Standard 5.4.1 – Offer Download and**
- **Standard 5.4.9 – Offer Upload Notification**
add the following data element at the detail level

Business Name (Abbreviation)	Definition	EBB Usage	EDI/FF Usage	Condition
<u>Minimum Volumetric Commitment Percentage Evaluation Indicator</u>	<u>Indicates whether the Minimum Volumetric Commitment Percentage will be used in the evaluation of bids</u>	<u>C</u>	<u>C</u>	<u>Mandatory when present and processed in the original Offer Upload.</u>

- Modify the Code Values Dictionaries for the following data sets:
 - 5.4.1 Offer Download
 - 5.4.7 Offer Upload
 - 5.4.9 Offer Upload Notification

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Minimum Volumetric Commitment Percentage Evaluation Indicator

Code Value Description	Code Value Definition	Code Value
<u>Yes</u>	<u>[no definition necessary]</u>	
<u>No</u>	<u>[no definition necessary]</u>	

- Modify the Code Values Dictionary for the following data set:
5.4.8 Offer Upload Quick Response

Validation Code (Detail)

Code Value	Code Value Description	Code Value Definition
<u>E</u>	<u>Invalid Minimum Volumetric Commitment Percentage Evaluation Indicator.</u>	<u>[no definition necessary]</u>
<u>E</u>	<u>Missing Minimum Volumetric Commitment Percentage Evaluation Indicator.</u>	<u>[no definition necessary]</u>
<u>W</u>	<u>Minimum Volumetric Commitment Percentage Evaluation Indicator not used.</u>	<u>[no definition necessary]</u>

No changes necessary to the following documentation for the data sets being modified:

- TIBPs
- Sample Papers
- Executive Summary
- Business Process and Practices

The above-proposed implementation will be reviewed and possibly voted on at the next IR meeting.

7. Other Business

None

8. Next Meeting Dates and Location

October 15-16, 2002 – Phoenix, AZ @ Arizona Public Service
400 N. Fifth Street, Phoenix, 85004
Telvid Room on the 9th Floor
November 13-14, 2002 – Houston, TX @ Gulf South Pipeline
20 Greenway Plaza

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Note: this is a Wednesday/Thursday meeting
December 10-11, 2002 – Brooklyn, NY @ Keyspan @ the Metrotech Center
Note: The location and date are assuming the Executive
Committee meeting is also held in NYC that same week.

9. Adjourn

The meeting adjourned at 10:05 a.m.

NOTE 1: This is an Information Requirements meeting only, not a joint IR/BPS meeting. As such, discussion will focus on implementation of requests and sense of the room votes on the proposed implementation scheme, as opposed to discussion regarding new or modified business practice standards.

NOTE 2: The Chairs have the discretion to extend meeting times to complete the agenda.