

**NAESB WGQ Information Requirements Subcommittee Meeting
 June 3, 2003 – 8:30 a.m. – 4:00 p.m. (Eastern)
 Washington, DC – Williams
 1627 Eye St. NW, Suite 900**

FINAL MINUTES

1. **Introductions:** Participants introduced themselves
2. **Housekeeping:** Dale Davis provided the housekeeping
3. **Anti-trust Guidelines:** Dale Davis read the anti-trust guidelines
4. **Adoption of Agenda:** The agenda was modified and unanimously adopted to add the following as the first items to be discussed after the adoption of the draft minutes:
 - R95056 Producer Imbalance Statement – review the Sample Paper for consistency with data dictionary and the COPAS / NAESB Cross Reference
 - R99020, et al Rights to Amend Primary Points Indicator
5. **Approval of Prior Meeting Minutes Attachments**
 - May 6-7, 2003 – A motion regarding the draft minutes and attachments for the May 6-7, 2003 meeting was made to:
 - adopt the meeting minutes as modified to correct the attendance list;
 - adopt the Attachment 1(R96056) as modified for typos; and
 - adopt Attachments 2 (R98047), 3 (R98047) and 4 (R98011, R98012 and R98001) as posted.
 The motion passed unanimously.
6. **Address Current Requests for Initiation or Enhancement of NAESB Standards and items transferred from other NAESB subcommittees** -- Discussion, Q&A and a balanced vote for each item. (The items will be addressed in the order listed until either all items have been addressed or we have run out of time.)

R96056 – Producer Imbalance:

Revised the workpaper for:

- Modified COPAS / NAESB Cross Reference to delete NAESB abbreviations.
- Modified Sample Paper to Replace ‘Wet / Dry Basis’ with a statement that all reports in dry (highlighted in yellow – not redlined)
- Modified Data Dictionary for typos and add TSP Proprietary Code

MOTION:

Adopt the revised workpaper for R96056.

Vote				Balanced	Balanced	Balanced
	For	Against	Total	For	Against	Total
End Users	0	0	0	0.00	0.00	0
LDCs	0	0	0	0.00	0.00	0

**NAESB WGQ Information Requirements Subcommittee Meeting
June 3, 2003 – 8:30 a.m. – 4:00 p.m. (Eastern)
Washington, DC – Williams
1627 Eye St. NW, Suite 900**

Vote				Balanced	Balanced	Balanced
	For	Against	Total	For	Against	Total
Pipelines	8	0	8	2.00	0.00	2
Producers	0	0	0	0.00	0.00	0
Services	0	0	0	0.00	0.00	0
	8	0	8	2.00	0.00	2

- **R99020 – Enron**

Request: Modify the capacity release data sets to accommodate the Releasing Shipper's ability to specify whether Gas Transaction Points can be changed after the capacity has been awarded. This modification will affect the Offer Upload, Offer Download, Award Download and Offer Upload Notification data sets.

AND

- **R99032: Williams**

Request: Add data element to the Capacity Release Offer Upload (5.4.7) to allow the Releaser to specify whether contractual point changes by the Replacement Shipper are permitted on this offer. The new indicator would also need to be added to the Offer Download (5.4.1) to communicate to parties the terms as proposed by the Releaser

AND

- **R02005: ANR**

Request: Add data element 'Rights to Amend Primary Points' and associated code values to Capacity Release data sets. The element will be used to indicate if the Releasing Shipper will allow the replacement shipper to re-locate the primary point.

AND

- **R01001 – Enron**

Request: Add data element 'Change Gas Transaction Points Terms' to the header level of the Offer Upload (5.4.7), Offer Upload Notification (5.4.9), Offer Download (5.4.1) and the Award Download (5.4.3). It is also requested that Validation Codes be added to the Offer Upload Quick Response (5.4.8).

IR Discussion:

The IR Chair advised that the recommendation for the above referenced requests will be pulled from the June 5, 2003 WGQ Executive Committee Meeting. It will be added to the IR agenda for July to re-visit completeness. IR last discussed this item at its November 13, 2002 meeting.

**NAESB WGQ Information Requirements Subcommittee Meeting
June 3, 2003 – 8:30 a.m. – 4:00 p.m. (Eastern)
Washington, DC – Williams
1627 Eye St. NW, Suite 900**

EIITF General Requests

- **R98047 TransCapacity / Skipping Stone**

Request: A new dataset, called "Supported Code Value Information," and the code value addition to the Data Sets Requested data element in the Upload of Request for Download dataset to support NAESB WGQ Standard. 4.3.53

(Relevant Minutes: EIITF 11/4/98 – IR Instruction 8; IR 12/10/02, 1/14/03, 2/18/03, 4/2/03, 5/6/03)

IR Discussion:

The IR Chair advised that an e-mail dated 5/22/03 was sent to the requester. Such e-mail included the proposed implementation. In the e-mail it was stated "At the June 3 IR meeting, IR will be finalizing and voting on the proposed implementation developed in response to Skipping Stone's request R98047 as reflected in the attached May draft minutes and attachments. If you are NOT going to attend the IR meeting June 3, please let me know in advance if you are satisfied with the proposal. If not, you will need to attend to explain. If I do not hear from you otherwise, we will assume this fully addresses your request." The IR Chair reported that she had not received any communication from the requester subsequent to her communications so is assuming the requester is satisfied with the proposed implementation.

The workpapers from the May 6-7, 2003 meeting were reviewed and no further changes were made. They are included, (unchanged from May's meeting) as attachments for this meeting.

MOTION:

Send the following question to the Business Practices Subcommittee:

During the processing of Request R98047, the Information Requirements Subcommittee (IR) developed the proposed implementation for the requesting and sending of a list of code values supported by the TSP. IR has developed a proposed data set NAESB WGQ Standard 0.4.z1 – Supported Code Value Information and modified NAESB WGQ Standard 2.4.7 – Request for Information to accommodate this practice.

At the June 5, 2003 WGQ Executive Committee meeting, the EC will be reviewing and possibly adopting a recommendation for Request R96009. In such recommendation, proposed Standard 2.3.z1 includes a list of statements for which the WGQ Standard 2.4.7 – Request for Information applies. IR is inquiring whether proposed NAESB WGQ Standard 2.3.z1 needs to be modified to include the proposed NAESB WGQ Standard 0.4.z1 – Supported Code Value Information.

Vote				Balanced	Balanced	Balanced
	For	Against	Total	For	Against	Total
End						
Users	0	0	0	0.00	0.00	0
LDCs	0	0	0	0.00	0.00	0
Pipelines	8	0	8	2.00	0.00	2
Producers	0	0	0	0.00	0.00	0
Services	0	0	0	0.00	0.00	0

NAESB WGQ Information Requirements Subcommittee Meeting
June 3, 2003 – 8:30 a.m. – 4:00 p.m. (Eastern)
Washington, DC – Williams
1627 Eye St. NW, Suite 900

	8	0	8	2.00	0.00	2
--	---	---	---	------	------	---

MOTION:

Adopt the following attachments as the proposed implementation for R98047:

- New NAESB WGQ General Reports Related Standards Manual
- Proposed Changes to NAESB WGQ Standard 2.4.7 Request for Information - Technical Implementation of Business Process, Data Dictionary and Code Values Dictionary.

Vote				Balanced	Balanced	Balanced
	For	Against	Total	For	Against	Total
End						
Users	0	0	0	0.00	0.00	0
LDCs	0	0	0	0.00	0.00	0
Pipelines	8	0	8	2.00	0.00	2
Producers	0	0	0	0.00	0.00	0
Services	0	0	0	0.00	0.00	0
	8	0	8	2.00	0.00	2

• **R98048 TransCapacity / Skipping Stone**

Request: A new dataset, called "Fuel Matrix Information," and the code value addition to the Data Sets Requested data element in the Upload of Request for Download dataset to support NAESB WGQ Standard. 1.3.30
 (Relevant Minutes: EIITF 11/4/98 – IR Instruction 9; IR 12/10/02, 1/14/03, 4/2/03, 5/6/03)

IR Discussion

Assume that 'fuel' refers to fuel and lost and unaccounted for.

Potential Data Elements:

Direction of haul (forward / backward / combo of forward-back haul)

Matrix Type Code:

Zone to zone

Point to point

Mileage

Postage stamp

Lateral / Extension

Combo

From / To Location (non postage stamp?)

Point and Zone (SO) for each

Zone

Segment Description

State

NAESB WGQ Information Requirements Subcommittee Meeting
June 3, 2003 – 8:30 a.m. – 4:00 p.m. (Eastern)
Washington, DC – Williams
1627 Eye St. NW, Suite 900

Fuel % shown as 0.xxx (i.e. 10% = .10)

Effective Date / Time (fuel only changes on the first of the month but grid points may change daily)

Statement Date / Time (snapshot of data as of the specified effective date when the data file is created)

Rate Schedule

Storage – Injection / Withdrawal

Field

TSP

The above list of potential data elements and the method for requesting and communicating the information will be discussed at the July IR meeting.

7. Other Business

July 10 & 11, 2003	8:30 – 4:00 Eastern on June 10 and 8:30 – 3:00 Eastern on June 11	Shelton, CT Host: Iroquois Gas Transmission
August 5, 2003	8:30 – 4:00 Eastern	Philadelphia, PA Host: PECO Energy
September 4 & 5, 2003	8:30 – 4:00 Central	Houston, TX Host: TBD

9. Adjourn

The meeting adjourned.

**NAESB WGQ Information Requirements Subcommittee Meeting
 June 3, 2003 – 8:30 a.m. – 4:00 p.m. (Eastern)
 Washington, DC – Williams
 1627 Eye St. NW, Suite 900**

Meeting Attendees and Voting Record

Attendee	Organization	6/3/03	NAESB Member?
<u>Pipelines:</u>			
Kathryn Burch	Duke Energy – Texas Eastern	√	√
Christopher Burden	Williams Gas Pipeline	√ (nv)	√
Dale Davis	Williams Gas Pipeline	√	√
Mark Gracey	Tennessee Gas Pipeline	√	√
Tom Gwilliam	Iroquois Gas Transmission	√	√
Mike Stender	El Paso Natural Gas	√	√
Kim Van Pelt	CMS – Panhandle	√	√
Randy Young	Gulf South Pipeline LP	√	√
<u>Services:</u>			
<u>Producers:</u>			
<u>End Users:</u>			
<u>LDCs:</u>			
<u>Associations:</u>			

Bold signifies Chair

nv – not voting