

**NAESB WGQ Information Requirements Subcommittee Meeting  
July 25, 2003 – 9:00 a.m. – 10:30 a.m. (Central)  
Conference Call**

**FINAL MINUTES**

1. **Welcome** – Dale Davis welcomed the participants
  
2. **Anti-trust Guidelines** - Dale Davis read the anti-trust guidelines
  
3. **Attendee Roll Call** - Participants introduced themselves.
  
4. **Adoption of Agenda** - A motion was made to adopt the revised agenda as posted. The motion passed unanimously.
  
5. **Approval of Prior Meeting Minutes Attachments**
  - July 10-11, 2003  
A motion was made to adopt the July 10-11, 2003 meeting minutes as modified and the Attachment 1 – Creditworthiness as posted. The motion passed unanimously.
  
6. **R96056 – Producer Imbalance Statement**
  - Review need for the inclusion of the following 'indented' data elements:  
Location Operator Proprietary Code  
Preparer Proprietary Code  
Statement Recipient Proprietary Code
  - Clean up Typos

**IR Discussion:**

The workpaper posted for the meeting formed the basis of discussion. After modifications were made to the workpaper, the following motion was made:

**MOTION:**

Adopt the revised workpaper for R96056 as reflected in the attached.

Vote				Balanced	Balanced	Balanced
	For	Against	Total	For	Against	Total
End						
Users	0	0	0	0.00	0.00	0
LDCs	0	0	0	0.00	0.00	0
Pipelines	2	0	2	2.00	0.00	2
Producers	0	0	0	0.00	0.00	0
Services	1	0	1	1.00	0.00	1
	3	0	3	3.00	0.00	3

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**Motion Passes**

**7. Following items will be addressed together**

- **R99020 – Enron**

**Request:** Modify the capacity release data sets to accommodate the Releasing Shipper's ability to specify whether Gas Transaction Points can be changed after the capacity has been awarded. This modification will affect the Offer Upload, Offer Download, Award Download and Offer Upload Notification data sets.

**AND**

- **R99032: Williams**

**Request:** Add data element to the Capacity Release Offer Upload (5.4.7) to allow the Releaser to specify whether contractual point changes by the Replacement Shipper are permitted on this offer. The new indicator would also need to be added to the Offer Download (5.4.1) to communicate to parties the terms as proposed by the Releaser

**AND**

- **R02005: ANR**

**Request:** Add data element 'Rights to Amend Primary Points' and associated code values to Capacity Release data sets. The element will be used to indicate if the Releasing Shipper will allow the replacement shipper to re-locate the primary point.

**AND**

- **R01001 – Enron**

**Request:** Add data element 'Change Gas Transaction Points Terms' to the header level of the Offer Upload (5.4.7), Offer Upload Notification (5.4.9), Offer Download (5.4.1) and the Award Download (5.4.3). It is also requested that Validation Codes be added to the Offer Upload Quick Response (5.4.8).

(Relevant Minutes:

R99020 & R99032: EIITF 2/25/99, 4/6/99 – IR Instruction 48 as replaced by IR Instruction 53;

R02005: BPS 5/8/02;

R01001: BPS 3/29/01;

All 4 requests – IR 9/10/02, 10/15/02, 11/13/02, Technical 3/31/03; IR 7/10/03)

- Add abbreviation in the 4 capacity release data sets and discuss addition of validation codes in the Offer Upload Quick Response for the data element 'Right to Amend Primary Point Terms'

**IR Discussion:**

The workpaper posted for the meeting formed the basis of discussion. The level for the two data elements Right to Amend Primary Points Indicator and Right to Amend Primary Points Terms was re-

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visited. It was determined that the data elements should be at the header level because a releasing shippers can only indicate this option as being applicable to the entire offer and not on a point by point basis. After modifications were made to the workpaper, the following motion was made:

**MOTION:**

Adopt the revised workpaper for R99020, R99032, R02005 and R01001 as reflected in the attached.

Vote				Balanced	Balanced	Balanced
	For	Against	Total	For	Against	Total
End Users	0	0	0	0.00	0.00	0
LDCs	0	0	0	0.00	0.00	0
Pipelines	5	0	5	2.00	0.00	2
Producers	0	0	0	0.00	0.00	0
Services	1	0	1	1.00	0.00	1
	6	0	6	3.00	0.00	3

**8. Other Business**

None

**9. Next Meeting Dates and Location**

August 5, 2003– Philadelphia, PA - PECO

**10. Adjourn**

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**Meeting Attendees and Voting Record**

Attendee	Organization	7/25/03	NAESB Member?
<b><u>Pipelines:</u></b>			
Kathryn Burch	Duke Energy Gas Transmission	√	√
<b>Dale Davis</b>	Williams Gas Pipeline	√	√
Mary Draemer	Transwestern Pipeline	√	√
Bill Griffith	El Paso West	√	√
Mike Stender	El Paso Natural Gas	√	√
<b><u>Services:</u></b>			
Greg Dodson	Dominion Resources Services, Inc.	√	√
<b><u>Producers:</u></b>			
<b><u>End Users:</u></b>			
<b><u>LDCs:</u></b>			
<b><u>Associations:</u></b>			

Bold signifies Chair

nv – not voting