



Gas Industry Standards Board

1100 LOUISIANA, SUITE 4925, HOUSTON, TEXAS, 77002
PHONE - (713) 356-0060, FAX - (713) 356-0067, email gisb@aol.com
Home Page www.gisb.org

May 25, 1999

TO: Posting on the home page for interested industry participants

FROM: Rae McQuade, Executive Director

RE: **MEETING ANNOUNCEMENT FOR THE IMBALANCE SUBCOMMITTEE & AGENDA**

The next meeting for the development of imbalance standards will be held on:

- ✓ Date: May 27, 1999
- ✓ Time: 9:00 a.m. to Noon Central (may go later to complete agenda)
- ✓ Place: Please contact the GISB office for the conference number

The draft agenda for the meeting is:

1. Administrative:
 - ✓ Welcome
 - ✓ Antitrust Advice
 - ✓ Roll Call
 - ✓ Adoption of Agenda
 - ✓ Adoption of Minutes from May 19, 1999
2. Code Values:
 - ✓ Withdrawal Reason Code
 - ✓ Imbalance Trade Response Code
3. Enron Comments (cont.)
 - ✓ Posting of Monthly (vs. Daily) Imbalances
 - ✓ Tying Trading Window to Billing
4. Modification of Diagram (as applicable)
5. Discussion of Approach to Daily Trading
6. Next Meeting & Steps
7. Adjourn

We look forward to your attendance at the meeting.