



Gas Industry Standards Board

1100 LOUISIANA, SUITE 4925. HOUSTON, TEXAS, 77002
PHONE - (713) 757-4175, FAX - (713) 757-2491, email gisb@aol.com
HOME PAGE: www.gisb.org

November 23, 1998

TO: GISB Members, Posting on the Web Page for Interested Industry Participants
FROM: Rae McQuade, Executive Director
RE: Announcement of the EBB Internet Implementation Task Force meeting -- December 1 and 2, 1998 & Agenda

Please plan to participate in a three day EII task force meeting scheduled for:

Date: Tuesday - Wednesday, December 1 and 2, 1998
Time: 8:30 a.m. to 5:00 p.m.
Location: Tennessee Gas Pipeline Offices
Travis Place
Houston, Texas

Members and industry participants are urged to join this task force to participate in the creation of standards for transactional web sites. The chairs of the task force are:

<u>NAME</u>	<u>COMPANY</u>	<u>PHONE</u>	<u>FAX</u>	<u>E-MAIL ADDRESS</u>
Carl Caldwell	Deloitte Consulting	713-868-5537	281-360-4902	cpcaldwe@aol.com
Mike Novak	Nat. Fuel Gas Dist.	716-857-7884	716-857-7415	novakm@natfuel.com
Tammy Hopkins	Enron Gas P/Ls	713-853-5818	713-853-6756	thopkins@enron.com
Dona Gussow	Florida P&L	561-625-7565	561-625-7567	dgussow@fpl.com
Paul Keeler	Burlington Resources	713-624-9268	713-624-9624	pkeeler@br-inc.com

and the GISB officers and office staff are:

<u>NAME</u>	<u>COMPANY</u>	<u>PHONE</u>	<u>FAX</u>	<u>E-MAIL ADDRESS</u>
Rae McQuade	GISB	713-757-2283	713-757-2491	gisb1@aol.com
V. Thomason	GISB	713-757-4175	713-757-2491	gisb@aol.com
Mike Bray	Duke Energy	713-627-5301	713-989-3166	mdbray@duke-energy.com

A draft agenda is attached, along with assignments and meeting objectives. The chairs reserve the right to extend hours of the meeting to ensure that agenda items are addressed. They also reserve the right to hold to the times specified in the agenda for each agenda item. In order to adhere to the times noted in the agenda for each item, comments for the record should be stated early in the addressing of each agenda item.

Rae McQuade



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EBB INTERNET IMPLEMENTATION TASK FORCE

REQUESTS FOR DEVELOPMENT TO SUPPORT THE MEETING ON DECEMBER 1 & 2, 1998
TENNESSEE GAS PIPELINE OFFICES, TRAVIS PLACE, HOUSTON, TEXAS

BY **DECEMBER 1**, VOLUNTEERS SHOULD SUBMIT ELECTRONICALLY TO THE GISB OFFICE:

- All redlined changes to the draft minutes of November 20

BY **NOVEMBER 30**, VOLUNTEERS SHOULD SUBMIT ELECTRONICALLY TO THE GISB OFFICE:

- Any work papers describing related flowing gas EII standards.

BY **NOVEMBER 30**, VOLUNTEERS SHOULD SUBMIT ELECTRONICALLY TO THE GISB OFFICE:

- Flowing Gas Requests to be discussed on December 1 & 2, 1998.

If submitters are unable to meet the above deadlines, they are asked to bring enough copies to the meeting on December 1 & 2, 1998 for all participants **AND PROVIDE AN ELECTRONIC COPY TO GISB STAFF AT THE MEETING.**

AT CONCLUSION OF THE MEETING, THE TASK FORCE SHOULD HAVE:

- Completed all nominations related requests to be addressed by the EII Task Force.
- Completed requests through EII regarding contact information.
- Data Groupings for flowing gas data sets.
- EII standards for flowing gas.



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EBB INTERNET IMPLEMENTATION TASK FORCE PROPOSED AGENDA
TENNESSEE GAS PIPELINE OFFICES, TRAVIS PLACE, HOUSTON, TEXAS
DECEMBER 1 & 2, 1998 -- 8:30 A.M. TO 5:00 P.M.

DECEMBER 1, 1998

- 8:30 a.m.** **1. ADMINISTRATIVE**
- Welcome
 - Antitrust
 - Attendee Roll Call
 - Adoption of Agenda
- 9:00 A.M.** **2. REMAINING REQUESTS -- NOMINATIONS RELATED EII REQUESTS**
- R98034 ANR Request - Contact Information
 - R98056 TransCapacity Request
 - R98063 Enron Capital & Trade Request
- 12:30 P.M.** **LUNCH**
- 1:30 P.M.** **3. DATA GROUPINGS FOR FLOWING GAS:**
- 2.4.1 Pre-determined Allocation
 - 2.4.2 Pre-determined Allocation Quick Response
 - 2.4.3 Allocation
 - 2.4.4 Shipper Imbalance
 - 2.4.5 Measurement Information
 - 2.4.6 Measured Volume Audit Statement
- 5:00 P.M.** **ADJOURN**

DECEMBER 2, 1998

- 8:30 A.M.** **1. ADMINISTRATIVE**
- Welcome
 - Antitrust
 - Attendee Roll Call
- 9:00 A.M.>** **2. FLOWING GAS RELATED STANDARDS FROM WORK PAPERS**
- NOON** **LUNCH**
- 1:00 P.M.** **3. FLOWING GAS REQUESTS**
- R98040 Submitted by Columbia Gas Transmission
 - R98050 Submitted by TransCapacity
 - Other Flowing Gas Requests
- 4:00 P.M.** **4. ADMINISTRATIVE**
- Adoption of Minutes of November 20, 1998
 - First Quarter 1999 Schedule Review
 - Preparation -- Standards to be sent out for industry comment for January review
- 5:00 P.M.** **ADJOURN**