



Gas Industry Standards Board

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TO: Posting on the home page for interested industry participants

FROM: Rae McQuade, Executive Director

RE: MEETING ANNOUNCEMENT FOR THE IMBALANCE SUBCOMMITTEE & AGENDA

The next meeting for the development of imbalance standards will be held on:

- ✓ Date: February 19, 1998
- ✓ Time: 9:00 a.m. to Noon Central
- ✓ Place: Teleconference. Please call the GISB office for the phone number

The draft agenda for the meeting is:

1. Administrative:
 - ✓ Welcome
 - ✓ Antitrust Advice
 - ✓ Roll Call
 - ✓ Adoption of Agenda
 - ✓ Adoption of Minutes from January 28 and February 8, 1999
2. Drafting of Recommendations and Timing of Steps (work papers posted for January 7 meeting)
3. Data Set and Data Element Review
 - ✓ Request for Imbalance Trade
 - ✓ Request for Imbalance Trade --Quick Response
 - ✓ Request for Confirmation of Imbalance Trade
 - ✓ Imbalance Trade Confirmation
 - ✓ Imbalance Trade Confirmation - Quick Response
 - ✓ Imbalance Trade Notification
 - ✓ Authorization to Post Imbalances
 - ✓ Request for Download of Authorized Imbalances
 - ✓ Posted Imbalances Download
4. Next steps, next meeting and agenda
5. Adjourn

We look forward to your attendance at the meeting.