

**GISB Imbalance Subcommittee  
Final Meeting Minutes  
March 25, 1999**

**Administrative**

The meeting began at 9:00 a.m. Roll was called by Mr. La Tour. Mr. La Tour gave the antitrust advice. The agenda was modified to include a brief review of the document entitled 'Approved Standards/Definitions'. The modified agenda was adopted unanimously. The minutes from March 17, 1999 were adopted (unanimously) with minor changes.

**Review of the document 'Approved Standards/Definitions'**

The definition of Netting should be as follows :  
Netting *is the term used to describe* the summation of imbalances above any applicable tolerances for a Service Requester within a Operational Impact Area.

Standard # 8 should read as follows :  
Transportation Service Providers should enable the imbalance trading process by :  
Receiving the Request for Imbalance Trade,  
Receiving the *Imbalance* Trade Confirmation,  
Sending the *Imbalance* Trade Notification, and  
Reflecting the trade on the next monthly Shipper Imbalance or cashout.

Standard # 10 should read as follows :  
To account for any imbalances remaining after imbalance trading and cashout, where the Transportation Service Provider (TSP) associates such imbalance with a contract, a Service Requester (SR) *and the TSP* should agree to designate one of the SR's *valid* contracts in the Operational Impact Area where the original imbalance occurred, for such purpose.

The changes to the document 'Approved Standards/Definitions' (as indicated by the *italicized* words) were approved unanimously.

**Data Set and Data Element Review**

The following changes were made to the Data Set 'Imbalance Trade Notification' :

- 1) The usage of the data element Contact Person (Initiating Trader) was changed from MA to M
- 2) The usage of the data element Statement Recipient ID was changed from C to M, and the condition was eliminated
- 3) In the definition for the data element Trade Reduction Reason, it was noted that the word

'Quantity' was spelled incorrectly

- 4) The condition of the data element Zone Identifier was changed to "Mandatory when present in the Request for Imbalance Trade".

No changes were made to the Data Set 'Authorization to Post Imbalances'.

The following change was made to the Data Set 'Posted Imbalances Download' :

- 1) The word 'Imbalances' was spelled incorrectly in the title of the Data Set.

A vote was taken on the Draft Data Dictionaries for the Data Sets 'Imbalance Trade Notification', 'Authorization to Post Imbalances', and 'Posted Imbalances Download'. The vote to accept the data dictionaries as modified was unanimous.

### **Next Meeting**

The next meeting for the Imbalance Subcommittee will be April 15, 1999. The agenda will include the Open Issue Data Elements (i.e. Rate Schedule, Imbalance Type, Service Requester, and Zone Identifier), Enron's comments which were presented at the last Executive Committee meeting, a work paper prepared by Dynegy, and the Data Set 'Withdrawal of Request for Imbalance Trade'.

### **Attendees**

Laura Moseley	Enron – Florida Gas Transmission
Alice Johnson	Enron – Northern Natural Gas
Sandra Barnett	Koch – Gateway
Dale Davis	Williams Gas Pipeline
Mary Sue Mc Neal	El Paso Natural Gas
Robin Janes	El Paso Natural Gas
Valerie Crockett	Tennessee Valley Authority
Clancy Aschbrenner	Colorado Interstate Gas
Betty Barnum	CMS – Panhandle Eastern
Theresa Hess	Enron - Transwestern
Donna Scott	Enron Administrative Corp.
Mark Scheel	Dynegy
Cindy Reppke	ANR Pipeline
Sherry Wake	ANR Pipeline
Cari Sloan	ANR Pipeline
Pete Howells	ANR Pipeline
Dennis La Tour	ANR Pipeline