

GISB Information Requirements Subcommittee Meeting
Tuesday, March 13-14, 2001, 9:00 a.m. – 5:00 p.m.
Gulf South, 20 Greenway, Houston, TX 77046

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Final Minutes

1. Introductions
 Participants introduced themselves to each other.

2. Housekeeping
 Randy Young familiarized participants with the amenities at Gulf South Pipeline Company, LP (a.k.a. Gulf South)

3. Anti-trust Guidelines
 Jim Keisler read Anti-trust Guidelines to the participants.

4. Adoption of Agenda
 - Changes to Agenda
 - Insert full staffing of Standard 5.3.2 pursuant to 03/09/2001 Executive Committee meeting instructions as first agenda item under item # 6.
 - Motion to accept Agenda (as modified) made by Dale Davis and seconded by Theresa Hess passed unanimously.

5. Approval of Prior Meeting Minutes – February 20, 2001
 - Changes to Draft Minutes
 - Motion to accept Draft Minutes (as modified) as Final made by Theresa Hess and seconded by Dale Davis passed unanimously.

6. Address Current Requests for Initiation or Enhancement of GISB Standards and items transferred from other GISB subcommittees -- Discussion, Q&A and Sense of the Room for each item. (The items will be addressed in the order listed until either all items have been addressed or we have run out of time.)

Directives Related to FERC Order 637 and 637a

- Work pursuant to 03/09/2001 Executive Committee meeting instructions to assign the highest priority to full staffing of changes to GISB Standard No. 5.3.2.
 - Discussion and review of the Capacity Release Datasets showed that multiple opportunities for submitting Non-Biddable Capacity Release Deals within a day are accommodated. No changes needed.

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- A review of the Technical Implementation of Business Processes for all Capacity Release Datasets showed no need for changes.
- See attached workpaper for changes made to the Sample Paper Transactions.
 - No changes needed to the:
 - Offer Upload.
 - Offer Upload Notification
 - Bid Upload Quick Response
 - Offer Upload Bidder Confirmation
 - Offer Upload Bidder Confirmation Quick Response
 - Offer Upload Final Disposition
 - Upload of Request for Download
 - Response to Upload of Request for Download
 - System Wide Notices
 - Notes/Special Instructions
 - Operationally Available and Unsubscribed Capacity
 - Replacement Capacity (Jim will double-check w/El Paso)
 - Withdrawal Upload
 - Withdrawal Download
 - Changes needed to the
 - Offer Download:
 - Need to add Prearranged Deal Indicator so that we can tell what time to post the award.
 - See attached for other changes.
 - Bid Upload
 - Bid Download
 - Offer Upload Quick Response
 - Award Download
- Review of Executive Summary
 - No changes needed
- Review of Business Process and Practices
 - No changes needed

Motion: Motion by Theresa Hess and seconded by Dale Davis: Adopt the revisions to Sample Paper Transactions for Capacity Release Datasets as set forth in the attached workpaper. Based on the above review, no other changes are necessary to the Capacity Release Related Standards Manual.

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Sense of the Room: 3 in favor; 0 opposed.

Recess until 09:00 Wednesday, March 14, 2001

- Jim checked with El Paso representatives and they concur that no changes to the Sample Paper Transaction for Replacement Capacity are necessary to conform to the changes to GISB Standard No. 5.3.2.
- Item #8 (BPS Priority #3): Review award data set codes and structure for firm and interruptible transportation (FT and IT) reporting (Affects GISB Standard No. 5.4.3). (Relevant Minutes: BPS 7/7/00, 8/1-2/00, 8/8-9/00; IR 11/00, 12/00, 1/01, 2/01)
 - Review of FT Reporting Dataset (see attachment for all changes made during the meeting)
 - Added triple asterisks where needed and added footnote at bottom of data dictionary.
 - Reviewed levels.
 - Review of IT Reporting Dataset (see attachment for all changes made during the meeting)
 - Discussion of possible additional Date(s).
 - After considerable discussion, the group concluded that, given the requirements of FERC Order 637, the only date required is the 'Posting Date.'
 - Added triple asterisks where needed and added footnote at bottom of data dictionary.
 - Reviewed levels.
 - Develop Capacity Release Reporting Dataset. (see attachment for all changes made during the meeting)
 - Identified elements.
 - Reviewed levels.
 - Added Data Groups.
- 7. Other Business
- 8. Next Meeting Date and Location
 - ◆ April 17-18 (all day), AGA, Washington, D.C.
- 9. Adjourn