

**NAESB WGQ Information Requirements Subcommittee Meeting**  
**September 4, 2003 – 8:30 a.m. – 4:00 p.m. (Central)**  
**September 5, 2003 – 8:00 a.m. – 3:00 p.m. (Central)**  
**Gulf South Pipeline Company, LP**  
**20 Greenway Plaza**  
**Houston, TX 77046**

**FINAL MINUTES**

1. **Introductions:** Participants introduced themselves.
2. **Housekeeping:** Randy Young provided the housekeeping.
3. **Anti-trust Guidelines:** Dale Davis read the anti-trust guidelines.
4. **Adoption of Agenda:** The agenda was modified to add two items, R99031 - Confirmation Intraday Identifier and R99013 – Pre-Approved Bidder's List to the agenda as items for discussion directly after the review of the draft meeting minutes. The revised agenda was adopted with no opposition.
5. **Approval of Prior Meeting Minutes & Attachments**
  - August 5, 2003:  
The draft minutes for August 5, 2003 and the Attachment 1, as posted, and Attachment 2, as modified, were adopted as final with no opposition.
6. **Address Current Requests for Initiation or Enhancement of NAESB Standards and items transferred from other NAESB subcommittees** -- Discussion, Q&A and a balanced vote for each item. (The items will be addressed in the order listed until either all items have been addressed or we have run out of time.)

**R99031: Confirmation Intraday Identifier**

This item was completed by IR on April 16, 2002 and Technical completed its work (pending ASC X-12 DMRs) on May 14, 2002. On August 21, 2003 BPS completed its work on **Request R03008** that would accommodate, on a mutually agreed basis, the sending of an intraday cycle indicator data element in the nomination process. The instruction that BPS sent to IR is:

The Business Practices Subcommittee instructs the Information Requirements Subcommittee to accommodate the mutually agreed business practice of sending a nomination intraday indicator data element in the nominations related data sets. This request is similar in nature to request R99031 which implemented the Confirmation Intraday Cycle Indicator. IR should investigate the possibility of implementing consistent code values for industry standard nomination cycles.

IR determined that it would like to review the two requests together to see if a single implementation could be developed that accommodates both requests. Therefore, these two requests will be added to future IR agendas to be worked on after open items that are currently being worked on in IR (i.e. after the requests for Operationally Available Capacity / R99033 / R96018). Effectively, this takes R03008 out of the priority queue for normal course of business, but the participants felt it was the appropriate thing to do at this time.

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**R99013 – Pre-Approved Bidder’s List**

This request provided for a new data set – Pre-Approved Bidders List. IR completed its work on this item on November 13, 2002. The Technical Subcommittee held its initial discussions of this item at its meeting on September 3, 2003. At that time, it was discovered that in the proposed implementation, IR had interchangeably used the following terms:

- Pre-Approved Bidder’s List
- Pre-Approved Bidders List
- Pre-approved Bidders List

At such Technical meeting the IR chair agreed to a correction of the term to ‘Pre-approved Bidder List’ and that she would bring this to IR’s attention to determine if there was any opposition to this change. There was no opposition expressed during this IR meeting.

**EIITF Related Requests**

- **R98048 TransCapacity / Skipping Stone**

**Request:** A new dataset, called "Fuel Matrix Information," and the code value addition to the Data Sets Requested data element in the Upload of Request for Download dataset to support NAESB WGQ Standard. 1.3.30

(Relevant Minutes: EIITF 11/4/98 – IR Instruction 9; IR 12/10/02, 1/14/03, 4/2/03, 5/6/03, 6/3/03, 8/5/03)

**IR Discussion:**

IR began by working from the August 5, 2003 Attachment 2 to the final minutes. The attachment to these minutes reflects the redlined workpaper in progress.

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7. **Other Business** - None

8. **Next Meeting Dates and Location**

October 7, 2003	8:30 a.m. – 4:00 p.m. Phoenix time	Phoenix, AZ
	Host:	Arizona Public Service 400 N. Fifth Street, Phoenix, 85004

November 13-14, 2003	8:30 a.m. – 4:00 p.m. Central	Colorado Springs, CO
	Host:	El Paso Western

December 9, 2003	8:30 a.m. – 4:00 p.m. Central	Houston, TX
	Host:	Panhandle Eastern

9. **Adjourn**

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**Meeting Attendees and Voting Record**

<b>Attendee</b>	<b>Organization</b>	<b>9/4/03</b>	<b>9/5/03</b>	<b>NAESB Member?</b>
<b><u>Pipelines:</u></b>				
Kathryn Burch	Duke Energy Gas Transmission	√	√	√
Christopher Burden	Williams Gas Pipeline	√ (nv)	√ (nv)	√
<b>Dale Davis</b>	Williams Gas Pipeline	√	√	√
Mark Gracey	Tennessee Gas Pipeline	√		√
Janie Nielsen	Kern River Gas Transmission Company	√	√	√
Micki Schmitz	Northern Natural Gas	√	√	√
Donna Scott	Enron - Transwestern	√	√	√
Mike Stender	El Paso Natural Gas	√	√	√
Kim Van Pelt	Panhandle Eastern Pipe Line	√	√	√
Randy Young	Gulf South Pipeline Company, LP	√	√	√
<b><u>Services:</u></b>				
Greg Dodson	Dominion Resources Services, Inc.	√	√	√
<b><u>Producers:</u></b>				
<b><u>End Users:</u></b>				
<b><u>LDCs:</u></b>				
<b><u>Associations:</u></b>				

Bold signifies Chair

nv – not voting