



Gas Industry Standards Board

1100 LOUISIANA, SUITE 4925, HOUSTON, TEXAS, 77002
PHONE - (713) 757-4175, FAX - (713) 757-2491, email gisb@aol.com
HOME PAGE www.gisb.org

December 10, 1998

TO: GISB Membership and posting on the home page for interested industry participants
FROM: Rae McQuade, Executive Director
RE: FINAL MINUTES FOR IMBALANCE SUBCOMMITTEE DECEMBER 10, 1998 MEETING

I. Administrative

The meeting began at 9:00 a.m. Attendees introduced themselves, and Mr. Buccigross gave the antitrust advice. The agenda was adopted. The minutes of November 30 were adopted with changes.

II. Standards Language for Other Concepts Previously Agreed Upon

Motion: Adopt the following as proposed Standard No 9:
S9 "Imbalance trades can be withdrawn prior to trade confirmation and are considered final when confirmed."

Discussion:

Discussions focused on clarifications for when the trades are considered final, such that the trading parties are not able to change the trade, and the roles of the parties to the trade. The language of the motion was revised to address the issue.

Revised Motion: "Imbalance trades can only be withdrawn by the initiating trader and only prior to the confirming trader's trade confirmation. Imbalance trades are considered final when confirmed by the confirming trader and effectuated by the Transportation Service Provider."

Vote (1): Carried unanimously:

Segment	For	Balanced For	Against	Balanced Against
End User	0	0	0	0
LDCs	0	0	0	0
Services	2	2	0	0
Producers	1	1	0	0
Pipelines	12	2	0	0
TOTAL	15	5	0	0

Concept: Concept agreed to : Alternative 2 ---> September 8, 1998

- 1) Trader 1 sends in both sides of the trade.
- 2) Pipeline validates trade information and returns a quick response.
- 3) Optionally - Trader 2 is requested to send in a confirmation or denial of the trade.
- 4) Trader 2 sends in a confirmation or denial of the trade.
- 5a) Pipeline sends notice to both traders that the trade will or will not take place.



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5b) Notification may not be sent (to trader 2) if trader 2 has not sent in either a confirmation or a denial.

Discussion:

Discussion focused on the process of confirmation. There was agreement that a non-confirmation is considered a denial. Pipelines are not responsible to notify the confirming trader that he has a trade to confirm. That notification is the responsibility of the initiating trader. The subcommittee should look at the timing for the various steps in the confirmation process.

Motion: As instructions to Information Requirements Subcommittee in creating data sets (GISB Standard Nos. x.4.y) -- see attached diagram:

- 1) The initiating trader sends in both sides of the trade.
- 2) The Transportation Service Provider validates trade information and returns a quick response to the initiating trader.
- 3) Optionally, the confirming trader is requested by the Transportation Service Provider to send in a confirmation of the trade.
- 4) The confirming trader sends in a confirmation of the trade.
- 5a) The Transportation Service Provider sends notice to both traders that the trade will or will not take place.
- 5b) Notification may not be sent (to the confirming trader) if the confirming trader has not sent in a confirmation of the trade.

Vote (2): Carries unanimously:

Segment	For	Balanced For	Against	Balanced Against
End User	0	0	0	0
LDCs	0	0	0	0
Services	2	2	0	0
Producers	1	1	0	0
Pipelines	12	2	0	0
TOTAL	15	5	0	0

Concept: Concept agreed to ---> September 24, 1998

"Imbalance trades can be withdrawn prior to confirmation."

"Transportation Service Providers should post imbalances authorized for trade on or before the ninth business day."

Discussion:

The concepts could be included as an amended to recommended standard no. 1.

Motion: Revise recommended standard no. S1 to:

- S1 Authorizations to post imbalance data that are received by the Transportation Service Provider (TSP) no later than 11:45 AM CCT would be effective for posting no later than 8:00 AM CCT the next business day. TSPs should post imbalances previously authorized for trade on or before the ninth business day of the month.

Vote (3): Carries unanimously:



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Segment	For	Balanced For	Against	Balanced Against
End User	0	0	0	0
LDCs	0	0	0	0
Services	2	2	0	0
Producers	1	1	0	0
Pipelines	11	2	0	0
TOTAL	14	5	0	0

The subcommittee determined that the concepts outlined in the minutes of October 8, October 22 and November 3 have been addressed or do not require standards language.

IV. Next Meetings

The attendees determined the following dates for upcoming conference calls & meetings:

Thursday, January 7	conference call	data sets
Thursday, January 28	conference call	data sets
Thursday February 4	CANCELLED	
Monday, February 8	face to face	timing of steps, drafting of recommendations, meeting to be hosted by Transco, (8:30 a.m. to 4:30 p.m.)

The meeting adjourned at 11:25 a.m.



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V. Attendees

Attendee	Company	VOTES:			Member
		(1)	(2)	(3)	
Pipelines:					
Flo Comini	ANR				✓
Dennis LaTour¹	ANR				✓
Pete Howells	ANR				✓
Cari Sloan	ANR				✓
Sherry Wake	ANR				✓
Cindy Reppke	ANR	✓	✓	✓	✓
Mary Sue McNeal	El Paso Natural Gas	✓	✓	✓	✓
Laura Moseley	Enron - FGT	✓	✓	✓	✓
Tammy Hopkins	Enron - Transwestern	✓	✓	✓	✓
Julie Unruh	Koch Gateway	✓	✓	✓	✓
Sandra Barnett	Koch - Mobile Bay	✓	✓	✓	✓
Mark Gracey	Tennessee Gas Pipeline	✓	✓		✓
Marcy McCain	Duke Energy - Texas Eastern	✓	✓	✓	✓
Betty Barnum	Duke Energy - Panhandle East.	✓	✓	✓	✓
Fred Cumminger	Duke Energy - Algonquin	✓	✓	✓	✓
Lynn Ledlow	Southern Natural	✓	✓	✓	✓
Dale Davis	Williams Gas Pipeline	✓	✓	✓	✓
Services:					
Mark Scheel	Dynegy Inc.	✓	✓	✓	✓
Jim Buccigross¹	National Registry of Cap. Rights	✓	✓	✓	✓
Producers:					
Tommie Hartmann	Exxon	✓	✓	✓	✓
GISB:					
Rae McQuade	GISB Office				✓

¹ Chairs are indicated in bold type.



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Attachment

