



# Gas Industry Standards Board

1100 LOUISIANA, SUITE 4925, HOUSTON, TEXAS, 77002  
PHONE - (713) 356-0060, FAX - (713) 356-0067, email gisb@aol.com  
HOME PAGE www.gisb.org

January 28, 1999

**TO:** GISB Membership and posting on the home page for interested industry participants  
**FROM:** Rae McQuade, Executive Director  
**RE:** **FINAL MINUTES FOR IMBALANCE SUBCOMMITTEE JANUARY 28, 1999 MEETING**

## I. Administrative

The meeting began at 9:00 a.m. Roll was called by Mr. LaTour. Mr. Buccigross gave the antitrust advice. The agenda was adopted with a modification to delay the adoption of minutes until Ms. McQuade could join the call. The minutes and attachment 2 of the minutes of the January 7 meetings were adopted with changes. [The adoption of the minutes was postponed to later in the meeting until Ms. McQuade could join the call].

## II. Data Sets

The Imbalances Task Force will provide general guidelines for the data sets that can then be used by Information Requirements Subcommittee as they finalize the datasets. The task force continued its review of the data set "Request for Imbalance Trade." The comments by data element are included in the data set work paper. Ms. Scott introduced a definition for Operational Impact Area: "Operational Impact Area is the term used to the define a transportation service provider's designation of the largest possible area(s) on its system in which imbalances have a similar operational effect." Ms. Davis noted that the GISB definition generally does not repeat a data element's name in the definition and suggested the following change: "A transportation service provider's designation of the largest possible area(s) on its system in which imbalances have a similar operational effect." The definition as revised by Ms. Davis was adopted with no objection.

For the Request for Imbalance Trade data set, discussion began with Rate Schedule (initiating and confirming). There was some discussion as to the necessity for this data element and its effect on perhaps restricting imbalance trades between rate schedules. Some believed that a TSP could deal with this in defining its OIA. Others noted this depended on service types of storage and got into types of service under the tariff. Ms. Scott suggested that to delete Rate Schedule (Initiating Trader) and Rate Schedule (Confirming Trader) from the Request for Imbalance Trade data dictionary noting FERC Order No. 587-G. Others suggested that Rate Schedule should be left in, and that it didn't necessarily contradict what was in that order. There was further discussion on the diagram itself. Some wanted it modified to remove the Rate Schedule and Imbalance Type branches. Dennis noted that this diagram was for authorization only and not trading, therefore it did not need to be modified. After further discussion, it was determined to go bookmark Rate Schedule as an open issue and to loop back to open issues after completing review of the data sets.

For the Service Provider's Activity Code (initiating and confirming), it was noted that Service Provider's Activity Code is a "shorthand" for a nomination. There were questions as to it's necessity in the data set. Ms. Van Pelt suggested that this not be included unless someone comes in and requests it. As such, it was determined to delete the Service Provider's Activity Code (initiating and confirming) from the data set. Ms. Theresa Hess noted that there are many instances where we have essentially the same data element listed twice, once for the initiating trader and once for the confirming trader. She suggested that the Information Requirements Subcommittee (IR) and/or the Technical Subcommittee may come up with a better way to accommodate this than having two separate data elements. There was no disagreement that if a better way was found it should be used. Thus it was determined to put the following "note" in the condition column for these pairs of data elements.



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Note: There needs to be a method to accommodate two of these, one for the initiating trader and one for the confirming trader.

For Statement Date/Time data element, it was determined that this data element was not necessary given that there is a deadline for the request to be filed and further that there is already a time stamp data element, so it can be deleted. For the Statement Recipient ID data element, it was noted that this data element was probably not necessary given that the TSP was identified. If the trading was performed by a third party, the element may be needed; however, no TSP expressed an intent to have this done by third parties.

For Transaction Type (initiating and confirming) data element, Ms. Scott believed this should be noted as an open issue. Ms. Moseley noted that she either needed transaction types to identify the different imbalance types, or she needed the imbalance transaction type data element back. Ms. Moseley asked that Transaction Type/Imbalance Type data element be added to the open issue list. The issue is: Should there be a single transaction type for imbalance trade?

For Transportation Service Provider data element, all agreed that the element remains in the data set with the mandatory usage. For Zone Identifier data element, it was placed on open issue list with Rate Schedule and Transaction Type.

### III. Next Meetings

There was a brief discussion by Ms. Scott on determining authorization levels and the authorization data set. This will be added to the face-to-face agenda on February 8, 1999. An agenda item will be added to the face to face meeting regarding the publication of these standards and if the publication is dependent upon the request being "fully staffed." Mr. Buccigross expressed concern that this may be an Executive Committee issue, however, he agreed that there is no harm in discussing it at the meeting.

The motion was made and seconded to:

Instruct Information Requirements Subcommittee to define the Quick Response transaction to the Request for Imbalance Trade.

The motion passed unanimously.

The attendees confirmed the following dates for upcoming conference calls & meetings:

Monday, February 8	face to face	timing of steps, drafting of recommendations, meeting to be hosted by Transco, (8:30 a.m. to 4:30 p.m.)
Thursday, February 18	conference call	data sets
Thursday, March 11	conference call	data sets
Thursday, March 25	conference call	data sets

The meeting adjourned at Noon.



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## IV. Attendees

	Attendee	Company	Member
<b>Pipelines:</b>	Flo Comini	ANR	✓
	<b>Dennis LaTour<sup>1</sup></b>	ANR	✓
	Pete Howells	ANR	✓
	Cari Sloan	ANR	✓
	Sherry Wake	ANR	✓
	Cindy Reppke	ANR	✓
	Mary Sue McNeal	El Paso Natural Gas	✓
	Theresa Hess	Enron - FGT	✓
	Tammy Hopkins	Enron - Transwestern	✓
	Laura Moseley	Enron - Northern Border	✓
	Julie Unruh	Koch Gateway	✓
	Sandra Barnett	Koch - Mobile Bay	✓
	Mark Gracey	Tennessee Gas Pipeline	✓
	Kim Van Pelt	Trunkline	✓
	Betty Barnum	Duke Energy - Panhandle Eastern	✓
	Dale Davis	Williams Gas Pipeline	✓
<b>Services:</b>	Mark Scheel	Dynegy Inc.	✓
	Donna Scott	Enron Administrative Corp.	✓
<b>Producers:</b>	<b>Jim Buccigross<sup>1</sup></b>	National Registry of Cap. Rights	✓
	Tommie Hartmann	Exxon	✓
<b>GISB:</b>	Rae McQuade	GISB Office	✓

<sup>1</sup> Chairs are indicated in bold type.