



Gas Industry Standards Board

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September 24, 1998

TO: GISB Membership and posting on the home page for interested industry participants
FROM: Rae McQuade, Executive Director
RE: MEETING ANNOUNCEMENT FOR THE IMBALANCE SUBCOMMITTEE

The next teleconference call for development of imbalance standards will be held on:

- ✓ Date: October 8, 1998
- ✓ Time: 9:00 a.m. to noon central
- ✓ Place: Teleconference Call

Please call the GISB office for the phone number and pass code. The draft agenda for the meeting is:

1. Administrative:
 - ✓ Welcome
 - ✓ Antitrust Advice
 - ✓ Roll Call
 - ✓ Adoption of Agenda
 - ✓ Adoption of Minutes from September 24, 1998
2. Review of Timing and Deadline Requirements
3. Data Set and Data Element Review
 - ✓ Request for Trade
 - ✓ Quick Response for Trade
 - ✓ Request for Confirmation of Trade
 - ✓ Trade Confirmation
 - ✓ Trade Notification
 - ✓ Authorization for Posting Authorized Imbalances
 - ✓ Request for download of Authorized Imbalances
 - ✓ Authorized Imbalance Transmission
4. Discussion on next meeting and agenda, determination of need for face-to-face meeting
5. Adjourn

We look forward to your attendance at the meeting.