



Gas Industry Standards Board

1100 LOUISIANA, SUITE 4925. HOUSTON, TEXAS, 77002
PHONE - (713) 757-4175, FAX - (713) 757-2491, email gisb@aol.com
HOME PAGE: www.gisb.org

December 7, 1998

TO: GISB Members, Posting on the Web Page for Interested Industry Participants
FROM: Rae McQuade, Executive Director
RE: Announcement of the EBB Internet Implementation Task Force Meeting & Agenda --
December 18, 1998

Please plan to participate in a three day EII task force meeting scheduled for:

Date: Friday, December 18, 1998
Time: 8:30 a.m. to 5:00 p.m.
Location: Consolidated Edison of New York
4 Irving Place
New York, New York 10003

Members and industry participants are urged to join this task force to participate in the creation of standards for transactional web sites. The chairs of the task force are:

<u>NAME</u>	<u>COMPANY</u>	<u>PHONE</u>	<u>FAX</u>	<u>E-MAIL ADDRESS</u>
Carl Caldwell	Deloitte Consulting	713-868-5537	281-360-4902	cpcaldwe@aol.com
Mike Novak	Nat. Fuel Gas Dist.	716-857-7884	716-857-7415	novakm@natfuel.com
Tammy Hopkins	Enron Gas P/Ls	713-853-5818	713-853-6756	thopkins@enron.com
Dona Gussow	Florida P&L	561-625-7565	561-625-7567	dgussow@fpl.com
Paul Keeler	Burlington Resources	713-624-9268	713-624-9624	pkeeler@br-inc.com

and the GISB officers and office staff are:

<u>NAME</u>	<u>COMPANY</u>	<u>PHONE</u>	<u>FAX</u>	<u>E-MAIL ADDRESS</u>
Rae McQuade	GISB	713-757-2283	713-757-2491	gisb1@aol.com
V. Thomason	GISB	713-757-4175	713-757-2491	gisb@aol.com
Mike Bray	Duke Energy	713-627-5301	713-989-3166	mdbray@duke-energy.com

A draft agenda is attached, along with assignments and meeting objectives. The chairs reserve the right to extend hours of the meeting to ensure that agenda items are addressed. They also reserve the right to hold to the times specified in the agenda for each agenda item. In order to adhere to the times noted in the agenda for each item, comments for the record should be stated early in the addressing of each agenda item.

Rae McQuade



Gas Industry Standards Board

1100 LOUISIANA, SUITE 4925. HOUSTON, TEXAS, 77002
PHONE - (713) 757-4175, FAX - (713) 757-2491, email gisb@aol.com
HOME PAGE: www.gisb.org

EBB INTERNET IMPLEMENTATION TASK FORCE

REQUESTS FOR DEVELOPMENT TO SUPPORT THE MEETING ON DECEMBER 18, 1998
CONSOLIDATED EDISON OF NEW YORK, 4 IRVING PLACE, NEW YORK, NEW YORK

NOTE: THE CHAIRS RESERVE THE RIGHT TO ONLY DISCUSS SUBMITTED WORK PAPERS DURING THE MEETING.

BY **DECEMBER 14**, VOLUNTEERS SHOULD SUBMIT ELECTRONICALLY TO THE GISB OFFICE:

- All redlined changes to the draft minutes of December 1 & 2

BY **DECEMBER 14**, VOLUNTEERS SHOULD SUBMIT ELECTRONICALLY TO THE GISB OFFICE:

- All remaining work papers describing related flowing gas EII standards.

BY **DECEMBER 14** VOLUNTEERS SHOULD SUBMIT ELECTRONICALLY TO THE GISB OFFICE:

- All remaining Flowing Gas Requests to be discussed

BY **DECEMBER 28** VOLUNTEERS SHOULD SUBMIT ELECTRONICALLY TO THE GISB OFFICE:

- Invoicing Requests to be discussed on January 5 & 6, 1999
- Work Papers describing invoice related EII standards to be discussed on January 5 & 6, 1999

If submitters are unable to meet the above deadlines, they are asked to bring enough copies to the meeting on December 18, 1998 for all participants **AND PROVIDE AN ELECTRONIC COPY TO GISB STAFF AT THE MEETING.**

DECEMBER 14, 1998 IS THE CUTOFF DATE FOR ACCEPTANCE BY THE GISB OFFICE OF EII RELATED FLOWING GAS ISSUE WORK PAPERS AND REQUESTS

AT CONCLUSION OF THE MEETING, THE TASK FORCE SHOULD HAVE:

- Completion of Data Groupings for flowing gas related data sets.
- Completion of EII standards for flowing gas issues.
- Completion of EII requests for flowing gas issues.



Gas Industry Standards Board

1100 LOUISIANA, SUITE 4925. HOUSTON, TEXAS, 77002
PHONE - (713) 757-4175, FAX - (713) 757-2491, email gisb@aol.com
HOME PAGE: www.gisb.org

EBB INTERNET IMPLEMENTATION TASK FORCE PROPOSED AGENDA
CONSOLIDATED EDISON OF NEW YORK, 4 IRVING PLACE, NEW YORK, NEW YORK
DECEMBER 18, 1998 -- 8:30 A.M. TO 5:00 P.M.

- 8:30 a.m.** **1. ADMINISTRATIVE**
- Welcome
 - Antitrust
 - Attendee Roll Call
 - Adoption of Agenda
- 9:00 A.M.** **2. DATA GROUPINGS FOR FLOWING GAS:**
- 2.4.1 Pre-determined Allocation
 - 2.4.2 Pre-determined Allocation Quick Response
 - 2.4.3 Allocation
 - 2.4.4 Shipper Imbalance
 - 2.4.5 Measurement Information
 - 2.4.6 Measured Volume Audit Statement
- 11:00 A.M.** **3. REQUESTS -- FLOWING GAS RELATED EII REQUESTS**
- Request from Dynegy (M. Scheel)
 - R98073 Williams Gas Pipeline Request
 - R98077 Williams Gas Pipeline Request
- 12:30 P.M.** **LUNCH**
- 1:30 P.M.** **4. EII FLOWING GAS RELATED WORK PAPERS**
- 5:00 P.M.** **ADJOURN**

At the conclusion of this meeting all flowing gas issues should have been addressed by the EII Task Force. During the January 5 & 6 meeting, the focus will be on invoice related issues.