



# North American Energy Standards Board

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May 19, 2003

**TO:** NAESB Triage Subcommittee: Kim Van Pelt, Mike Novak, Tina Burnett, Keith Sappenfield, Sheri Heslington, Barbara Alexander, Ruth Kiselewich, Rob Connell, Jack Leonard, Barry Green, Mike Gildea, John Hughes, Darrell Gerrard, Rod Sipe, Bruce Hayes, Suzanne Calcagno, Nancy Cianflone

Requesters: El Paso Eastern Pipelines (Charlie Bass, Mark Gracey), Northern Natural Gas (Micki Schmitz)

**CC:** All NAESB EC Members

**FROM:** Rae McQuade, Executive Director

**RE:** Triage Subcommittee Conference Call – May 22, 2003

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Dear Triage Subcommittee Members,

As previously announced, the Triage Subcommittee will hold a conference call on May 22 from 9:30 a.m. to 10:30 am central. Meeting materials are the request R03004 and R03005 which can be downloaded from the NAESB web site, (<http://www.naesb.org/triage.asp>). A draft agenda is shown below. Please call the office (713-356-0060) for call-in instructions if you would like to participate. This, as with all NAESB meetings, is an open meeting. We look forward to your attendance.

## ***DRAFT AGENDA***

- 9:30 am Central
1. Welcome
    - Antitrust Guidelines
    - Welcome to attendees
  2. Review, determination of recommended scope and quadrant recommended assignments for:
    - R03004 -- El Paso Eastern Pipelines is requesting for a new code value for the data element Reduction Reason that will be used with the NAESB Scheduled Quantity data sets. The code value description being requested is "Exceed Family of Contracts MDQ
    - R03005 -- Add code values for the Service Code data element in the Transportation/Sales Invoice (3.4.1).
- And for the assigned quadrant(s):
3. Determination of recommendation of disposition of the requests
  4. Other Business
- 10:30 am
5. Adjourn