



## North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002  
Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: naesb@aol.com  
Home Page: www.naesb.org

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**via email and posting**

**TO:** NAESB WGQ Interpretations Subcommittee: Sylvia Munson, Keith Sappenfield, Sheri Heslington, Paul Keeler, Paul Love, Shelley Corman, Tina Burnett, Diane McVicker, Mike Novak, Steve Sullivan, and Posting for Interested Parties

**FROM:** Rae McQuade, Executive Director

**RE:** Conference Call October 16, 2003

**DATE:** October 14, 2003

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Dear NAESB WGQ Interpretations Subcommittee,

This meeting has been announced and posted on the NAESB web site for October 16, 2003 from 9 a.m. to 10 a.m. central. A draft agenda is shown following. If work papers are received for this meeting, they will be posted as they are received. The work papers as they are posted may be downloaded from the NAESB web site, (<http://www.naesb.org/wgq/inter.asp>). Please call the office (713-356-0060) for call-in instructions if you would like to participate and did not receive the notice of the conference calling information. The work products of this meeting will be presented to the WGQ Executive Committee for its review and discussion once completed and forwarded to the industry for comment. This, as with all NAESB meetings, is an open meeting. Ms. Munson will lead the call.

We look forward to your attendance.

Best Regards,  
Rae McQuade

### ***Draft Agenda***

1. Administrative
  - Antitrust Guidelines
  - Welcome to Attendees
  - Adoption of Agenda
  - Approval of Draft Minutes from May 9, 2003
2. Discussion and potential vote on request C03006
3. Other Business
4. Adjourn