

**NAESB WGQ Information Requirements Subcommittee Meeting  
June 11-12, 2002 - 7:30 a.m. – 3:30 p.m. (Pacific)  
Seattle, WA - Boeing**

**FINAL MINUTES**

**1. Introductions**

- Participants introduced themselves to one another.

**2. Housekeeping**

- Tina Burnett welcomed participants to Boeing and familiarized participants with the facilities.

**3. Anti-trust Guidelines**

- Dale Davis read anti-trust guidelines.

**4. Adoption of Agenda**

- Move R96009 in front of High Priority Items until the BPS chair can arrive and present the materials. A 45 minute time limit of working on R96009 was invoked. At that time we will stop and return to it upon the completion of the High Priority Items.
- Agenda adopted as modified.

**5. Approval of Prior Meeting Minutes and Attachments**

- May 14-15, 2002 Adopted as posted.

**6. Address Current Requests for Initiation or Enhancement of GISB Standards and items transferred from other GISB subcommittees** -- Discussion, Q&A and Sense of the Room for each item. (The items will be addressed in the order listed until either all items have been addressed or we have run out of time.)

**Nominations Requests**

• **R96009 – TransCapacity**

**Request:** Development of the Request for Scheduled Quantity

(Relevant Minutes: Market Settlement Task Force - 1/97; IR - 7/15/97; BPS – 8/20/97, 10/23/97, 12/4/97, 1/7/98, 2/1/98; EIITF – 10/2/98, IR 4/19/02, 5/14/02)

- Response from BPS

**New Standard**

**2.3.z1 NAESB WGQ Standards [2.3.z2] and [2.3.z3] apply to the following Statements:**

NAESB WGQ Standard No. 1.4.5 Scheduled Quantity

NAESB WGQ Standard No. 2.4.3 Allocation

NAESB WGQ Standard No. 2.4.4 Shipper Imbalance

**Delete NAESB WGQ Standards 2.3.36 and 2.3.38 and replace with the following:**

**2.3.z2** For the Statements listed in NAESB WGQ Standard [2.3.z1], Transportation Service Providers (TSPs) which:

**NAESB WGQ Information Requirements Subcommittee Meeting**  
**June 11-12, 2002 - 7:30 a.m. – 3:30 p.m. (Pacific)**  
**Seattle, WA - Boeing**

- a) provide parties with the ability to request Statement(s) via electronic bulletin board or web page; and,
- b) provide parties with the ability to view such requested Statement(s) via electronic bulletin board or web page; and,
- c) do not provide such parties with the ability to request a Statement via at least a fax, phone, or e-mail;

should support the ability of such party (or their agent) to request a Statement via the Request for Information and to receive the TSP's response via the appropriate Statement. Where the conditions in a) and b) above exist and the TSP does provide such parties with the ability to request a Statement via at least a fax, phone, or e-mail, then the TSP is not required to support the Request for Information.

The period of time (how far back in time a request may specify) should be comparable as between the electronic request/view method and the upload request/receive response method, provided, however, the TSP would not be required to respond with information generated prior to its implementation of the Statement.

**Delete NAESB WGQ Standards 2.3.37 and 2.3.39 and replace with the following:**

**2.3.z3:** Transportation Service Providers which support the ability of a party (or its agent) to:

- a) request Statement(s) reflected in NAESB WGQ Standard [2.3.z1] pursuant to GISB Standard No. [2.3.z2] and
- b) receive the Statement(s) in response to such request;

should provide the documents requested at the party's designated site by 9:00 a.m. CCT on a business day when the request is received prior to 3:00 p.m. CCT on the prior business day.

- Discussion
  - Minor modifications were made to the TIBP for the Request for Information (NAESB WGQ Std. 2.4.7) in addition to those changes proposed at the March 2002 IR meeting.
  - No changes necessary for the Response to Request for Information (NAESB WGQ Std. 2.4.8).
- **Motion:**
  - Adopt modifications to the Request for Information (NAESB WGQ Standard 2.4.7) per the attached.

**NAESB WGQ Information Requirements Subcommittee Meeting**  
**June 11-12, 2002 - 7:30 a.m. – 3:30 p.m. (Pacific)**  
**Seattle, WA - Boeing**

• **Balanced Vote Results:**

Vote	For	Against	Total	Balancing Determinant	Balanced For	Balanced Against	Balanced Total	
End Users		1	0	1	1	1.00	0.00	1
LDCs		0	0	0	0	0.00	0.00	0
Pipelines		6	0	6	2	2.00	0.00	2
Producers		0	0	0	0	0.00	0.00	0
Services		1	0	1	1	1.00	0.00	1
		8	0	8	4	4.00	0.00	4

Motion passes.

**High Priority Item from Executive Committee**

- **Annual Plan Item #10** - Develop standards as necessary to implement the FERC orders as a result of Docket Nos. RM96-1-019 (Partial Day Recalls) issued March 12, 2002

**And**

- **Request No. R02002** - Modify NAESB Standards 5.3.6 and 5.3.7 to incorporate changes to FERC regulation 284.12 (b) (1) (v); and that new standards be developed to address FERC regulation 284.12 (c) (1)(ii) (B),

(Relevant Minutes: BPS 4/3/02, 4/10/02, 4/24/02, 4/30/02, 5/10/02, 5/16/02, 5/22/02, 5/30/02)

- **BPS Proposed Standards & Instructions to IR:** See attached IR Workpaper posted for this meeting.
- **Analysis & Discussion:**
  - No changes needed for the following data set (corresponding IR instruction)
    - Scheduled Quantity (1.4.5) (Inst #3)
    - Scheduled Quantity for Operator (1.4.6) (Inst #3)
    - Confirmation Response Quick Response (1.4.7) (Inst #3)
    - Bid Download (5.4.2) (Inst #1 & 2)
    - Withdrawal Download (5.4.5) (Inst #1 & 2)
    - Withdrawal upload (5.4.6) (Inst #1 & 2)
    - Offer Upload Bidder Confirmation (5.4.10) (Inst #1 & 2)
    - Offer Upload Bidder Confirmation Quick Response (5.4.11) (Inst #1 & 2)
    - Offer Upload Final Disposition (5.4.12) (Inst #1 & 2)
    - Notes/Special Instructions (5.4.17) (Inst #1 & 2)
    - Bid Upload (5.4.18) (Inst #1 & 2)
    - Bid Upload Quick Response (5.4.19) (Inst #1 & 2)
  - TIBPs No changes needed.

**NAESB WGQ Information Requirements Subcommittee Meeting**  
**June 11-12, 2002 - 7:30 a.m. – 3:30 p.m. (Pacific)**  
**Seattle, WA - Boeing**

- Executive Summary                      No changes needed.
- Business Process and Practices      No changes needed.

• **Motion:**

Adopt the following changes to the indicated Flowing Gas and Capacity Release Data Dictionaries, Code Values Dictionaries and Sample Paper Transactions.

- Add the following data elements to the header level of the following datasets:
  - Offer Download (5.4.1)
  - Replacement Capacity (5.4.4)
  - Offer Upload (5.4.7)

<b>Business Name (Abbreviation)</b>	<b>Definition</b>	<b>EBB Usage</b>	<b>EDI/FF Usage</b>	<b>Condition</b>
Business Day Indicator (Bus Day Ind)	Recall notification must be provided exclusively on a business day	C	C	Mandatory when Recall/Reput Indicator specifies that the referenced capacity is recallable.
Recall Notification Period Indicator – Early Evening (Recall Notif EE)	Recall notification may occur using the early evening recall notification period.	C	C	Mandatory when the following conditions are met: <ul style="list-style-type: none"> <li>• Recall/Reput Indicator specifies that the referenced capacity is recallable, and</li> <li>• None of the other recall notification period indicators are present.</li> </ul>
Recall Notification Period Indicator – Evening (Recall Notif Eve)	Recall notification may occur using the evening recall notification period.	C	C	Mandatory when the following conditions are met: <ul style="list-style-type: none"> <li>• Recall/Reput Indicator specifies that the referenced capacity is recallable, and</li> <li>• None of the other recall notification period indicators are present.</li> </ul>

**NAESB WGQ Information Requirements Subcommittee Meeting**  
**June 11-12, 2002 - 7:30 a.m. – 3:30 p.m. (Pacific)**  
**Seattle, WA - Boeing**

<b>Business Name (Abbreviation)</b>	<b>Definition</b>	<b>EBB Usage</b>	<b>EDI/FF Usage</b>	<b>Condition</b>
Recall Notification Period Indicator – Intraday 1 (Recall Notif ID1)	Recall notification may occur using the intraday 1 recall notification period.	C	C	Mandatory when the following conditions are met: <ul style="list-style-type: none"> <li>• Recall/Reput Indicator specifies that the referenced capacity is recallable, and</li> <li>• None of the other recall notification period indicators are present.</li> </ul>
Recall Notification Period Indicator – Intraday 2 (Recall Notif ID2)	Recall notification may occur using the intraday 2 recall notification period.	C	C	Mandatory when the following conditions are met: <ul style="list-style-type: none"> <li>• Recall/Reput Indicator specifies that the referenced capacity is recallable, and</li> <li>• None of the other recall notification period indicators are present.</li> </ul>
Recall Notification Period Indicator – Timely (Recall Notif Timely)	Recall notification may occur using the timely recall notification period.	C	C	Mandatory when the following conditions are met: <ul style="list-style-type: none"> <li>• Recall/Reput Indicator specifies that the referenced capacity is recallable, and</li> <li>• None of the other recall notification period indicators are present.</li> </ul>

- Award Download (5.4.3)
- Offer Upload Notification (5.4.9)

<b>Business Name (Abbreviation)</b>	<b>Definition</b>	<b>EBB Usage</b>	<b>EDI/FF Usage</b>	<b>Condition</b>
Business Day Indicator (Bus Day Ind)	Recall notification must be provided exclusively on a business day	C	C	Mandatory when present in the Offer Upload.
Recall Notification Period Indicator – Early Evening (Recall Notif EE)	Recall notification may occur using the early evening recall notification period.	C	C	Mandatory when present in the Offer Upload.

**NAESB WGQ Information Requirements Subcommittee Meeting  
June 11-12, 2002 - 7:30 a.m. – 3:30 p.m. (Pacific)  
Seattle, WA - Boeing**

<b>Business Name (Abbreviation)</b>	<b>Definition</b>	<b>EBB Usage</b>	<b>EDI/FF Usage</b>	<b>Condition</b>
Recall Notification Period Indicator – Evening (Recall Notif Eve)	Recall notification may occur using the evening recall notification period.	C	C	Mandatory when present in the Offer Upload.
Recall Notification Period Indicator – Intraday 1 (Recall Notif ID1)	Recall notification may occur using the intraday 1 recall notification period.	C	C	Mandatory when present in the Offer Upload.
Recall Notification Period Indicator – Intraday 2 (Recall Notif ID2)	Recall notification may occur using the intraday 2 recall notification period.	C	C	Mandatory when present in the Offer Upload.
Recall Notification Period Indicator – Timely (Recall Notif Timely)	Recall notification may occur using the timely recall notification period.	C	C	Mandatory when present in the Offer Upload.

- Add the following to the Code Values Dictionaries for the following datasets:
  - Confirmation Response (1.4.4)

**Reduction Reason**

<b>Code Value Description</b>	<b>Code Value Definition</b>	<b>Code Value</b>
Capacity Recalled	Reduction due to capacity recall by releasing shipper	CRE

- Offer Download (5.4.1)
- Award Download (5.4.3)
- Replacement Capacity (5.4.4)
- Offer Upload (5.4.7)
- Offer Upload Notification (5.4.9)

**Business Day Indicator**

<b>Code Value Description</b>	<b>Code Value Definition</b>	<b>Code Value</b>
No	Recall notification is not limited to a business day	
Yes	Recall notification must be provided exclusively on a business day	

**NAESB WGQ Information Requirements Subcommittee Meeting  
June 11-12, 2002 - 7:30 a.m. – 3:30 p.m. (Pacific)  
Seattle, WA - Boeing**

**Recall Notification Period Indicator – Early Evening**

<b>Code Value Description</b>	<b>Code Value Definition</b>	<b>Code Value</b>
No	Recall notification may not occur using the early evening recall notification period	
Yes	Recall notification may occur using the early evening recall notification period	

**Recall Notification Period Indicator – Evening**

<b>Code Value Description</b>	<b>Code Value Definition</b>	<b>Code Value</b>
No	Recall notification may not occur using the evening recall notification period	
Yes	Recall notification may occur using the evening recall notification period	

**Recall Notification Period Indicator – Intraday 1**

<b>Code Value Description</b>	<b>Code Value Definition</b>	<b>Code Value</b>
No	Recall notification may not occur using the intraday 1 recall notification period	
Yes	Recall notification may occur using the intraday 1 recall notification period	

**Recall Notification Period Indicator – Intraday 2**

<b>Code Value Description</b>	<b>Code Value Definition</b>	<b>Code Value</b>
No	Recall notification may not occur using the intraday 2 recall notification period	
Yes	Recall notification may occur using the intraday 2 recall notification period	

**Recall Notification Period Indicator – Timely**

<b>Code Value Description</b>	<b>Code Value Definition</b>	<b>Code Value</b>
No	Recall notification may not occur using the timely recall notification period	

**NAESB WGQ Information Requirements Subcommittee Meeting  
June 11-12, 2002 - 7:30 a.m. – 3:30 p.m. (Pacific)  
Seattle, WA - Boeing**

Yes	Recall notification may occur using the timely recall notification period	
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- Offer Upload Quick Response (5.4.8)

**Validation Code (Header)**

<b>Code Value</b>	<b>Code Value Description</b>	<b>Code Value Definition</b>
E	Invalid Business Day Indicator	[no definition necessary]
E	Missing Business Day Indicator	[no definition necessary]
E	Invalid Recall Notification Period Indicator – Early Evening	[no definition necessary]
E	Missing Recall Notification Period Indicator – Early Evening	[no definition necessary]
E	Invalid Recall Notification Period Indicator – Evening	[no definition necessary]
E	Missing Recall Notification Period Indicator – Evening	[no definition necessary]
E	Invalid Recall Notification Period Indicator – Intraday 1	[no definition necessary]
E	Missing Recall Notification Period Indicator – Intraday 1	[no definition necessary]
E	Invalid Recall Notification Period Indicator – Intraday 2	[no definition necessary]
E	Missing Recall Notification Period Indicator – Intraday 2	[no definition necessary]
E	Invalid Recall Notification Period Indicator – Timely	[no definition necessary]
E	Missing Recall Notification Period Indicator – Timely	[no definition necessary]

**NAESB WGQ Information Requirements Subcommittee Meeting  
June 11-12, 2002 - 7:30 a.m. – 3:30 p.m. (Pacific)  
Seattle, WA - Boeing**

- Make the following changes to the Sample Paper Transactions for the following data sets:
  - Offer Download (5.4.1)

**SAMPLE PAPER TRANSACTION**

**ABC PIPELINE  
Notification of Firm Capacity Release Offer**

**[Header]**

Transportation Service Provider: ABC Pipeline (808-34-4672)  
Posted: May 15, 2001 @11:40 AM  
Offer No. OFF00001  
Expected Award Date and Time: May 15, 2001 @ 2:00PM  
Prearranged Deal No

Releaser: Big City LDC (108-82-2132)  
Releaser Contact Name: Mark Robinson  
Releaser Contact Phone: (583) 693-0998  
Releaser Contact Facsimile: (583) 693-5541

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**[Detail]**

**Terms of Release**

Rate Schedule: FTS Contract Number: K1234  
Release Period: May 16,2001 to March 31,2002  
Recallable: Yes Reputable: No **Recall with 24 hours notice**  
**Recall Notification Period(s): Timely**  
**Business Day Indicator: Yes**  
Biddable: Yes Bid Period: May 15, 2001 @ 12:00PM - May 15, 2001 @ 1:00PM  
Permanent Release: No Stand Alone Release: Yes  
Shorter Term: No Minimum Number of Days:  
Contingent: No Bid Evaluation Method: Highest Rate  
Lesser Quantity: No Tie Break Method: Pro Rata  
Previously Released: No

**Rates**

Reservation Basis: Per Month Denomination: Dollar  
Discounts Applicable: No  
Surcharge Indicator: Rates include all surcharges

**Rate Type Min Acceptable**  
Reservation \$0.65

**NAESB WGQ Information Requirements Subcommittee Meeting  
June 11-12, 2002 - 7:30 a.m. – 3:30 p.m. (Pacific)  
Seattle, WA - Boeing**

**Offer Quantity:** 3,500

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**[Sub-Detail]**

<b>Receipt Locations</b>	<b>Maximum Qty</b>	<b>Minimum Qty</b>
ABC Johnson Ditch	3,000	500
ABC Pitt Creek	3,000	500
<b>Delivery Locations</b>	<b>Maximum Qty</b>	<b>Minimum Qty</b>
Big City LDC	3,500	3,500

**NAESB WGQ Information Requirements Subcommittee Meeting  
June 11-12, 2002 - 7:30 a.m. – 3:30 p.m. (Pacific)  
Seattle, WA - Boeing**

- Award Download (5.4.3)

**SAMPLE PAPER TRANSACTION**

**ABC PIPELINE  
Notification of Firm Capacity Release Award**

Transportation Service Provider: ABC Pipeline (808-34-4672)

Posted: May 15, 2001 @2:00 PM

Offer No. OFF00001 Rate Schedule: FTS

Bid No. BID00001

Award No. AWD00001

Awarded May 15, 2001 @ 1:48 PM

Releaser: Big City LDC (108-82-2132)

Replacement Shipper: Independent Power Company (006-93-3672)

**Terms of Award**

Release Period: May 16, 2001 to March 31, 2002

Recallable: Yes Reputtable: No ~~Recall with 24 hours notice~~

~~Recall Notification Period(s): Timely~~

~~Business Day Indicator: Yes~~

Re-releasable: Yes

Permanent Release: No

Prearranged Deal: No

Previous Release: No

Basis: Reservation

Denomination: Dollar

<b>Rate Type</b>	<b>Award Rate</b>	<b>Tariff Maximum Rate</b>
Reservation	\$0.675	\$0.750

**Surcharge Indicator**

Rates include all surcharges

**Award Quantity - Contract:** 3,500

**Receipt Locations**

ABC Johnson Ditch

ABC Pitt Creek

**Award Qty**

1,500

2,000

**Delivery Locations**

Big City LDC

**Award Qty**

3,500

**NAESB WGQ Information Requirements Subcommittee Meeting  
June 11-12, 2002 - 7:30 a.m. – 3:30 p.m. (Pacific)  
Seattle, WA - Boeing**

- Replacement Capacity (5.4.4)

**SAMPLE PAPER TRANSACTION**

**US PIPELINE LLP  
Notification of Replacement Capacity Available**

Transportation Service Provider: US Pipeline LLP (121-34-4672)  
Posted: May 15, 1996 @1:30 PM

**Terms of the Replacement Capacity Availability**

Availability Period: June 1, 1996 to June 30, 1996  
Recallable: Y Recallable with 24 hours notice  
Recall Notification Period(s): Timely  
Business Day Indicator: Yes

Replacement Quantity: 10,000

**Replacement Capacity Locations**

<b>Receipt Locations</b>	<b>Quantity</b>	<b>Production Area</b>
–		
<b>Delivery Locations</b>	<b>Quantity</b>	<b>Production Area</b>
US Sunny City	10,000	Yes
US SCP&L	10,000	Yes

**NAESB WGQ Information Requirements Subcommittee Meeting**  
**June 11-12, 2002 - 7:30 a.m. – 3:30 p.m. (Pacific)**  
**Seattle, WA - Boeing**

- Offer Upload (5.4.7)

**OFFER UPLOAD**  
**(for Prearranged Deal)**

**Transportation Service Provider:** ABC Pipeline (808-34-4672)

Send Response to: Gas Management Software Company (708-31-1005)

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<b>Releaser:</b> Big City LDC	<b>Bidder:</b> Independent Power Co.
Code: 108-82-2132	Code: 006-93-3672
Contact: Barbara Fox	Contact:
Phone: (583) 693-4679	Phone: ( )
Fax: (583) 693-5542	Fax: ( )

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**Terms of Release:**

Offer Tracking Identifier: OFFTRK001  
Contract: KR55 Rate Schedule: FTS  
Prearranged Deal: Yes  
Max Offer Quantity - Contract: 3,500  
Release Period: March 1, 1996 - March 31, 1996  
Recallable: Yes **Recall with 24 hours notice**  
**Recall Notification Period(s): Timely**  
**Business Day Indicator: Yes**

Reputtable: No  
Biddable: No Bid Period: N/A  
Permanent Release: No Stand-alone: Yes  
Measurement Basis: MMBtu

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**Rates:**

Acceptable Bidding Basis: Dollars  
Rate Type: Reservation  
Rate Identification: Reservation  
Reservation Rate Basis: Per Month  
Surcharge Indicator: Rates include all surcharges

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**Bid Information:**

Bidding Basis: Dollars  
Bid Quantity - Contract: 3,500  
Rate Bid: 7,133

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**Released Locations:**

Maximum      Minimum      Bid

**NAESB WGQ Information Requirements Subcommittee Meeting  
 June 11-12, 2002 - 7:30 a.m. – 3:30 p.m. (Pacific)  
 Seattle, WA - Boeing**

<u>Receipt Name &amp; Code</u>	<u>Offer Qty</u>	<u>Offer Qty</u>	<u>Quantity</u>
ABC Johnson Ditch (887123456)	1000	0	1000
ABC Pitt Creek (801774639)	2500	0	2500
	Maximum	Minimum	Bid
<u>Delivery Name &amp; Code</u>	<u>Offer Qty</u>	<u>Offer Qty</u>	<u>Quantity</u>
Big City LDC (273123456)	3500	0	3500

**NAESB WGQ Information Requirements Subcommittee Meeting  
June 11-12, 2002 - 7:30 a.m. – 3:30 p.m. (Pacific)  
Seattle, WA - Boeing**

- Offer Upload Notification (5.4.9)

**SAMPLE PAPER TRANSACTION**

Continuing with the example, Gas Management Software Company knows that ABC Pipeline's business practices require Independent Power Company to confirm the deal. Gas Management Software Company sends an Offer Upload Notification to Independent Power Company.

All necessary capacity release information must be sent to Independent Power Company. This will allow them to check the accuracy of the data.

The following paper sample and EDI sample illustrate the above scenario.

**Transportation Service Provider:** ABC Pipeline (808-34-4672)

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<b>Releaser:</b>	Big City LDC	<b>Bidder:</b>	Independent Power Co.
Code:	108-82-2132	Code:	006-93-3672
Contact	Barbara Fox	Contact:	
Phone:	(583) 693-4679	Phone:	( )
Fax:	(583) 693-5542	Fax:	( )

**Return Addressee:** Gas Management Software Co.  
Code: 708-31-1005  
Contact:  
Phone:

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**Terms of Release:**

Offer No: OFF001 Bid No: BID001  
Offer Tracking Identifier: OFFTRK001  
Contract: KR55 Rate Schedule: FTS  
Max Offer Quantity - Contract: 3,500  
Release Period: March 1, 1996 - March 31, 1996  
Recallable: Yes **Recall with 24 hours notice**  
**Recall Notification Period(s): Timely**  
**Business Day Indicator: Yes**

Reputtable:	No	Bid Period:	N/A
Biddable:	No	Stand-alone:	Yes
Permanent Release:	No		
Re-releasable:	Yes		
Measurement Basis:	MMBtu		

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**Rates:**

Rate Type:	Reservation
Rate Identification:	Reservation

**NAESB WGQ Information Requirements Subcommittee Meeting**  
**June 11-12, 2002 - 7:30 a.m. – 3:30 p.m. (Pacific)**  
**Seattle, WA - Boeing**

Reservation Rate Basis: Per Month  
 Surcharge Indicator: Rates include all surcharges

**Bid Information:**

Bidding Basis: Dollars  
 Bid Quantity - Contract: 3,500  
 Rate Bid: 7,133

**Released Locations:**

<u>Receipt Name &amp; Code</u>	<u>Maximum Offer Qty</u>	<u>Minimum Offer Qty</u>	<u>Bid Quantity</u>
ABC Johnson Ditch (887123456)	1000	0	1000
ABC Pitt Creek (801774639)	2500	0	2500

<u>Delivery Name &amp; Code</u>	<u>Maximum Offer Qty</u>	<u>Minimum Offer Qty</u>	<u>Bid Quantity</u>
Big City LDC (273123456)	3500	0	3500

**NAESB WGQ Information Requirements Subcommittee Meeting  
June 11-12, 2002 - 7:30 a.m. – 3:30 p.m. (Pacific)  
Seattle, WA - Boeing**

• **Balanced Vote Results:**

Vote	For	Against	Total	Balancing Determinant	Balanced For	Balanced Against	Balanced Total
End							
Users	1	0	1	1	1.00	0.00	1
LDCs	0	0	0	0	0.00	0.00	0
Pipelines	8	0	8	2	2.00	0.00	2
Producers	0	0	0	0	0.00	0.00	0
Services	1	0	1	1	1.00	0.00	1
	10	0	10	4	4.00	0.00	4

Motion passes

**7. Other Business**

• 2002 Meeting Schedule

- July 25 & 26, 2002 Hosted by Iroquois Gas Transmission in Shelton, CN
- August 20 & 21, 2002 Hosted by El Paso West in Colorado Springs, CO
- September 2002 (Host TBD) in Houston, TX week of 9<sup>th</sup> – 13<sup>th</sup>

**8. Next Meeting Dates and Location**

- July 25 & 26, 2002 Hosted by Iroquois Gas Transmission in Shelton, CN

**9. Adjourn**