



Gas Industry Standards Board

1100 LOUISIANA, SUITE 4925, HOUSTON, TEXAS, 77002
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HOME PAGE www.gisb.org

May 13, 1999

TO: GISB Membership and posting on the home page for interested industry participants
FROM: Rae McQuade, Executive Director
RE: **FINAL MINUTES FOR IMBALANCE SUBCOMMITTEE MAY 13, 1999 MEETING**

I. Administrative

The meeting began at 8:00 a.m. Mr. LaTour gave the antitrust advice. The agenda was adopted. The minutes of March 25 and April 29 were adopted with changes.

II. Review of Posted Work Papers

Ms. Scott and Mr. Scheel noted that they had concerns with the way that the contentious data elements were presented. On May 19, the need for these contentious data elements will be discussed and voted separately prior to adoption of the data sets in which they appear. The agenda for May 19 will be revised to highlight this activity. Usage on web sites is an open issue, and Mr. LaTour agreed that it would be addressed after the data elements and data sets are adopted. This issue will be added to the agenda for May 19 after the adoption of the data sets.

In review of the Request for Imbalance Trade data dictionary, no changes were noted. The definition for the Imbalance Trade Tracking ID data element will be finalized by Information Requirements Subcommittee. In review of the Request for Confirmation of Imbalance Trade data dictionary, there was a change to note that it is mutually agreeable transaction in the title of the data dictionary.

In review of the Imbalance Trade Confirmation data dictionary, no changes were noted. Mr. Scheel asked why the quantity traded is not present. It was noted that the purpose of the transaction is to confirm accepting or declining the trade. The Imbalance Trade Tracking ID data element should indicate which quantity is being traded. Ms. Scott reviewed the process with Mr. LaTour. Ms. Scott noted that there are too many data elements. In response to a question from Ms. Scott, Mr. LaTour noted that Service Requester data elements are needed because Imbalance Trade Tracking IDs may not be unique across Service Requesters. Mr. Scheel observed that we may need to add quantity back to this data dictionary, but because there was not unanimous support to add it, the discussion halted, and the group moved on to the next data dictionary.

In review of the Imbalance Trade Notification data dictionary, no changes were noted. Ms. McNeal noted that not all data elements in this data dictionary may be needed and should be reviewed before the meeting on May 19.

In review of the Authorization to Post Imbalances data dictionary, several changes were noted. Mr. Scheel asked why Operational Impact Area data element had a BC usage. It may be appropriate to have a default for this data element, which may be presented in the condition. It was discussed that it may not be needed for authorizing the posting of imbalances. After further discussion seven data elements were deleted -- all elements with either a BC or a MA usage.

In review of the Posted Imbalances Download Trade Notification data dictionary, changes were noted to reflect name changes from Authorized Imbalances to Posted Imbalances in both the title of the



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data dictionary and in the quantity data element. In review of the Withdrawal of Request for Imbalance Trade data dictionary, no changes were noted. This was noted as an addition to today's agenda.

III. Next Meetings

The attendees confirmed the following date for upcoming face-to-face meeting. It was noted that the time had changed from the previously published time:

- | | | | |
|-------------------|-----------------------|---|--|
| Wednesday, May 19 | Face-to-face meeting | • | review of contentious data elements and final data dictionary vote |
| | Seattle | • | imbalance types |
| | 8:00 a.m. - 3:00 p.m. | • | reduction reason codes |
| | | • | other open issues |
| | | • | Data set changes to incorporate flat file and EBB usages |
| | | • | daily imbalance trading |

Ms. McQuade will determine if conference calling can be set up for the meeting in Seattle. If so, it will be posted.



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IV. Attendees & Voting Record

Attendee	Company	email	1999 Member
Pipelines:			
Flo Comini	ANR		✓
Dennis LaTour ¹	ANR	dennis.latour@coastalcorp.com	✓
Cindy Reppke	ANR		✓
Pete Howells	ANR		✓
Sherry Wake	ANR		✓
Alice Johnson	Enron - Northern Natural Gas	ajohnso@enron.com	✓
Laura Moseley	Enron - Florida Gas Transmission	lmoseley@enron.com	✓
Mary Sue McNeal	El Paso Natural Gas	mcnealm@epenergy.com	✓
Sandra Barnett	Koch Gateway	barnetts@kochind.com	✓
Julie Unruh	Koch Gateway	unruhj@kochind.com	✓
Marcy McCain	Duke Energy - Texas Eastern	mlmccain@duke-energy.com	✓
Betty Barnum	CMS - Panhandle Eastern	babarnum@cmsenergy.com	✓
Kim Van Pelt	CMS - Trunkline	kvanpelt@cmsenergy.com	✓
Kelly Adolf	Williston Basin	brooks@wbip.com	✓
Services:			
Mark Scheel	Dynegy Inc.	masc@dynegy.com	✓
Donna Scott	Enron Administrative Corp.	dscott2@ect.enron.com	✓
Producers:			
Tommie Hartmann	Exxon	tommie.r.hartmann@exxon.com	✓
GISB:			
Rae McQuade	GISB Office	gisb@aol.com	✓

¹ Chairs are indicated in bold type.