

**GISB Information Requirements Subcommittee Meeting  
June 15 – 16, 1999  
ANR's Offices – Detroit, MI  
FINAL Minutes**

1. Theresa Hess welcomed the group and attendees introduced themselves.
2. Dennis La Tour of ANR provided housekeeping directions.
3. Anti-trust guidelines were provided by Theresa Hess.
4. The agenda was adopted without modification.
5. Approval of Prior Meeting Minutes --
  - ◆ April 13 - 14, 1999 minutes were approved with revisions.
  - ◆ May 17 - 18, 1999 minutes were approved without revisions.
6. Address Current Requests for Initiation or Enhancement of GISB Standards and items transferred from other GISB subcommittees -- Discussion, Q&A and Sense of the Room for each item. (The items will be addressed in the order listed until either all items have been addressed or we have run out of time.)

• **EII Related**

Add the ‘\*\*\*’ footnote to the appropriate data dictionaries for the following data elements. This is to accommodate location codes when using FF/EDM.

**Data Sets**

Confirmation Response Quick Response  
Transportation/Sales Invoice

**Data Elements**

Location  
Delivery Location, Receipt Location

**IR Implementation:**

**MOTION:**

Add the ‘\*\*\*’ to the Location data element in the Confirmation Response Quick Response and add the following footnote to the Confirmation Response Quick Response data dictionary.

\*\*\* When a Transportation Service Provider's proprietary location code is employed pursuant to this standard, the parties agree that nominations, confirmations, scheduled quantities, and capacity release documents employing such code should be for one gas day at a time, and used only until there is a verified common code for the point associated with the proprietary location code. This would include daily nominations over a weekend. Within two months following the availability of the location the

parties should employ the common code and no longer employ the proprietary code for identifying such location in the data sets related to the identified standards.

**Sense of the Room:**            9 In Favor;            0 Opposed

**MOTION:**

Add the “\*\*” to the Delivery Location and Receipt Location data elements in the Transportation/Sales Invoice and add the following footnote to the Transportation/Sales Invoice data dictionary.

\*\* When a Transportation Service Provider’s proprietary location code is employed pursuant to this standard, the parties agree that nominations, confirmations, scheduled quantities, and capacity release documents employing such code should be for one gas day at a time, and used only until there is a verified common code for the point associated with the proprietary location code. This would include daily nominations over a weekend. Within two months following the availability of the location the parties should employ the common code and no longer employ the proprietary code for identifying such location in the data sets related to the identified standards.

**Sense of the Room:**            9 In Favor;            0 Opposed

• **R97111 – TransCapacity**

Review Executive Summary and relevant diagrams in the Business Process and Practices sections of the Capacity Release Related Standards Book for revisions that correspond to R97111B.

**IR Implementation:**

**MOTION:**

Revise the Executive Summary and the Business Process and Practices sections of the Capacity Release Related Standards Book (see attachments). (NOTE: Two separate motions were made for revisions to the above documents and a “Sense of the Room” was taken for each motion. The count was the same for each “Sense of the Room” taken (see below). All of the resulting revisions are reflected in the attachments.)

**Sense of the Room:**            9 In Favor;            0 Opposed

• **R98015 – Columbia Gas Transmission Corp.**

Review the Usage of ‘Contact Person’ for corresponding revisions.

• **IR Implementation:**

**MOTION:**

The 'Contact Person' is the party who prepared the Measured Volume Audit Statement. This is not necessarily the same party as the Meter Operator. The 'Contact Person' also is not necessarily related to any of the parties in the Measured Volume Audit Statement (Upstream Party, Downstream Party or Meter Operator). Therefore, IR determined that the Usage of the 'Contact Person' should remain as mandatory.

**Sense of the Room:**                    9 In Favor;                    0 Opposed

- **Shipper Imbalance**

- **R96124 – NGPL**

**Request:** Modify Shipper Imbalance to support Pathed Non-Threaded model type.

- **R97020 – Market Settlement Task Force**

**Request:** Modify Shipper Imbalance for use with all nomination models.

- **R98064 – Texas Eastern**

**Request:** Add four data elements (Delivery Zone Identifier, Direction of Flow, Receipt Zone Identifier and Service Requester) to the Shipper Imbalance.

- **R98069 – Panhandle Eastern**

**Request:** Add four data elements (Contract Daily Tolerance, Quantity in Excess of Daily Contract Tolerance, Variance Percent and Variance Quantity) to the Shipper Imbalance.

**IR Implementation:**

**MOTION:**

- ◆ Add Imbalance Reporting Type data element to the contract level of the Shipper Imbalance data set.

<b>Business Name (Abbreviation)</b>	<b>Definition</b>	<b>Data Group</b>	<b>EBB Pathed</b>	<b>EBB Non- Pathed</b>	<b>EBB PNT - “T”</b>	<b>EBB PNT - “U”</b>	<b>EDI / FF Usage</b>	<b>Condition</b>
<i>Imbalance Reporting Type Data</i>	<i>Identifies the type of imbalance reporting structure being used.</i>	CDG						
<i>Imbalance Reporting Type (Imb Rpt Type)</i>		CDG	C	C	C	C	M	For EBB, at least one of Imbalance Reporting Type or Imbalance Reporting Type Description is required.

<i>Imbalance Reporting Type Description (Imb Rpt Desc)</i>		CDG	C	C	C	C	nu	For EBB, at least one of Imbalance Reporting Type or Imbalance Reporting Type Description is required.
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- ◆ Add the following code values for the Imbalance Reporting Type.

<b>Business Name</b>	<b>Usage</b>	<b>Code Value</b>	<b>Code Value Description</b>	<b>Code Value Definition</b>
<i>Imbalance Reporting Type</i>	M		Non-Pathed	[no definition necessary]
			Pathed	[no definition necessary]
			Pathed Non-Threaded – Threaded	[no definition necessary]
			Pathed Non-Threaded – Unthreaded	[no definition necessary]

- ◆ Revise Standard 2.3.34 to place the Imbalance Reporting Type data element in the Contracts Data Group, after the Service Requester Contract data element.
- ◆ Modify the current Sample Paper Transaction by placing “Imbalance Reporting Type” in the detail section, below the Service Requester Contract. Use an Imbalance Reporting Type of “P.”
- ◆ Revise the data dictionary for the Shipper Imbalance. (see attachment)
- ◆ IR will develop Sample Paper Transactions for the three new Imbalance Reporting Types and review the TIBP for necessary revisions.

**Sense of the Room:**            8 In Favor;            0 Opposed

Workpapers for the next meeting.

The following volunteers will prepare workpapers for the next meeting.

- ◆ Jim Keisler will prepare the sample paper transaction for the non-pathed Imbalance Reporting Type.
- ◆ Sandra Barnett and Dennis La Tour will prepare sample paper transactions for the pathed non-threaded Imbalance Reporting Type (both threaded and unthreaded).
- ◆ Pete Whatley will prepare a work paper for the TIBP language that covers the new Imbalance Reporting Type data element and its code values..

**7. Next Meeting Dates and Locations**

The next meeting will be held July 12 – 13, 1999 at the MGM Grand Hotel in Las Vegas.

8. The meeting was adjourned at 4:30 p.m.