

GISB Information Requirements Subcommittee Meeting

April 17-18, 2001, 9:00 a.m. – 5:00 p.m.

CMS, 5444 Westheimer, Houston, Texas

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FINAL MINUTES

1. **Introductions**
Participants introduced themselves to each other.
2. **Housekeeping**
Kim Van Pelt familiarized the participants with the facilities.
3. **Anti-trust Guidelines**
Jim Keisler read the anti-trust guidelines to the group.
4. **Adoption of Agenda**
Agenda unanimously adopted with addition of the approval of April 3, 2001 minutes.
5. **Approval of Prior Meeting Minutes**
 - March 13-14, 2001 Unanimously adopted as amended
 - April 3, 2001 Unanimously adopted as amended
6. **Address Current Requests for Initiation or Enhancement of GISB Standards and items transferred from other GISB subcommittees -- Discussion, Q&A and Sense of the Room for each item. (The items will be addressed in the order listed until either all items have been addressed or we have run out of time.)**

Directives Related to FERC Order 637 and 637a

- Item #8 (BPS Priority #3): Review award data set codes and structure for firm and interruptible transportation (FT and IT) reporting (Affects GISB Standard No. 5.4.3). (Relevant Minutes: BPS 7/7/00, 8/1-2/00, 8/8-9/00; IR 11/00, 12/00, 1/01, 2/01, 3/01)
 - Continue development of IT, FT, and Capacity Release reporting.
 - Replace Bidder Affiliate Indicator with Affiliate Indicator for the following data sets as indicated below:

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- Offer Upload (5.4.7)

Business Name	Definition	EBB Usage	EDI/FF Usage	Condition
Bidder Affiliate Indicator (Bidder Affil)	An indicator which tells whether the bidder is an affiliate of other parties to the offer.	BC	BC	Used only when the Prearranged Deal Indicator indicates prearranged and the transportation service provider requires the releasing shipper to indicate whether the bidder is an affiliate of the releasing shipper or the transportation service provider.

Business Name	Definition	EBB Usage	EDI/FF Usage	Condition
Affiliate Indicator (Affil)	An indicator that specifies which parties to the transaction are affiliated.	BC	BC	Used only when the Prearranged Deal Indicator indicates prearranged and the transportation service provider requires the releasing shipper to indicate whether the bidder is an affiliate of the releasing shipper or the transportation service provider.

- Bid Upload (5.4.18)

Business Name	Definition	EBB Usage	EDI/FF Usage	Condition
Bidder Affiliate Indicator (Bidder Affil)	An indicator which tells whether the bidder is an affiliate of other parties to the offer.	BC	BC	Used when the transportation service provider requires the bidder to indicate whether the bidder is an affiliate of the releasing shipper or the transportation service provider.

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Business Name	Definition	EBB Usage	EDI/FF Usage	Condition
Affiliate Indicator (Affil)	An indicator that specifies which parties to the transaction are affiliated.	BC	BC	Used when the transportation service provider requires the bidder to indicate whether the bidder is an affiliate of the releasing shipper or the transportation service provider.

- **Offer Upload Notification (5.4.9)**

Business Name	Definition	EBB Usage	EDI/FF Usage	Condition
Bidder Affiliate Indicator (Bidder Affil)	An indicator which tells whether the bidder is an affiliate of other parties to the offer.	€	€	Mandatory when present and processed in the original Offer Upload

Business Name	Definition	EBB Usage	EDI/FF Usage	Condition
Affiliate Indicator (Affil)	An indicator that specifies which parties to the transaction are affiliated.	C	C	Mandatory when present and processed in the original Offer Upload.

- **Offer Download (5.4.1)**
- **Bid Download (5.4.2)**
- **Award Download (5.4.3)**

Business Name	Definition	EBB Usage	EDI/FF Usage	Condition
Bidder Affiliate Indicator (Bidder Affil)	An indicator which tells whether the bidder is an affiliate of other parties to the offer.	SO	SO	

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Business Name	Definition	EBB Usage	EDI/FF Usage	Condition
Affiliate Indicator (Affil)	An indicator that specifies which parties to the transaction are affiliated.	SO	SO	

Code Value Dictionaries

- Offer Download (5.4.1)
- Bid Download (5.4.2)
- Award Download (5.4.3)
- Offer Upload (5.4.7)
- Offer Upload Notification (5.4.9)
- Bid Upload (5.4.18)

Bidder Affiliate Indicator

Code Value Description	Code Value Definition	Code Value
Bidder is affiliated with the TSP	{no definition necessary}	TSP
Bidder is affiliated with the Releasing Shipper	{no definition necessary}	RS
Bidder is affiliated with the TSP and the Releasing Shipper	{no definition necessary}	Both
Bidder is affiliated with neither the TSP nor the Releasing Shipper	{no definition necessary}	None

Note: This code value table is to be used only in the EBB implementation.

Affiliate Indicator

Code Value Description	Code Value Definition	Code Value
Both	Bidder is affiliated with the Transportation Service Provider and the releasing shipper.	

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Code Value	Description	Code Value Definition	Code Value
None		For capacity release, the bidder is not affiliated with the Transportation Service Provider or the releasing shipper. For firm or interruptible reporting, the Contract Holder is not affiliated with the Transportation Service Provider.	
RS		Bidder is affiliated only with the releasing shipper.	
TSP		For capacity release, the bidder is affiliated only with the Transportation Service Provider. For firm or interruptible reporting, the Contract Holder is affiliated with the Transportation Service Provider.	

Note: This code value table is to be used only in the EBB implementation.

• **Offer Upload Quick Response (5.4.8)**

Validation Code (Heading)

Code Value	Description	Code Value Definition
E193	Missing Bidder Affiliate Indicator	[no definition necessary]
E194	Invalid Bidder Affiliate Indicator	[no definition necessary]
W629	Bidder Affiliate Indicator not processed	[no definition necessary]

• **Bid Upload Quick Response (5.4.19)**

Validation Code (Heading)

Code Value	Description	Code Value Definition
EBDQR124	Missing Bidder Affiliate Indicator	[no definition necessary]
EBDQR125	Invalid Bidder Affiliate Indicator	[no definition necessary]
WBDQR103	Bidder Affiliate Indicator not processed	[no definition necessary]

- A participant suggested that a “Changes Only” method of posting be accommodated for Firm Transactional Reporting. After discussion, the participant was advised that the issue should be addressed by the BPS subcommittee.
- Item #9 (BPS Priority #4): Accommodate visual display web pages for FT and IT reporting. (Relevant Minutes: BPS 7/7/00, 8/1-2/00)
 - Determine Data Groups for FT and IT reporting.
 - Analyze the possibility of combining Capacity Release, into a single document.

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- Analysis reveals that Capacity Release and FT reporting could be easily combined into one document.
- Further analysis shows that of 27 data elements in the IT reporting data dictionary, 16 are parallel to the FT/Capacity Release, 9 exist at a different level, and 2 are present in IT and not in the FT/Capacity Release.
- Additionally there are 12 data elements in FT/Capacity Release that are not present in IT.
- Based on the above analysis, IR will consider combining FT and Capacity Release reporting into a single data set and will consider the use of a separate data set for IT reporting.

Summary of differences between FT and Capacity Release Reporting			
	FT Usage	CR Usage	Data Element
In CR, not in FT		M	Bidder Designation of Bidder Basis
		M	Releaser Company
		M	Releaser Contract Number
		SO	Offer Number
In Both	C	M	Rate Charged
In FT, not in CR	M		Negotiated Rate Indicator
	C		Rate Charged Reference Data

- Following considerable discussion concerning combining Capacity Release, FT, and/or IT reporting, some participants suggested that, in order to avoid any implied requirement and/or permission of parties to combine Capacity Release, FT, and/or IT reporting data, three separate data sets should be specified for Capacity Release, FT, and IT reporting. The issue will be addressed again as development continues.
- Item #13 (BPS Priority #5): Review the method for collecting information on the releasing shipper's relationship to the acquiring shipper. (Relevant Minutes: BPS 6/30/00, 8/8-9/00)
 - Replacement of Bidder Affiliate Indicator Data with Affiliate Indicator Data in the Capacity Release data sets, including Bid Upload (5.4.18) and Offer Upload (5.4.7), has addressed this issue.

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- Reviewed Combined Table and related instructions from BPS to insure that all transactional reporting items have been adequately addressed. Sense of the room (5 in favor; 0 opposed) revealed agreement that all items had been adequately addressed.
- Next Steps:
 - Create Technical Implementation of Business Process for Capacity Release, FT, and IT Reporting data sets.
 - Review any submitted Sample Paper Transaction workpapers for Capacity Release, FT, and IT Reporting.
 - Create Sample Paper Transactions for Capacity Release, FT, and IT Reporting.
 - Vote on finalized work product.
- 8. Next Meeting Date and Location
 - ◆ May 15-16 (all day), hosted by Enron, Houston, Texas (exact location to be determined)
- 9. Adjourn