

**GISB Information Requirements Subcommittee Meeting
January 18, 1999
Colorado Interstate Gas (CIG) Offices
FINAL Minutes**

1. The group was welcomed by Theresa Hess. Clancy Aschbrenner provided housekeeping directions.
2. Attendees introduced themselves and the sign in sheet was passed around.
3. Jim Buccigross provided the antitrust guidelines.
4. Adoption of Agenda -- Approval of the minutes was moved to tomorrow morning. The group agreed to return to any incomplete items on the original agenda with time remaining on the afternoon of the second day after addressing the EII Groupings. Betty Barnum noted that Flowing Gas items would be addressed after Nominations. The modified agenda was then adopted without objection.
6. Address Current Requests for Initiation or Enhancement of GISB Standards – Discussion, Q&A and Sense of the Room for each item.

- **R97128 -- Columbia Gas**

Request: Add new Service Code values to the Invoice to identify Firm Gathering Service, Interruptible Gathering Service and Gas Processing Service.

MOTION:

Add code values to the Service Code data element in the Transportation/Sales Invoice (3.4.1). Two new code values will be added (“Firm Gathering” and “Interruptible Gathering”) and the definition of Plant Thermal Reduction will be changed to accommodate the requested “Gas Processing Service”.

Business Name	Usage	Code Value	Code Value Description	Code Value Definition
Service Code	M		<i>Firm Gathering</i>	<i>A service used to provide gathering on a firm basis.</i>
			<i>Interruptible Gathering</i>	<i>A service used to provide gathering on an interruptible basis.</i>
			Plant Thermal Reduction	A Sservice used to accommodate transactions related to the reduction of quantity associated with liquids extraction, purification, dehydration and/or other types of gas processing.

Sense of the Room: 12 In Favor; 0 Opposed

- **R98025 – Enron Gas Pipeline Group**

Request: Add a Charge Type code value to the Invoice.

The requester asked that two code values be added in order to specify an overrun line item that is out of balance.

MOTION:

Add two code value descriptions and definitions for the Charge Type data element in the Transportation/Sales Invoice (3.4.1):

Business Name	Usage	Code Value	Code Value Description	Code Value Definition
Charge Type	MA		<i>Out of Balance</i>	<i>A charge assessed on an invoice line item that is out of balance.</i>
			<i>Out of Balance Overrun</i>	<i>A charge assessed on an invoice overrun line item that is out of balance.</i>

Sense of the Room: 11 In Favor; 1 Opposed

- **R98058 -- El Paso Natural Gas Company**

Request: Add Charge Type ‘Voluntary GRI’ to the Invoice.

This is to be used when a service requester submits a payment for an item that was not on the invoice. This charge type would remind the customer, on the invoice, of the amount of the voluntary contribution to GRI that they elected to make. The election of this option is handled in some other internal process which we are not addressing. This amount is separate from all other GRI charges. The customer can choose whether to pay the amount that they have elected. Also, a customer may make a payment even though they have not elected to make a contribution. It was noted that this is like the Share Program that Houston Lighting and Power runs.

MOTION:

* Add the following code value description and definition for the Charge Type data element in the Transportation/Sales Invoice (3.4.1):

Business Name	Usage	Code Value	Code Value Description	Code Value Definition
Charge Type	MA		<i>Voluntary GRI</i>	<i>A service requester’s voluntary contribution to GRI.</i>

* Add the following code value description and definition for the Service Requester Level Charge/Allowance Amount Descriptor data element in the Transportation/Sales Invoice (3.4.1):

Business Name	Usage	Code Value	Code Value Description	Code Value Definition
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Service Requester Level Charge/Allowance Amount Descriptor	C		<i>Voluntary GRI</i>	<i>A service requester's voluntary contribution to GRI.</i>
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* Add the following code value description and definition for the Service Requester Level Charge/Allowance Amount Descriptor data element in the Service Requester Level Charge/Allowance Invoice:

Business Name	Usage	Code Value	Code Value Description	Code Value Definition
Service Requester Level Charge/Allowance Amount Descriptor	M		<i>Voluntary GRI</i>	<i>A service requester's voluntary contribution to GRI.</i>

* IR will proceed as follows:

The request has been satisfied with regard to the process whereby the service requester informs the TSP that a voluntary contribution will be made to GRI and this will be noted on the invoice and subsequently remitted on the remittance document. The business practice with regard to a service requester remitting an amount to the TSP without the TSP first placing the amount on the invoice has not been identified. Therefore, this request is split into two parts, 'A' and 'B', where the 'A' portion is the portion that has been satisfied with regard to using existing data elements and the 'B' portion will be sent to Technical to submit information back to IR for further action. If additional data elements are necessary, then the 'B' portion of the request will be forwarded to BPS.

Sense of the Room: 10 In Favor; 0 Opposed

MOTION:

IR is requesting that the Technical Subcommittee review the Payment Remittance data set and report back to IR issues associated with an amount being remitted that was not invoiced. Specifically, can this be accommodated with the current ANSI transaction set? If so, then what are the options? This constitutes the 'B' portion of R98058.

Sense of the Room: 12 In Favor; 0 Opposed

• **R97124 – TransCapacity**

Request: Add a data element to the Nomination Quick Response to identify relevant Nomination PO1 loop.

MOTION:

* Add the data element Contract Level Tracking ID to both the Nomination (1.4.1) and the Nomination Quick Response (1.4.2).

Nomination (1.4.1)

Business Name	Definition	Usage	Condition
<i>Contract Level Tracking ID</i>	<i>The service requester's assigned identifier for the service requester contract level.</i>	<i>M</i>	

Nomination Quick Response (1.4.2)

Business Name	Definition	Usage	Condition
<i>Contract Level Tracking ID</i>	<i>The service requester's assigned identifier for the service requester contract level.</i>	<i>C</i>	<i>Sent when errors/warnings occur at the service requester contract level or at the nominator's tracking ID level.</i>

* Delete the following data elements from the Nomination Quick Response (1.4.2):

- ◇ Service Requester Contract
- ◇ Beginning Date
- ◇ Beginning Time
- ◇ Ending Date
- ◇ Ending Time

Sense of the Room: 8 In Favor; 0 Opposed

Dennis La Tour expressed concerned about deleting data elements without checking with his technical people first.

The TIBPs for the Nomination and Nomination Quick Response need to be revised. Jim Buccigross will draft language and we will address tomorrow.

• **R98023 – Enron Gas Pipeline Group**

Request: Add Reduction Reason code values to the scheduled quantity documents.

MOTION:

Add the following Reduction Reason code values to the Scheduled Quantity (1.4.5) and Scheduled Quantity for Operator (1.4.6):

Business Name	Usage	Code Value	Code Value Description	Code Value Definition
Reduction Reason	various		<i>Pipeline Capacity Constraint at Receipt Location</i>	<i>A constraint on the transportation service provider's system at the receipt location.</i>

			<i>Pipeline Capacity Constraint at Delivery Location</i>	<i>A constraint on the transportation service provider's system at the delivery location.</i>
			<i>Pipeline Maintenance at Receipt Location</i>	<i>[No definition necessary]</i>
			<i>Pipeline Maintenance at Delivery Location</i>	<i>[No definition necessary]</i>

The requested code values “Pipeline Balancing at Receipt Location” and “Pipeline Balancing at Delivery Location” were deferred until tomorrow when more information would be available. The group decided that the use of “Other” is not necessary due to the EII proposed standard s21.

Discussion:

It was stated that regardless of where the gas was actually nominated (at the receipt location or the delivery location) the appropriate receipt or delivery capacity constraint code would be used to indicate the general area where the constraint existed.

Sense of the Room: 11 In Favor; 0 Opposed

• **R98026 – Duke Energy**

Request: Add ‘Bid Up Indicator Code’ to the Nomination and Scheduled Quantity.

MOTION:

* Add the following data element to the line item level of the Nomination (1.4.1):

Business Name	Definition	Usage	Condition
<i>Bid Up Indicator</i>	<i>Indicates the level the service requester is willing to bid in order to obtain a higher scheduling priority.</i>	<i>MA</i>	

* Add the following code value for the Bid Up Indicator in the Nomination (1.4.1):

Business Name	Usage	Code Value	Code Value Description	Code Value Definition
Bid Up Indicator	MA		<i>Maximum Tariff Rate</i>	<i>[No definition necessary]</i>

* Add the following code value to the Nomination Quick Response (1.4.2). This warning will be at the sub-detail level.

Business Name	Usage	Code Value	Code Value Description	Code Value Definition
Validation Code	M (C)		<i>Invalid Bid Up Indicator</i>	<i>[No definition necessary]</i>

* Modify the conditionality of the Bid Transportation Rate in the Scheduled Quantity (1.4.5):

Business Name	Definition	Usage	Condition
Bid Transportation Rate	This field reflects the rate under which the shipper is requesting service.	C	Mandatory when submitted in the original nomination <i>or when the level identified by the Bid Up Indicator submitted in the original nomination was used in the scheduling process.</i>

There are no corresponding changes required in downstream data sets.

Sense of the Room: 8 In Favor; 0 Opposed

- At 4:30 p.m. a motion to adjourn was made and seconded, and the meeting ended without objection.

**GISB Information Requirements Subcommittee Meeting
January 19, 1999
Colorado Interstate Gas (CIG) Offices
FINAL Minutes**

1. Attendees welcomed by Theresa Hess. Since the same people were in the meeting, Theresa reminded everyone that the antitrust guidelines continued from yesterday.
2. Theresa started with review of the minutes of the December 15 meeting. The amended minutes were adopted without objection.
6. Address Current Requests for Initiation or Enhancement of GISB Standards – Discussion, Q&A and Sense of the Room for each item (continued).
 - **R97124 – TransCapacity** (continued from yesterday)

MOTION:

- * Adopt the following revised language for the fourth paragraph in the TIBP for the Nomination Quick Response:

~~Quick Response~~ *Nomination* line items are grouped by **service requester contract, model type** and **effective date (beginning date, beginning time, ending date, ending time)**. Within these ~~groupings~~ *groups* there may be one or more nomination line items. Error and warning messages that apply to a contract and effective date will appear ~~here~~ *at the service requester contract level in the quick response. These groups are identified in the nomination by the **contract level tracking id**. The contract level tracking id is sent in the Quick Response when there is an error or warning that pertains to a contract/date group or to one of the line items within that group. If there is no error or warning associated with a contract/date group or a line item within that group, then the contract level tracking id for that group is not sent in the Quick Response.*

- * Insert the following paragraph after the current second paragraph in the TIBP for the Nomination. This will be the new third paragraph.

*There may be multiple groups at the service requester contract/date level, each of which is identified by a **contract level tracking id**. When the Quick Response is returned to the **service requester**, these groups are referenced using the contract level tracking id. This identifier facilitates a quick and consistent means of tying a nomination contract/date group to its corresponding response transaction. In order to accomplish this, a certain level of uniqueness is required. This identifier is created by the originator of the nomination transaction. The **transportation service provider** does not validate the value contained in this field and, therefore, cannot ensure uniqueness. The transportation service provider does not track this identifier but merely echoes it back in the Quick Response.*

Sense of the Room: 10 In Favor; 0 Opposed

- Theresa conveyed a request from TransCanada to move their two requests (R98051 and R98052) up in the agenda to accommodate flight arrangements. There was no objection.

- **R98052 – TransCanada**

Add ‘tax code’ to the Nomination, Scheduled Quantity, Shipper Imbalance and Invoice.

MOTION:

- * Add the following data element to the line item level of the Nomination (1.4.1), and to the appropriate corresponding level of the Scheduled Quantity (1.4.4), Shipper Imbalance (2.4.4) and Transportation/Sales Invoice (3.4.1):

Business Name	Definition	Usage	Condition
<i>Export Declaration</i>	<i>Service requester’s export declaration.</i>	<i>MA</i>	

- * Add the following code values for the Export Declaration data element for use in all of the data sets mentioned above.

Business Name	Usage	Code Value	Code Value Description	Code Value Definition
Export Declaraton	MA		<i>GST Export Declaration -- Yes</i>	<i>Service requester’s export declaration, pursuant to the requirements and provisions of the Canadian government’s Goods and Services Tax (GST), is “yes.”</i>
			<i>GST Export Declaration -- No</i>	<i>Service requester’s export declaration, pursuant to the requirements and provisions of the Canadian government’s Goods and Services Tax (GST), is “no.”</i>

- * Add the following code values for the Validation Code data element in the Nomination Quick Response (1.4.2):

Business Name	Usage	Code Value	Code Value Description	Code Value Definition
Validation Code	M (C)			
(Error)			<i>Invalid Export Declaration</i>	<i>[No definition necessary]</i>
(Warning)			<i>Missing Export Declaration</i>	<i>[No definition necessary]</i>

* The Export Declaration does not apply to the service requester level of the Transportation/Sales Invoice (3.4.1) or to the Service Requester Level Charge/Allowance Invoice (3.4.4).

Sense of the Room: 13 In Favor; 0 Opposed

- **EIITF Groupings** -- Request from the EBB-Internet Implementation Task Force to group data elements for the Invoicing Related data sets.

EIITF has the responsibility of determining whether there is a Form for the Invoicing related data sets. IR addressed the data groupings with the assumption that there will be a Form. The chair of IR will state this assumption when presenting the groupings for the Invoicing related data sets to EIITF.

The “Invoicing Related Data Sets Data Dictionaries” working document will constitute the remainder of the minutes for this portion of the meeting. (see attachment)

MOTION:

Classify the data elements of the Invoicing related data sets into the data groupings as specified on the working document:

Sense of the Room: 11 In Favor; 0 Opposed

- **R98051 – TransCanada**

Request: Add a data element for minimum quantity to the Nomination.

Theresa suggested, and there was no objection, that this request be put on a future agenda when TransCanada’s representative could attend the meeting.

- **R98023 – Enron Gas Pipeline Group** (continued from yesterday)

DISCUSSION:

Suggestions were made for modifications to the two remaining code values requested by Enron. (see below).

Add the following Reduction Reason code value descriptions and definitions to the Scheduled Quantity (1.4.5) and Scheduled Quantity for Operator (1.4.6):

Code Value Description	Code Value Definition
Pipeline Balancing at Receipt Location <i>Pool Balancing Nominated Receipts Greater than Nominated Deliveries</i>	Reduction due to balancing (mismatched requested quantities) across contracts at <i>logical receipt or pooling</i> location.
Pipeline Balancing at Delivery Location	Reduction due to balancing (mismatched

<i>Pool Balancing Nominated Deliveries Greater than Nominated Receipts</i>	requested quantities) across contracts at a <i>logical delivery or pooling</i> location.
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Enron's representative requested that this remaining portion of their request be postponed until the next meeting. She further requested that the portion of the request that IR approved yesterday be held and not forwarded to Technical for further processing until the entire request has been addressed. There was no objection. There was no sense of the room taken.

• **R98039 – El Paso Natural Gas Company**

Request: Add 'Move to Cycle' data element to the nomination and confirmation transaction sets.

MOTION:

* Add Subsequent Cycle Indicator data element to the line item level of the Nomination (1.4.1). Classify this data element into the Transaction Specific Data Group.

Business Name	Definition	Usage	Condition
<i>Subsequent Cycle Indicator</i>	<i>Indicates whether the service requester wants the nominated quantity to be automatically repeated in all subsequent intraday cycles for that gas day.</i>	<i>MA</i>	

* Add the following code values for the Subsequent Cycle Indicator data element:

Business Name	Usage	Code Value	Code Value Description	Code Value Definition
Subsequent Cycle Indicator	MA		<i>Yes</i>	<i>[No definition necessary]</i>
			<i>No</i>	<i>[No definition necessary]</i>

* Add the following code values for the Validation Code data element in the Nomination Quick Response (1.4.2):

Business Name	Usage	Code Value	Code Value Description	Code Value Definition
Validation Code	M (C)			
(Warning)			<i>Invalid Subsequent Cycle Indicator</i>	<i>[No definition necessary]</i>
(Error)			<i>Invalid Subsequent Cycle Indicator</i>	<i>[No definition necessary]</i>

The motion was **WITHDRAWN** by Norm Walker. The requester will draft language for the Nomination TIBP for review at the next meeting. There was no sense of the room taken.

8. The next meeting is scheduled for February 22 - 23, 1999. The location will be determined later.

9. Motion to adjourn was made and seconded. The meeting ended with no objection.