



Gas Industry Standards Board

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HOME PAGE www.gisb.org

March 11, 1999

TO: GISB Membership and posting on the home page for interested industry participants
FROM: Rae McQuade, Executive Director
RE: **FINAL MINUTES FOR IMBALANCE SUBCOMMITTEE MARCH 11, 1999 MEETING**

I. Administrative

The meeting began at 9:10 a.m. Roll was called by Ms. McQuade. Mr. Buccigross gave the antitrust advice. The agenda was adopted with a modification by Ms. Davis to modify the date reference for the February 18 meeting date to February 19 meeting date. The minutes of February 19 were adopted with changes.

II. Data Sets

The data sets for review continued with the Request for Confirmation of Imbalance Trade.

Request for Confirmation of Imbalance Trade Data Set

Discussion continued from February 19 with the Request for Imbalance Trade data set. Mr. LaTour conducted the discussions. The changes and comments by data element are captured in the data set work papers dated March 11, 1999. For production period, it was suggested that a production period for initiating trader be added. Discussion then centered on whether the usage should be conditional based on its presence in the Request For Imbalance Trade data set or mandatory. Further discussion on whether production period (the production date during which the imbalance occurred) is the correct data element or whether the data element should be the date the imbalance is reported to accommodate cumulative imbalances rather than monthly imbalances. As such the name of the data element was changed to Imbalance Period in both data sets and the definition was altered to accommodate cumulative imbalances. Conforming changes to the Request for Imbalance Trade data set were made and changes to correctly identify the data sets were made. The data elements for contacts were made mandatory and the TSP contact was reintroduced. The data elements Imbalance Type From, Imbalance Type To, Rate Schedule (Initiating Trader), Rate Schedule (Confirming Trader), Zone Identifier, Transaction Type and Service Requester Contract were not discussed and bookmarked as they were open issues related to levels of imbalance trades.

Service Provider's Activity Code data element was deleted as duplicative of the Transportation Service Provider data element. Service Requester Contract data element is related to the level of trading so it is identified as an open issue and the condition was changed to conform to the Request for Imbalance Trade. Statement Date/Time and the Recipient ID data elements were deleted as not needed in this data set.

Imbalance Trade Notification Data Set

Mr. LaTour described the document. In a review of the data elements, several changes were made. Contact Person was changed to two data elements -- one for the initiating trader and one for the confirming trader -- with the initiating trader being mandatory and the confirming trader being mutually agreeable. The reference to TSP will be spelled out to Transportation Service Provider. Preparer ID was deleted for the same reasons as given in the previous data sets. Production Period data elements were changed to Imbalance Period with conforming changes to the definition used in the Request for Imbalance Trade and Request for Confirmation of Imbalance Trade data sets.



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Trade Quantity data element was changed in the Request for Imbalance Trade and Request for Confirmation of Imbalance Trade data sets to Trade Quantity Requested and is added to this data set with a mandatory usage. The "Quantity Traded" data element name is changed to "Trade Quantity" but with no change to the definition. A reduction reason code, Trade Reduction Reason, should be added to describe why the Trade Quantity would be less than the Trade Quantity Requested. Information Requirements Subcommittee can determine the codes used to populate this field. There is an open issue on the timing of the notification. The data element is defined as: "A code identifying the reason that the trade quantity requested has been rejected or reduced," with the usage of conditional based on if a difference exists between the Trade Quantity Requested and the Trade Quantity.

Conforming changes to definitions to match the Request for Imbalance Trade and Request for Confirmation of Imbalance Trade data sets were made. The Service Requester Agent data elements were replaced with Contract Holder, with conforming definitions and mandatory usage. Service Requester Contract was the last data element reviewed. It will be continued for review at a subsequent meeting.

III. Next Meetings

The attendees confirmed the following dates for upcoming conference calls & meetings:

Thursday, March 17 face-to-face meeting Open Issues and Netting Issues, hosted by Transco in Houston, (8:30 a.m. to 4:00 p.m.), Laurel Room, Level 6.

Thursday, March 25 conference call Data set

Work papers on netting including proposed standards should be forwarded to the GISB office by March 12. The meeting adjourned at Noon.

Attachments: March 11 Revisions to the Data Dictionaries for Request for Imbalance Trade
March 11 Revisions to the Data Dictionaries for Request for Confirmation of Imbalance Trade



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IV. Attendees

Attendee	Company	email	1999 Member
Pipelines:			
Flo Comini	ANR		✓
Dennis LaTour¹	ANR	dennis.latour@coastalcorp.com	✓
Cindy Reppke	ANR		✓
Pete Howells	ANR	peter.howells@coastalcorp.com	✓
Cari Sloan	ANR		✓
Sherry Wake	ANR		✓
Bill Griffith	Colorado Interstate Gas	william.griffith@coastalcorp.com	✓
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Mark Scheel	Dynegy Inc.	masc@dynegy.com	✓
Donna Scott	Enron Administrative Corp.	dscott2@ect.enron.com	✓
Jim Buccigross¹	National Registry of Cap. Rights	legaljb@tcapserv.com	✓
GISB:			
Rae McQuade	GISB Office	gisb@aol.com	✓

¹ Chairs are indicated in bold type.