



Gas Industry Standards Board

1100 LOUISIANA, SUITE 4925, HOUSTON, TEXAS, 77002
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HOME PAGE www.gisb.org

April 29, 1999

TO: GISB Membership and posting on the home page for interested industry participants
FROM: Rae McQuade, Executive Director
RE: **FINAL MINUTES FOR IMBALANCE SUBCOMMITTEE APRIL 29, 1999 MEETING**

I. Administrative

The meeting began at 9:10 a.m. Roll was called by Ms. McQuade. Mr. LaTour gave the antitrust advice. The agenda was adopted with a modification by Mr. Scheel to replace the open issue on timing of notification with a discussion of notification reduction reasons. The minutes of April 15 were adopted with changes.

II. Open Issues - Information Requirements

Mr. LaTour described the issues of the level of imbalance trading and how it impacts the following information requirements for the Request For Imbalance Trade and Request For Confirmation of Imbalance Trade data sets. The data elements to be considered are Rate Schedule, Transaction Type, Imbalance Type, Zone Identifier, Operational Impact Area, and Service Requester Contract. Mr. LaTour asked that the group review each of the data elements to determine if it should be included in the data sets and how to determine the usage. Ms. McNeal noted that it may be prudent to have all the data elements available for informational purposes and ease of processing. Mr. Scheel noted that the group should not add data elements unless there was a specific reason to add them. Conversely, Mr. Gracey noted that these elements were noted for discussion and inclusion and that the group should not exclude them at this meeting because some companies may need them and may not be on this call. There was disagreement on the characterization of these data elements as whether they have already been added and now the group is determining to take them out, or if these data elements are being reviewed for addition.

For the addition of Rate Schedule data element to the Request For Imbalance Trade and Request For Confirmation of Imbalance Trade data sets, Ms. McNeal noted that as a mutually agreeable field, this information would facilitate the process of trading. Both Rate Schedule For the Initiating Trader and a Rate Schedule For the Confirming Trader data elements would be needed. Others noted that this information would not be used to restrict trading. Ms. Scott and Mr. Scheel noted that we should endeavor to keep these data sets as simple as possible -- at as high a level as possible. Mr. Gracey noted that Rate Schedule For the Initiating Trader and Rate Schedule For the Confirming Trader data elements should be business conditional fields for the Request For Imbalance Trade, and conditional fields for the Request For Confirmation of Imbalance Trade and the Imbalance Trade Notification data sets with the condition of "mandatory when present and processed in the Request for Imbalance Trade." Ms. McNeal will provide the business condition for the fields in the Request for Imbalance Trade data set. Mr. Scheel noted that it was premature to define this as a business conditional field because the compliance filings have not been filed. **This will be discussed and voted at the upcoming meeting on May 19 in Seattle.**

For the addition of the Transaction Type data element, Mr. Scheel noted that the group previously agreed that if the Imbalance Type data element is used, the Transaction Type data element is not needed. After discussion, it was noted that a final vote on including or excluding this data element should be delayed until determination is made on the Imbalance Type data element.



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For Imbalance Type for the Initiating Trader and Imbalance Type for the Confirming Trader data elements, Ms. Moseley recommended that they be included as business conditional fields to the Request For Imbalance Trade and conditional in the Request For Confirmation of Imbalance Trade and Imbalance Trade Notification data sets with the condition of "mandatory when present and processed in the Request for Imbalance Trade." Mr. Scheel noted that the definition of Imbalance Type should be based on the definition for Transaction Type. As a definition, "Identifies the specific type of imbalance trading transaction" was proposed. Ms. Moseley will provide the business condition. [Ms. Moseley later in the meeting agreed with the business condition defined by Mr. Gracey.] **A vote will be taken on the addition of these fields at the meeting on May 19.**

Returning to Transaction Type, Ms. Scott moved that Transaction Type should be removed and Mr. Scheel seconded the motion. In discussion it was noted that any functions accomplished by Transaction Type could be accomplished through the use of Imbalance Type. The motion passed unanimously through the vote summary below (shown as motion 1 in the voting record):

Segment	For	Balanced For	Against	Balanced Against
End User	0	0	0	0
LDCs	0	0	0	0
Services	2	2	0	0
Producers	0	0	0	0
Pipelines	10	2	0	0
TOTAL	12	4	0	0

[A ten minute break was taken]

Mr. LaTour noted that the data element Operational Impact Area should not have been included in the open issues. For the Zone Identifier data element, Mr. Gracey noted his support for the addition of Zone Identifier for the Initiating Trader and Zone Identifier for the Confirming Trader data elements as business conditional fields to the Request For Imbalance Trade and added as conditional fields in the Request For Confirmation of Imbalance Trade and Imbalance Trade Notification data sets with the condition of "mandatory when present and processed in the Request for Imbalance Trade." The current definition for Zone Identifier as 'Transporter's geographic zone identification' is acceptable. The business condition for the fields in the Request for Imbalance Trade data set was defined as 'based upon the Transportation Service Provider's method for accounting for imbalances.' This business condition is also to be applied to the business condition for Imbalance Type. **This will be discussed and voted at the upcoming meeting in Seattle on May 19.**

Mr. LaTour again noted that the data element Operational Impact Area should not have been included in the open issues. Ms. Scott noted that some trading occurs across operational impact areas today, and as such, transporters could allow trades across the areas, so Operational Impact Area For the Initiating Trader and Operational Impact Area For the Confirming Trader data elements are needed. Mr. Scheel recommended adding both fields to the Request For Imbalance Trade data set with usage originally suggested as mandatory for both fields. After discussion, he amended his suggestion to mandatory for the initiating trader and business conditional for the confirming trader with business condition of "mandatory when TSPs allow trading across Operational Impact Areas and the Operational Impact Areas are different." The definition already provided in the data set is acceptable: "a TSP's designation of the largest possible area(s) on its system in which imbalances have a similar operational effect." The Operational Impact Area For the Initiating Trader field will have a usage of mandatory for the Request For Imbalance Trade, Request For Confirmation of Imbalance Trade and Imbalance Trade



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Notification data sets. The Operational Impact Area For the Confirming Trader field will be business conditional for the Request For Imbalance Trade with the business condition of "mandatory when TSPs allow trading across Operational Impact Areas and the Operational Impact Areas are different," and conditional for Request For Confirmation of Imbalance Trade and Imbalance Trade Notification data sets with the condition of "mandatory when present and processed in the Request for Imbalance Trade." **This will be discussed and voted at the upcoming meeting in Seattle on May 19.**

Mr. Young supported the addition of Service Requester Contract For the Initiating Trader and Service Requester Contract For the Confirming Trader data elements as business conditional in Request for Imbalance Trade data set with the condition of 'based upon the Transportation Service Provider's method for accounting for imbalances.' The fields would be added as conditional in the Request For Confirmation of Imbalance Trade and Imbalance Trade Notification data sets with the condition of "mandatory when present and processed in the Request for Imbalance Trade." Ms. Scott asked Koch Gateway to determine if Imbalance Type could be used in lieu of Service Requester Contract. These fields are needed to accommodate storage (Koch) and to allow pipelines to maintain imbalances at a contract level (Panhandle Eastern). **This will be discussed and voted at the upcoming meeting in Seattle on May 19.**

III. Open Issues - Notification Reduction Reason Codes

Mr. LaTour introduced the issue. Mr. Scheel asked that this group discuss some of the reduction reason codes for rejecting or reducing the trade. Ms. Davis noted that this is more appropriately a topic for Information Requirements Subcommittee, and gave an example where there was insufficient imbalances to trade. Ms. Scott asked that business cases be discussed at the Imbalances Subcommittee rather than in the Information Requirements Subcommittee. Ms. Davis noted that if the Information Requirements Subcommittee sees business issues, they will be referred back to this subcommittee. Mr. Scheel agreed to pass this issue on to the Information Requirements Subcommittee. Mr. LaTour offered that he and Mr. Buccigross will determine if it should be added to the May 19 agenda for further discussion. After further discussion, it was added to the May 19 agenda.

IV. Next Meetings

The attendees confirmed the following dates for upcoming conference calls & meetings:

Wednesday, May 13	Conference Call	Clean up the data dictionaries, review and preparation for the May 19 meeting.
Wednesday, May 19	Face-to-face meeting Seattle 9:00 a.m. - 4:00 p.m.	final data dictionary vote imbalance types reduction reason codes other open issues daily imbalance trading

Mr. LaTour will provide an updated list of the standards approved by the group. After May 19, the proposed standards will be sent out for comment and for Executive Committee action. After May 19, the primary issue will be daily imbalance trading. There was some debate on daily imbalance trading and the need for this group to define standards for it. It will be placed at the end of the May 19 agenda



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V. Attendees & Voting Record

Attendee	Company	email	motion 1	1999 Member
Pipelines:				
Flo Comini	ANR			✓
Dennis LaTour ¹	ANR	dennis.latour@coastalcorp.com		✓
Cindy Reppke	ANR			✓
Pete Howells	ANR			
Cari Sloan	ANR			✓
Sherry Wake	ANR		✓	✓
Alice Johnson	Enron - Northern Natural Gas	ajohnso@enron.com	✓	✓
Laura Moseley	Enron - Florida Gas Transmission	lmoseley@enron.com	✓	✓
Mary Sue McNeal	El Paso Natural Gas	mcnealm@epenergy.com		✓
✓				
Sandra Barnett	Koch Gateway	barnetts@kochind.com	✓	✓
Randy Young	Koch Midstream Services		✓	✓
Mark Gracey	Tennessee Gas Pipeline	graceym@epenergy.com	✓	✓
Dale Davis	Williams Gas Pipelines	dale.m.davis@wgp.twc.com	✓	✓
Betty Barnum	CMS - Panhandle Eastern	babarnum@cmsenergy.com	✓	✓
Kim Van Pelt	CMS - Trunkline	kvanpelt@cmsenergy.com	a	✓
Sheila Jangula	Williston Basin	jangsf@wbip.com	✓	✓
Services:				
Mark Scheel	Dynegy Inc.	masc@dynegy.com	✓	✓
Donna Scott	Enron Administrative Corp.	dscott2@ect.enron.com		✓
✓				
End Users:				
Valerie Crockett	Tennessee Valley Authority	vjcrockett@tva.gov		a
✓				
Tina Patton	Boeing	tina.m.patton@boeing.com	a	✓
GISB:				
Rae McQuade	GISB Office	gisb@aol.com		✓

Voting Legend:

✓ -- vote in favor of the motion, **x** -- vote in opposition to the motion, **a** -- absent when the vote was taken.

¹ Chairs are indicated in bold type.