



# Gas Industry Standards Board

1100 LOUISIANA, SUITE 4925, HOUSTON, TEXAS, 77002  
PHONE - (713) 356-0060, FAX - (713) 356-0067, email gisb@aol.com  
Home Page www.gisb.org

April 26, 1999

**TO:** Posting on the home page for interested industry participants  
**FROM:** Rae McQuade, Executive Director  
**RE:** **MEETING ANNOUNCEMENT FOR THE IMBALANCE SUBCOMMITTEE & AGENDA**

The next meeting for the development of imbalance standards will be held on:

✓ Date: April 29, 1999  
✓ Time: 9:00 a.m. to Noon Central  
✓ Place: Conference Call

The draft agenda for the meeting is:

1. Administrative:
  - ✓ Welcome
  - ✓ Antitrust Advice
  - ✓ Roll Call
  - ✓ Adoption of Agenda
  - ✓ Adoption of Minutes from April 15, 1999
2. Open Issues
  - ✓ Level of Imbalance Trading and how it impacts the following information requirements for the Request For Imbalance Trade and Request For Confirmation of Imbalance Trade:
    - Rate Schedule
    - Transaction Type
    - Imbalance Type
    - Zone Identifier
    - Operational Impact Area
    - Service Requester Contract
  - ✓ Timing of the Notification
3. Next Meeting & Steps
4. Adjourn

We look forward to your attendance at the meeting.