

**NAESB WGQ Information Requirements Subcommittee Meeting**  
**March 31 – April 1, 2004**  
**Dominion Transmission Resources**  
**Richmond VA**

**FINAL MINUTES**

1. **Introductions:** Participants introduced themselves
2. **Housekeeping:** Tran Kimbel provided the housekeeping
3. **Anti-trust Guidelines:** Dale Davis read the anti-trust guidelines
4. **Adoption of Agenda:** The agenda as modified was adopted with no opposition.
5. **Approval of Prior Meeting Minutes & Attachments**
  - February 27, 2003:  
The draft minutes and the attachments for February 27, 2003 were adopted as final with no opposition.
  - March 16, 2004  
The section of the draft minutes and the attachments for Joint EDM/IR/Technical meeting attributable to IR on March 16, 2004 were adopted as final with no opposition. They will now be passed to the EDM Subcommittee for finalization of the EDM section which will complete the approval process for the minutes for the joint meeting.

**R96056 Producer Imbalance Statement - Update**

The IR chair reported on the minor typographical revisions on the Sample Paper that the Technical Subcommittee had identified on March 30, 2004. It was reported that due to the extreme minor nature of the changes, the IR chair had agreed to the revisions and would report such back to the IR subcommittee. No one raised any objection to the changes agreed to the previous day.

6. **Address Current Requests for Initiation or Enhancement of NAESB Standards and items transferred from other NAESB subcommittees** -- Discussion, Q&A and a balanced vote for each item. (The items will be addressed in the order listed until either all items have been addressed or we have run out of time.)

**EIITF Related Requests**

- **R98040 / R98050 Columbia Gas / TransCapacity/Skipping Stone - Storage Report**  
Review and update proposed implementation for recent changes resulting from the EC adoption of the recommendations for R98057B and R99024 (adopted by the EC June 5, 2003) and AP03006 (adopted by the EC 10/9/03 and modified by IR 10/21/03 subject to EC approval). There will also be discussion on the appropriateness of addressing Northern Natural's request **R03030** along with the storage report that would mean processing it out of the normal course of business cycle.

(Relevant Minutes: EIITF – 11/4/98, 12/1/98, 1/20/99; IR – 4/11/00, 5/16/00, 6/13/00, 9/12/00; BPS – 11/30/00; IR 12/12/00; Technical 10/8/01; IR 10/9/01, 7/10/03, 8/5/03; EC 10/9/03; IR 10/21/03, 11/13/03, 12/9/03; BPS 1/8/04; IR 1/13/04, 2/27/04)

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**IR Discussion:**

The entire proposed implementation for R98040 / R98050 was reviewed from the workpaper. Minor modifications were made and the results are reflected in the attached document.

**MOTION:**

Adopt the proposed motion in the attached document which is summarized as follows:

- Modify NAESB WGQ Additional Standards Manual to include the new data set Storage Information (0.4.z1) – including a Technical Implementation of Business Practices, Sample Paper, Data Dictionary, and Code Values Dictionary
- Modify NAESB WGQ Standard 2.4.7 – Request for Information TIBP, Data Dictionary and Code Values Dictionary
- Modify NAESB WGQ Standard 2.4.8 – Response to Request for Information to add code values for the data element 'Data Availability Code

Vote				Balanced	Balanced	Balanced
	For	Against	Total	For	Against	Total
End Users	0	0	0	0.00	0.00	0
LDCs	0	0	0	0.00	0.00	0
Pipelines	7	0	7	2.00	0.00	2
Producers	0	0	0	0.00	0.00	0
Services	0	0	0	0.00	0.00	0
	7	0	7	2.00	0.00	2

**Motion Passes**

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- **Review inter-relationship and further processing between the following requests:**
  - R98040 / R98050 - Storage Report
  - R98018 - Reduction Quantity Receipt / Delivery to Scheduled Quantity & adds 10 reduction reason codes – only change to rec form
  - R99031 / R03008 - Confirmation Intraday Identifier / Cycle Indicator
  - R99037 - Confirmation Roll to Conf and Scheduled Quantity for Operator - only change to rec form
  - R98081/R98082 - Measurement Events and Alarms
  - R98047 - Supported Code Values
  - R98048 - Fuel Information

The processing sequence of the above requests was discussed and the subcommittee agreed to the above order to process the proposed implementation(s).

- **R98018 – Reduction Quantity Receipt / Delivery to scheduled Quantity and addition of 10 reduction reason codes**

The IR chair explained what was proposed and adopted by the subcommittee at the March 19, 2002 meeting. The only change to the draft recommendation form was to reflect only the data groups of the NAESB WGQ Standards 1.3.61 and 1.3.63 that are changing rather than all the data groups. In so doing, this removes the dependency of this request on other requests being processed that also make changes to the same standards but in different data groups. The group agreed that the revised recommendation form reflected the implementation as previously proposed therefore no additional vote was necessary. The chair from the Technical Subcommittee reported that the codes requested at DISA were not approved due to the fact that no one from NAESB was available to address questions. The request has been resubmitted to DISA through its new submission process.

**Routine Maintenance Items:**

**The following two requests were discussed together:**

- **R99031 – TransCapacity and ANR**

**Request:** Add a new data element "Confirmation Intraday Indicator" to Request for Confirmation (1.4.3), Confirmation Response (1.4.4), Confirmation Response Quick Response (1.4.7) and Scheduled Quantity for Operator (1.4.6).  
(Relevant Minutes: BPS – 9/7/00, 9/14/00 and 9/28/00, IR – 3/19/02, 4/16/02; BPS - 8/21/03; IR - 9/4/03)
- AND**
- **R03008 - ANR**

**Request:** Add a new data element "Nominations Intraday Indicator" to the Nominations data set.  
(Relevant Minutes: BPS 8/14/03, 8/21/023; IR 9/4/03)

(Relevant Minutes for both requests: IR 1/13/04, 2/27/04)

**IR Discussion:**

The group reviewed the work from the previous month. The attached workpaper reflects the results of the changes made at the meeting.

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The chair from the Technical Subcommittee reported that the code 'Confirmation Intraday Identifier' was approved by DISA at its February 2004 meeting and will be published by DISA in X12 Version 5020. She further indicated that we probably need to submit a new request for the new code value 'cycle indicator definition' and the corresponding definition to match what IR is now proposing. The request will be submitted to DISA through its new submission process.

The review of the workpaper continued with the following results:

- Noms: TIBP – no additional changes necessary
- Sample Paper – no additional changes necessary
- Data Element Level Detail level

Other Data Sets: - the requester indicated that the data element is not needed in the Flowing Gas or Invoicing data sets

**MOTION:**

Adopt the proposed implementation in the attached document which is summarized as follows:

- Modify NAESB WGQ Nominations Related Standards Manual to add the new data element 'Cycle Indicator' at the detail level and corresponding code values to the following NAESB WGQ data sets:
  - Nomination (1.4.1)
  - Request for Confirmation (1.4.3)
  - Confirmation Response (1.4.4)
  - Scheduled Quantity (1.4.5)
  - Scheduled Quantity for Operator (1.4.6)
- Modify NAESB WGQ Standard 1.4.2 – Nomination Quick Response to add the five validation codes for the detail level.
- Modify NAESB WGQ Standard 1.4.4 – Confirmation Response to add one code value to the Reduction Reason.
- Modify the NAESB WGQ Standards 1.3.54, 1.3.60, 1.3.61 and 1.3.63 to add the data element 'Cycle Indicator' in the Dates Data Group.
- The above-proposed implementation replaces in its entirety the previously proposed implementation for R99031.

Vote				Balanced	Balanced	Balanced
	For	Against	Total	For	Against	Total
End						
Users	0	0	0	0.00	0.00	0
LDCs	0	0	0	0.00	0.00	0
Pipelines	6	0	6	2.00	0.00	2
Producers	0	0	0	0.00	0.00	0
Services	0	0	0	0.00	0.00	0
	6	0	6	2.00	0.00	2

**Motion Passes**

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- **R99037 - Confirmation Roll to Conf and Scheduled Quantity for Operator**

The IR chair explained what was proposed and adopted by the subcommittee at the May 14, 2002 meeting. The only change to the draft recommendation form was to reflect only the data groups of the NAESB WGQ Standards 1.3.60 and 1.3.63 that are changing rather than all the data groups. In so doing, this removes the dependency of this request on other requests being processed that also make changes to the same standards but in different data groups. The group agreed that the revised recommendation form reflected the implementation as previously proposed therefore no additional vote was necessary. The chair from the Technical Subcommittee reported that the code requested at DISA was not approved due to the fact that no one from NAESB was available to address questions. The request has been resubmitted to DISA through its new submission process.

**Flowing Gas Related Requests**

- **R98081 – Williams**

**Request:** Develop a means of requesting and sending RTU alarm data.

(Relevant Minutes: EIITF 12/2/98; IR 9/00, 10/01, 4/16/02, 8/20/02; BPS 10/9/02, IR 10/15/02, 12/10/02)

**And**

- **R98082 – Williams**

**Request:** Develop a means of requesting and sending RTU event data.

(Relevant Minutes: EIITF 12/2/98; IR 9/00, 10/01, 4/16/02, 8/20/02; BPS 10/9/02, IR 10/15/02, 12/10/02)

**IR Discussion:**

The group reviewed the previous work and made modifications as summarized below:

- Correct the Sample Paper, and,
- Based off the BPS response regarding the usage of NAESB WGQ Standards 2.4.7 and 2.4.8, removed the proposed modifications to those data sets.
- It was also recognized that the activity date and time might need to include seconds. Therefore, the definition for the data element Activity Date/Time was modified to accommodate such.

**MOTION:**

Adopt the proposed motion in the attached document which is summarized as follows:

- Modify NAESB WGQ Flowing Gas Related Standards Manual to include the new data set Measurement Events/Alarms (2.4.z1) – including a Technical Implementation of Business Practices, Sample Paper, Data Dictionary, and Code Values Dictionary as reflected in the attached workpaper.
- This revised implementation replaces in its entirety the previously adopted implementation for R98081/R98082 Measurement Events/Alarms.

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	For	Against	Total	For	Against	Total
End Users	0	0	0	0.00	0.00	0
LDCs	0	0	0	0.00	0.00	0
Pipelines	7	0	7	2.00	0.00	2
Producers	0	0	0	0.00	0.00	0
Services	0	0	0	0.00	0.00	0
	7	0	7	2.00	0.00	2

**Motion Passes**

- **R98047 TransCapacity / Skipping Stone**

**Request:** A new dataset, called "Supported Code Value Information," and the code value addition to the Data Sets Requested data element in the Upload of Request for Download dataset to support NAESB WGQ Standard. 4.3.53

(Relevant Minutes: EIITF 11/4/98 – IR Instruction 8; IR 12/10/02, 1/14/03, 2/18/03, 4/2/03, 5/6/03, 6/3/03, 7/10/03; BPS 7/22/03, 7/30/03)

Review IR's implementation adopted by the subcommittee June 3, 2003 to see what needs to be modified in light of the creation of the Additional Standards Manual. See posted workpaper.

**MOTION:**

Adopt the proposed motion in the attached document which is summarized as follows:

- The implementation proposed is contingent on the successful processing of request R98040 / R98050 – Storage Information.
- Modify NAESB WGQ Additional Standards Manual to include the new data set Supported Code Values Information (0.4.z2) – including a Technical Implementation of Business Practices, Sample Paper, Data Dictionary, and Code Values Dictionary
- Modify NAESB WGQ Standard 2.4.7 – Request for Information TIBP, Data Dictionary and Code Values Dictionary

Vote				Balanced	Balanced	Balanced
	For	Against	Total	For	Against	Total
End Users	0	0	0	0.00	0.00	0
LDCs	0	0	0	0.00	0.00	0
Pipelines	6	0	6	2.00	0.00	2
Producers	0	0	0	0.00	0.00	0
Services	0	0	0	0.00	0.00	0
	6	0	6	2.00	0.00	2

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**7. Other Business**

None

**8. Next Meeting Dates and Location**

Next Meeting: May 5    Host:    Florida Power & Light  
700 Universe Blvd  
Juno Beach, FL 33408

June (exact dates within the week of June 21, 2004 to be determined)  
Host:    TransCanada Pipeline  
Calgary, Alberta - Canada

**9. Adjourn**

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**Meeting Attendees and Voting Record**

<b>Attendee</b>	<b>Organization</b>	<b>3/31/04</b>	<b>4/1/04</b>	<b>NAESB Member?</b>
<b><u>Pipelines:</u></b>				
Christopher Burden	Williams Gas Pipeline	√ (nv)	√ (nv)	√
<b>Dale Davis</b>	Williams Gas Pipeline	√	√	√
Mark Gracey	Tennessee Gas Pipeline	√	√	√
Tran Kimbel	Dominion Transmission	√	√	√
Janie Neilsen	Kern River Transmission	√	√	√
Micki Schmitz	Northern Natural	√	√	√
Kim Van Pelt	Panhandle Eastern Pipe Line	√	√	√
Randy Young	Gulf South Pipeline LP	√	√	√
<b><u>Services:</u></b>				
<b><u>Producers:</u></b>				
<b><u>End Users:</u></b>				
<b><u>LDCs:</u></b>				
<b><u>Associations:</u></b>				

Bold signifies Chair

nv – not voting