



# Gas Industry Standards Board

1100 LOUISIANA, SUITE 4925. HOUSTON, TEXAS, 77002  
PHONE - (713) 757-4175, FAX - (713) 757-2491, email gisb@aol.com  
HOME PAGE: www.gisb.org

November 12, 1998

**TO:** GISB Members, Posting on the Web Page for Interested Industry Participants  
**FROM:** Rae McQuade, Executive Director  
**RE:** Announcement of the EBB Internet Implementation Task Force meeting -- November 20, 1998 & Agenda

Please plan to participate in a three day EII task force meeting scheduled for:

Date: Monday - Wednesday, November 20, 1998  
Time: 8:30 a.m. to 5:00 p.m.  
Location: Questar Offices  
180 East 100 South  
Salt Lake City, Utah

Members and industry participants are urged to join this task force to participate in the creation of standards for transactional web sites. The chairs of the task force are:

<u>NAME</u>	<u>COMPANY</u>	<u>PHONE</u>	<u>FAX</u>	<u>E-MAIL ADDRESS</u>
Carl Caldwell	Deloitte Consulting	713-868-5537	281-360-4902	cpcaldwe@aol.com
Mike Novak	Nat. Fuel Gas Dist.	716-857-7884	716-857-7415	novakm@natfuel.com
Tammy Hopkins	Enron Gas P/Ls	713-853-5818	713-853-6756	thopkins@enron.com
Dona Gussow	Florida P&L	561-625-7565	561-625-7567	dgussow@fpl.com
Paul Keeler	Burlington Resources	713-624-9268	713-624-9624	pkeeler@br-inc.com

and the GISB officers and office staff are:

<u>NAME</u>	<u>COMPANY</u>	<u>PHONE</u>	<u>FAX</u>	<u>E-MAIL ADDRESS</u>
Rae McQuade	GISB	713-757-2283	713-757-2491	gisb1@aol.com
V. Thomason	GISB	713-757-4175	713-757-2491	gisb@aol.com
Mike Bray	Duke Energy	713-627-5301	713-989-3166	mdbray@duke-energy.com

A draft agenda is attached, along with assignments and meeting objectives. The chairs reserve the right to extend hours of the meeting to ensure that agenda items are addressed. They also reserve the right to hold to the times specified in the agenda for each agenda item. In order to adhere to the times noted in the agenda for each item, comments for the record should be stated early in the addressing of each agenda item.

**Rae McQuade**



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## EBB INTERNET IMPLEMENTATION TASK FORCE

REQUESTS FOR DEVELOPMENT TO SUPPORT THE MEETING ON NOVEMBER 2, 3 & 4, 1998  
QUESTAR PIPELINE OFFICES, 180 EAST 100 SOUTH, SALT LAKE CITY, UTAH

BY **NOVEMBER 16**, VOLUNTEERS SHOULD SUBMIT ELECTRONICALLY TO THE GISB OFFICE:

- All redlined changes to the draft minutes of November 2,3 & 4

BY **NOVEMBER 16**, VOLUNTEERS SHOULD SUBMIT ELECTRONICALLY TO THE GISB OFFICE:

- Any remaining request or recommended standards related to nominations

BY **NOVEMBER 18**, VOLUNTEERS SHOULD SUBMIT ELECTRONICALLY TO THE GISB OFFICE:

- Flowing Gas Requests to be discussed on November 20.

If submitters are unable to meet the above deadlines, they are asked to bring enough copies to the meeting on November 20, 1998 for all participants **AND PROVIDE AN ELECTRONIC COPY TO GISB STAFF AT THE MEETING.**

**AT CONCLUSION OF THE MEETING, THE TASK FORCE SHOULD HAVE:**

- Completed all nominations related standards to be defined by the EII Task Force

**AT THE END OF THIS ONE DAY SESSION, WORK WILL BE DIRECTED BY THIS TASK FORCE TOWARDS THE FLOWING GAS ISSUES.**

