

**GISB Information Requirements Subcommittee Meeting
July 18 – 19, 2000
ANR Pipeline’s Office; Detroit, Michigan
FINAL MINUTES**

1. Jim Keisler opened the meeting and welcomed participants.
2. Dennis LaTour provided housekeeping information.
3. Jim K. gave anti-trust guidelines.
4. The agenda was modified and adopted unanimously.
5. The meeting minutes from June 13 – 14, 2000 were reviewed, and approved as modified.
6. Address Current Requests for Initiation or Enhancement of GISB Standards and items transferred from other GISB subcommittees – Discussion, Q&A and Sense of the Room for each item.

Tuesday July 18, 2000

Executive Committee Directives Related to FERC Order 637

- IR Action Item # 1 – Prepare a list of imbalance related code values.
- IR Action Item # 2 – Inventory usage or accommodation of agents in existing datasets.
- IR Action Item # 3 – Accommodate DUNS Number and name in Internet postings and their corresponding files.
 - a. Addition of field for name to Internet postings and downloadable files.

Response to IR Action Item # 1:

Jim Keisler discussed IR Action Item # 1 with Cynthia Corcoran, the author of the action item. Based on that discussion, Jim believed that the following is being requested: a list of Imbalance Services provided for in the GISB Standards. Jim prepared a work paper, which is attached to these minutes. Changes were made to that work paper.

The following paragraphs were added to that work paper as follows:

Per the FERC Order 637 work paper approved by the Executive Committee, Information Requirements (IR) reviewed the GISB datasets to prepare a list of data elements and code values within the existing datasets relating to imbalances.

GISB datasets from Nominations through Invoicing are designed to handle imbalances. Code values for the Charge Type, Service Code, Service Requester Level Charge/Allowance Amount Descriptor, and Transaction Type data elements exist for imbalance transactions. Current datasets can be used for limited imbalance netting, but do not have specific provisions for imbalance trading. The Expedited Data Development Subcommittee is currently addressing imbalance netting and trading.

The following are related directly to imbalances:

- The Shipper Imbalance is used to report imbalances to the Service Requester.
- Listed below are current GISB data elements and associated code values that directly relate to imbalances.

MOTION: Send this work paper to the GISB Executive Committee, as a Response to IR Priority # 1 (Action Item VI).

Sense of the Room: 7 In favor 0 Opposed

Motion Passed.

Response to IR Action Item # 2:

After some discussion, it was decided that the following is being requested: an inventory of datasets and how agents are used or accommodated in each dataset. Once again, Jim prepared a work paper, which is attached to these minutes. Changes were made to that work paper.

The following paragraph will be added to that work paper as follows:

There are two types of agents: business agents and communication agents. A business agent is an entity who is contractually authorized to conduct business for another entity. On the other hand, a communication agent (also known as a third party service provider) is an entity contracted to send and receive data for another entity.

Communication agency information can be relayed via HTML information and EDI enveloping (i.e. the ISA and GS segments), which are not within the datasets. Therefore, communication agents are not within the scope of the Information Requirements Subcommittee.

Business agency information is contained within the datasets. Attached is an inventory of the usage or accommodation of business agents in the existing datasets.

Meeting adjourned at 5:00 PM.

Wednesday July 19, 2000

Yesterday, the inventory of the usage or accommodation of business agents in the existing Nominations, Flowing Gas, and Invoicing datasets was completed. Our work today, then, will begin with the inventory of the usage or accommodation of business agents in the Capacity Release datasets.

The following sentences were added to the agency inventory workpaper, as additional sentences at the end of the second paragraph:

However, in Capacity Release, there are instances where the communications agent is specified within the datasets. See the Capacity Release inventory below for further clarification.

Additional information regarding the data element Return Addressee Company Code was added to the body of the agency inventory.

MOTION: Send this work paper to the GISB Executive Committee, as a Response to IR Priority # 2 (Action Item XII).

Sense of the Room: 4 In favor 0 Opposed

Motion Passed.

The following requests listed on the agenda were not addressed:

- **R96124 – NGPL**

Request: Modify the Shipper Imbalance to support Pathed Non-Threaded model type.

- **R97020 – Market Settlement Task Force**

Request: Modify the Shipper Imbalance to support all model types.

- **R98064 – Texas Eastern**

Request: Add four data elements (Delivery Zone Identifier, Direction of Flow, Receipt Zone Identifier, and Service Requester) to the Shipper Imbalance.

- **R98069 – Panhandle Eastern**

Request: Add four data elements (Contract Daily Tolerance, Quantity in Excess of Contract Daily Tolerance, Variance Percent, and Variance Quantity) to the Shipper Imbalance.

- **R99005 – Williams Gas Pipeline**

Request: Change the definitions of the data elements Operational Receipt Quantity and Operation Delivery Quantity, as they are currently the same.

- **R98040 – Columbia Gas Transmission**

Request: Develop a storage balance report.

- **R98050 – TransCapacity**

Request: Develop a storage park and loan balance information dataset. Add a code value to the data element Data Sets Requested to facilitate the request of this dataset.

- **R98081 – Williams Gas Pipeline**
- **R98082 – Williams Gas Pipeline**
- **R98084 – Williams Gas Pipeline**
- **R99006 – Williams Gas Pipeline**

7. No other business was discussed.

8. The next meeting will be held on August 22 - 23, 2000 in San Francisco, California at Proxicom.

Meeting adjourned at 4:30 PM.