

**GISB Information Requirements Subcommittee Meeting
May 16 – 17, 2000
William’s Office; Houston, Texas
FINAL MINUTES**

1. Jim Keisler opened the meeting and welcomed participants.
2. Jim K. provided housekeeping information.
3. Jim K. gave anti-trust guidelines.
4. The agenda was modified and adopted unanimously.
5. The April 11 – 12, 2000 meeting minutes were adopted as modified. During the discussion it was agreed that, for subsequent IR minutes, additions/deletions of and revisions to data elements and code values would be shown in their respective tables instead of being shown as text in the minutes.
6. Address Current Requests for Initiation or Enhancement of GISB Standards and items transferred from other GISB subcommittees – Discussion, Q&A and Sense of the Room for each item.

Tuesday May 16, 2000

• **R98041 – Columbia Gas Transmission**

Request: Add data elements to the Nomination to accommodate a ‘super-nomination’.

Discussion: The Information Requirements (IR) Subcommittee sent an issue to the Business Practices Subcommittee (BPS) regarding this request. BPS has not yet responded to this issue; therefore, further discussion on this request will be postponed until a future IR meeting, after a BPS response has been received.

• **R98061 – Colorado Interstate Gas**

Request: Allow No-Notice Transportation (NNT) shippers to request authorization for overrun deliveries under their NNT contracts by adding new data elements (see request for specifics) or through the addition of new nominations related data sets. Accommodate related response documents as needed.

Discussion: The IR Subcommittee sent an issue to BPS regarding this request. BPS has not yet responded to this issue; therefore, further discussion on this request will be postponed until a future IR meeting, after a BPS response has been received.

- **R98062 – Colorado Interstate Gas**

Request: Allow a Park and Loan shipper to submit a request for a specific Park/Loan deal by adding new data elements (see request for specifics) or through the addition of new nominations related data sets. Accommodate related response documents as needed.

Discussion: The IR Subcommittee sent an issue to BPS regarding this request. BPS has not yet responded to this issue; therefore, further discussion on this request will be postponed until a future IR meeting, after a BPS response has been received.

- **R98040 – Columbia Gas Transmission**

Request: Develop a storage balance report.

- **R98050 – TransCapacity**

Request: Develop a storage park and loan balance information dataset. Add a code value to the data element Data Sets Requested to facilitate the request of this dataset.

Discussion: A Draft Data Dictionary for the Storage Balance Report has been provided by Skipping Stone and Columbia Gas, and will serve as a starting point for our discussion.

Contract Number ----- > This data element is replaced with the data element Service Requester Contract. The definition for the data element Service Requester Contract is: “This is the contract under which service is being requested”.

Ending Storage Balance ----- > The definition for this data element is: “The quantity in storage for the Service Requester Contract as of the ending flow date and time”.

Inventory reduction/addition indicator ----- > This data element will be eliminated.

Inventory Addition ----- > This data element will be eliminated; an addition to storage inventory will be accomplished by using the generic data element ‘Quantity’ in conjunction with the data element ‘Transaction Type’. The code value description for the data element ‘Transaction Type’ will be “Inventory Addition”.

Inventory Reduction ----- > This data element will be eliminated; a reduction to storage inventory will be accomplished by using the generic data element ‘Quantity’ in conjunction with the data element ‘Transaction Type’. The code value description for the data element ‘Transaction Type’ will be “Inventory Reduction”.

Available Daily Quantity Injection ----- > This data element has been renamed Maximum Available Daily Injection Quantity. The definition for this data element is: “The maximum daily quantity available for injection as of the ending flow date and time, as adjusted for applicable ratchets”.

Available Daily Quantity Withdrawal ----- > This data element has been renamed Maximum Available Daily Withdrawal Quantity. The definition for this data element is:

“The maximum daily quantity available for withdrawal as of the ending flow date and time, as adjusted for applicable ratchets”.

Additionally, the following data elements were added (with their associated definitions):

Minimum Required Daily Injection Quantity – “The minimum daily quantity required to be injected as of the ending flow date and time”.

Minimum Required Daily Withdrawal Quantity – “The minimum daily quantity required to be withdrawn as of the ending flow date and time”.

Gross Quantity – Injection / Withdrawal ----- > This data element has been removed from the Draft Data Dictionary.

Net Quantity – Injection / Withdrawal ----- > It was determined that this data element is not required; an injection to storage or a withdrawal from storage will be accomplished by using the generic data element ‘Quantity’ in conjunction with the data element ‘Transaction Type’. The code value descriptions for the data element ‘Transaction Type’ will be “Injection” and “Withdrawal”.

Accounting Adjustment ----- > This data element has been removed from the Draft Data Dictionary.

Accounting Period ----- > This data element should be included in the Draft Data Dictionary with a usage of ‘SO’.

Rate Schedule ----- > This data element has been renamed Storage Rate Schedule. The definition for this data element is: “The transportation service provider’s tariff designation for the storage rate schedule applicable to the Service Requester Contract.” The usage of this data element will be ‘SO’.

Meeting adjourned at 4:30 PM.

Wednesday May 17, 2000

- **R98040 – Columbia Gas Transmission**

Request: Develop a storage balance report.

- **R98050 – TransCapacity**

Request: Develop a storage park and loan balance information dataset. Add a code value to the data element Data Sets Requested to facilitate the request of this dataset.

Discussion: Request **R98040** requests a new data set, Storage Balance Report, to be added to the Flowing Gas Implementation Guide. Discussion resumed with the data element Associated Contract.

Associated Contract ----- > This data element should be included in the Draft Data Dictionary. The usage of this data element will be 'MA'.

Location Data ----- > This data element should be included in the Draft Data Dictionary. The usage of this data element will not be 'M'.

Fuel Quantity ----- > This data element should be included in the Draft Data Dictionary. On the workpaper, there was a suggestion to change this data element name to Storage Fuel Quantity. However, it was decided that the name of the data element should remain Fuel Quantity.

At this point in the meeting, all of the definitions for the data elements within the Storage Balance Report Draft Data Dictionary were reviewed. Some minor changes were made.

There was some discussion as to whether both the data element Preparer ID and the data element Transportation Service Provider are required. It was decided that it is necessary to have both data elements.

There was some discussion as to whether the data element Statement Basis is required. It was decided that the data element is necessary; however, a usage for the data element has not been agreed upon.

Quantity ----- > There was some discussion as to whether the definition for this data element is appropriate. It was decided that the definition for 'Quantity' should be: 'The product quantity in standard units'.

The next discussion involved determining the levels at which the data elements should occur.

The following hierarchy of levels was identified:

- 1) Header (i.e. sender and receiver)
- 2) Service Requester Contract (SR K)
- 3) Flow Date
- 4) Location
- 5) Quantity

The following data elements will be at the Header Level:

- 1) Accounting Period
- 2) Contact Person Data
- 3) Preparer Data
- 4) Service Requester Data
- 5) Statement Date/Time
- 6) Transportation Service Provider Data

The following data elements will be at the Service Requester Contract Level:

- 1) Ending Storage Balance

- 2) Service Requester Contract
- 3) Storage Rate Schedule

The following data elements will be at the Flow Date Level:

- 1) Beginning Flow Date
- 2) Beginning Flow Time
- 3) Ending Flow Date
- 4) Ending Flow Time
- 5) Maximum Available Daily Injection Quantity
- 6) Maximum Available Daily Withdrawal Quantity
- 7) Minimum Required Daily Injection Quantity
- 8) Minimum Required Daily Withdrawal Quantity
- 9) Statement Basis Data

The following data elements will be at the Location Level:

- 1) Location Data
- 2) Location Ending Storage Balance

The following data elements will be at the Quantity Level:

- 1) Associated Contract
- 2) Fuel Quantity
- 3) Quantity
- 4) Transaction Type Data

Potential additional data elements as identified by Tammy Hopkins of Enron:

- 1) Cycle Quantity
- 2) Maximum Monthly Injection
- 3) Maximum Monthly Withdrawal
- 4) Minimum Monthly Injection
- 5) Minimum Monthly Withdrawal
- 6) Maximum Balance at Month-end
- 7) Minimum Balance at Month-end
- 8) Exceeded Daily Maximum Indicator
- 9) Firm Balance
- 10) Interruptible Balance

Potential data elements 1 through 8 above have been identified as either contract quantities or quantities which could be derived by utilizing contract quantities in conjunction with the quantities in the Storage Balance Report. Therefore, none of these data elements need to be included in the Storage Balance Report Draft Data Dictionary.

For potential data elements 9 through 10, it was decided to add two additional data elements: Location Ending Storage Balance – Firm and Location Ending Storage Balance – Interruptible. The definition for the data element Location Ending Storage Balance – Firm is: “The firm portion of the quantity in storage for the Service Requester Contract and location as of the ending flow date and time”. The definition for the data element

Location Ending Storage Balance – Interruptible is: “The interruptible portion of the quantity in storage for the Service Requester Contract and location as of the ending flow date and time”. These two additional data elements will be at the Location Level.

The next discussion involved assigning EDI/FF usages to each of the data elements in the Storage Balance Report Draft Data Dictionary. The usages are noted in the attached Draft Data Dictionary.

A concern was raised by Greg Lander of Skipping Stone regarding the conditionality of some of the data elements. As the Storage Balance Report is currently designed, most quantities are identified via a combination of the data elements ‘Quantity’ and ‘Transaction Type’. A quantity is identified by attaching the appropriate code value for the Transaction Type. Individual code values do not have an associated usage or conditionality. Therefore, the question arises as to whether or not a TSP would be required to send all of the individual components that affect the ending storage balance.

Greg suggested that IR either include language in the TIBP or send an issue to BPS regarding a requirement for TSPs to send all Transaction Types that affect the ending storage balance. Others noted that IR should not bury this business practice in the TIBP, and that IR should not suggest a business practice standard. This should be handled via a request to GISB. Furthermore it was noted that regardless of whether a TSP is required to send all Transaction Types as outlined by Greg, it would not affect the subject data dictionary.

MOTION: Send the following issue to the Business Practices Subcommittee: The Information Requirements Subcommittee (IR) requests clarification from the Business Practices Subcommittee (BPS) as to IR’s determination to implement the Storage Balance Report through a series of Transaction Type code values rather than through a series of data elements. Specifically, IR requests guidance from BPS as to whether the following suggested language should appear in the Technical Implementation of Business Process (TIBP): “Transportation Service Providers implementing the Storage Balance Report should employ all the Transaction Type code values which affect the value communicated in the applicable ending storage balance data element(s)”.

Sense of the Room: 4 In favor 5 Opposed

Motion Failed

MOTION: The Information Requirements Subcommittee (IR) should submit its Draft Data Dictionary of the Storage Balance Report to the Business Practices Subcommittee (BPS) for review and approval prior to sending their work product to the Technical Subcommittee. This Draft Data Dictionary would include the EDI/FF usages for all of the data elements.

Sense of the Room: 5 In favor 6 Opposed

Motion Failed.

Some parties noted that IR is following its normal procedure by sending its work product directly to the Technical Subcommittee.

MOTION: The Information Requirements Subcommittee will continue its work on the implementation of Request R98040 and R98050, and at the conclusion of its work that its work product will be sent to the Technical Subcommittee.

Greg stated that he would not make another motion at this meeting or a subsequent meeting to address the issue of identification of quantities or the issue of sending the Storage Balance Draft Data Dictionary to BPS for approval. Based on this statement, the motion maker agreed to withdraw the motion.

- The following requests listed on the agenda were not addressed:
 - **R98081 – Williams**
 - **R98082 – Williams**
 - **R98084 – Williams**
 - **R99006 – Williams**

Meeting adjourned at 4:00 PM.

7. No other business was discussed.
8. The next meeting will be held on June 13 - 14, 2000 in Seattle, Washington at Boeing.