

**NAESB WGQ Information Requirements Subcommittee Meeting  
February 27, 2004 – 8:30 a.m. – 4:00 p.m.  
Panhandle Eastern Pipe Line  
Houston, TX**

**FINAL MINUTES**

1. **Introductions:** Participants introduced themselves
2. **Housekeeping:** Kim Van Pelt provided the housekeeping
3. **Anti-trust Guidelines:** Dale Davis read the anti-trust guidelines
4. **Adoption of Agenda:** The agenda as posted was adopted with no opposition.
5. **Approval of Prior Meeting Minutes & Attachments**
  - January 13-14, 2003:  
The draft minutes and the attachments for January 13-14, 2003 were adopted as final with no opposition.
6. **Address Current Requests for Initiation or Enhancement of NAESB Standards and items transferred from other NAESB subcommittees** -- Discussion, Q&A and a balanced vote for each item. (The items will be addressed in the order listed until either all items have been addressed or we have run out of time.)

**EIITF Related Requests**

- **R98040 / R98050 Columbia Gas / TransCapacity/Skipping Stone - Storage Report**

Review and update proposed implementation for recent changes resulting from the EC adoption of the recommendations for R98057B and R99024 (adopted by the EC June 5, 2003) and AP03006 (adopted by the EC 10/9/03 and modified by IR 10/21/03 subject to EC approval). There will also be discussion on the appropriateness of addressing Northern Natural's request **R03030** along with the storage report that would mean processing it out of the normal course of business cycle.

(Relevant Minutes: EIITF – 11/4/98, 12/1/98, 1/20/99; IR – 4/11/00, 5/16/00, 6/13/00, 9/12/00; BPS – 11/30/00; IR 12/12/00; Technical 10/8/01; IR 10/9/01, 7/10/03, 8/5/03; EC 10/9/03; IR 10/21/03, 11/13/03, 12/9/03; BPS 1/8/04)

See Draft Minutes - Attachment – R98040 & R98050 from the January 13-14, 2003 IR meeting

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**IR Discussion:**

The name of the data set was changed from 'Service Requester Storage Information' to 'Storage Information.'

See the attached workpaper for the changes made during the meeting.

Prior to the next meeting, Dale Davis will put together a workpaper of just the changes being proposed which will be used for voting purposes.

**Routine Maintenance Items:**

**The following two requests were discussed together:**

- **R99031 – TransCapacity and ANR**

**Request:** Add a new data element "Confirmation Intraday Indicator" to Request for Confirmation (1.4.3), Confirmation Response (1.4.4), Confirmation Response Quick Response (1.4.7) and Scheduled Quantity for Operator (1.4.6).

(Relevant Minutes: BPS – 9/7/00, 9/14/00 and 9/28/00, IR – 3/19/02, 4/16/02; BPS - 8/21/023; IR - 9/4/03)

**AND**

- **R03008 - ANR**

**Request:** Add a new data element "Nominations Intraday Indicator" to the Nominations data set.

(Relevant Minutes: BPS 8/14/03, 8/21/023; IR 9/4/03)

(Relevant Minutes for both requests: IR 1/13/04)

**IR Discussion:**

The group reviewed the work from the previous month. It was determined that there would be one data element – 'Cycle Indicator' with 4 standard code values, for the standardized NAESB nomination cycles, and 5 additional code values that would be defined by the TSP.

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**Document Name and No.:**      **Nomination (1.4.1)  
 Scheduled Quantity (1.4.5)**

<b>Business Name (Abbreviation)</b>	<b>Definition</b>	<b>Data Group</b>	<b>EBB Pathed</b>	<b>EBB Non- Pathed</b>	<b>EBB PNT - “T”</b>	<b>EBB PNT - “U”</b>	<b>EDI / FF Usage</b>	<b>Condition</b>
<u>Cycle Indicator (Cycle)</u>	<u>Associates information to applicable nomination cycle.</u>	<u>DDG</u>	MA	MA	MA	MA	MA	

**Document Name and No.:**      **Request for Confirmation (1.4.3)  
 Confirmation Response (1.4.4)  
 Scheduled Quantity for Operator (1.4.6)**

<b>Business Name (Abbreviation)</b>	<b>Definition</b>	<b>Data Group</b>	<b>EBB Usage</b>	<b>EDI / FF Usage</b>	<b>Condition</b>
<u>Cycle Indicator (Cycle)</u>	<u>Associates information to applicable nomination cycle.</u>	<u>DDG</u>	<u>MA</u>	<u>MA</u>	

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**CODE VALUES LOG** (for addition, modification or deletion of code values)

**Document Name and No.: Nomination Quick Response (1.4.2)**

**Cycle Indicator**

<b>Code Value</b>	<b>Code Value Description</b>	<b>Code Value Definition</b>
	Evening Cycle	[no definition necessary]
	Intraday 1	[no definition necessary]
	Intraday 2	[no definition necessary]
	Timely	[no definition necessary]
	TSP Defined 1	TSP defined cycle
	TSP Defined 2	TSP defined cycle
	TSP Defined 3	TSP defined cycle
	TSP Defined 4	TSP defined cycle
	TSP Defined 5	TSP defined cycle

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**Document Name and No.: Nomination Quick Response (1.4.2)**

**Validation Code (Detail)**

<b>Code Value</b>	<b>Code Value Description</b>	<b>Code Value Definition</b>
W	Cycle Indicator not used	[no definition necessary]
E	Invalid Cycle Indicator	[no definition necessary]
W	Invalid Cycle Indicator	[no definition necessary]
E	Missing Cycle Indicator	[no definition necessary]
W	Missing Cycle Indicator	[no definition necessary]

**Document Name and No.: Confirmation Response (1.4.4)**

**Reduction Reason**

<b>Code Value Description</b>	<b>Code Value Definition</b>	<b>Code Value</b>
Invalid Cycle Indicator	[no definition necessary]	E

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- Modify the Dates Data Group in the NAESB WGQ Standard 1.3.54 as follows:
  - 1.3.54 On the nominations data entry screen, fields in the data groups on the Form should appear in the following order:
    - Dates Data Group:
      - Beginning Date
      - Beginning Time
      - Ending Date
      - Ending Time
      - Cycle Indicator
- Modify the Dates Data Group in the NAESB WGQ Standard 1.3.60 as follows:
  - 1.3.60 On the confirmation data entry screen, fields in the data groups should appear in the following order:
    - Dates Data Group:
      - Beginning Date
      - Beginning Time
      - Ending Date
      - Ending Time
      - Cycle Indicator
- Modify the Dates Data Group in the NAESB WGQ Standard 1.3.61 as follows:
  - 1.3.61 On the scheduled quantity Web page, fields in the data groups on the Form should appear in the following order:
    - Dates Data Group:
      - Beginning Date
      - Beginning Time
      - Ending Date
      - Ending Time
      - Cycle Indicator
- Modify the Dates Data Group in the NAESB WGQ Standard 1.3.63 as follows:
  - 1.3.63 On the scheduled quantity for operator Web page, fields in the data groups should appear in the following order:
    - Dates Data Group:
      - Beginning Date
      - Beginning Time
      - Ending Date
      - Ending Time
      - Cycle Indicator

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**7. Other Business**

None

**8. Next Meeting Dates and Location**

Next Meeting: March 31 and April 1    Host:    Dominion Transmission

**9. Adjourn**

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**Meeting Attendees and Voting Record**

Attendee	Organization	2/27/04	NAESB Member?
<b><u>Pipelines:</u></b>			
Kathryn Burch	Duke Energy	√	√
Christopher Burden	Williams Gas Pipeline	√ (nv)	√
<b>Dale Davis</b>	Williams Gas Pipeline	√	√
Bill Griffith	Colorado Interstate Gas	√	√
Mark Gracey	Tennessee Gas Pipeline	√	√
Tran Kimbel	Dominion Transmission	√	√
Donna Scott	Transwestern Pipeline Company	√	√
Kim Van Pelt	Panhandle Eastern Pipe Line	√	√
<b><u>Services:</u></b>			
<b><u>Producers:</u></b>			
<b><u>End Users:</u></b>			
<b><u>LDCs:</u></b>			
<b><u>Associations:</u></b>			

Bold signifies Chair

nv – not voting