Gas Industry Standards Board

1100 LOUISIANA, SUITE 4925. HOUSTON, TEXAS, 77002
PHONE - (713) 757-4175, FAX - (713) 757-2491, email gisb@aol.com
HOME PAGE: www.gisb.org

October 21, 1998

TO: GISB Members, Posting on the Web Page for Interested Industry Participants

FROM: Rae McQuade, Executive Director

RE: Announcement of the EBB Internet Implementation Task Force meeting -- November 2, 3 and 4, 1998 & Agenda

Please plan to participate in a three day EII task force meeting scheduled for:

Date:	Monday - Wednesday, November 2-4, 1998
Time:	8:30 a.m. to 5:00 p.m. (central time)
Location:	Duke Energy Offices 5400 Westheimer Court Houston, Texas

Members and industry participants are urged to join this task force to participate in the creation of standards for transactional web sites. The chairs of the task force are:

NAME	COMPANY	PHONE	FAX	E-MAIL ADDRESS
Carl Caldwell	Deloitte Consulting	713-868-5537	281-360-4902	cpcaldwe@aol.com
Mike Novak	Nat. Fuel Gas Dist.	716-857-7884	716-857-7415	novakm@natfuel.com
Tammy Hopkins	Enron Gas P/Ls	713-853-5818	713-853-6756	thopkins@enron.com
Dona Gussow	Florida P&L	561-625-7565	561-625-7567	dgussow@fpl.com
Paul Keeler	Burlington Resources	713-624-9268	713-624-9624	pkeeler@br-inc.com

and the GISB officers and office staff are:

NAME	COMPANY	PHONE	FAX	E-MAIL ADDRESS
Rae McQuade	GISB	713-757-2283	713-757-2491	gisb1@aol.com
V. Thomason	GISB	713-757-4175	713-757-2491	gisb@aol.com
Mike Bray	Duke Energy	713-627-5301	713-989-3166	mdbray@duke-energy.com
Jerry Hahn	Texaco	713-752-7769	713-752-4026	hahnge@texaco.com

A draft agenda is attached, along with assignments and meeting objectives. The chairs reserve the right to extend hours of the meeting to ensure that agenda items are addressed. They also reserve the right to hold to the times specified in the agenda for each agenda item. In order to adhere to the times noted in the agenda for each item, comments for the record should be stated early in the addressing of each agenda item.

Rae McQuade

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EBB INTERNET IMPLEMENTATION TASK FORCE
REQUESTS FOR DEVELOPMENT TO SUPPORT THE MEETING ON NOVEMBER 2, 3 & 4, 1998
DUKE ENERGY OFFICES, 5400 WESTHEIMER COURT, HOUSTON, TEXAS

BY ***OCTOBER 28,*** VOLUNTEERS SHOULD SUBMIT ELECTRONICALLY TO THE GISB OFFICE:

- All redlined changes to the draft minutes of October 16.

BY ***OCTOBER 28,*** VOLUNTEERS SHOULD SUBMIT ELECTRONICALLY TO THE GISB OFFICE:

- Identification of existing posted work papers that will be used for the November 2, 3 & 4 meeting. They will then reordered on the home page and numbered for this meeting. When you notify the GISB office, please note the agenda item for which the work paper applies.

BY ***OCTOBER 28***, VOLUNTEERS SHOULD SUBMIT ELECTRONICALLY TO THE GISB OFFICE:

- Any work papers related to specific agenda items for November 2, 3 & 4, 1998. The agenda item for which the work papers apply should be noted in the work papers provided. Specifically, these work papers may address:
  - Additional Standards for Data Grouping Recommendations

If submitters are unable to meet the above deadlines, they are asked to bring enough copies to the meeting on November 2, 3 & 4, 1998 for all participants ***and provide an electronic copy to GISB staff at the meeting.***

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EBB INTERNET IMPLEMENTATION TASK FORCE
DUKE ENERGY OFFICES, 5400 WESTHEIMER COURT, HOUSTON, TEXAS
PROPOSED AGENDA
NOVEMBER 2, 1998 -- 8:30 A.M. TO 5:00 P.M.

8:30 a.m. 1. ADMINISTRATIVE
- Welcome
- Antitrust
- Attendee Roll Call
- Adoption of Agenda
- Adoption of Minutes of October 16, 1998

9:00 a.m. 2. Recommendations from Future Technology Task Force

9:30 a.m. 3. Data Grouping Recommendations For:
- Nomination Quick Response
- Request for Confirmation
- Confirmation Response
- Confirmation Response Quick Response
- Scheduled Quantity
- Scheduled Quantity for Operator

[11:30 a.m. LUNCH WILL BE SERVED]

12:30 p.m. 3. Processing Function Abbreviations
[Work papers presented by El Paso Energy at the October 16 meeting]

1:30 p.m. 4. Additional Standards for Data Grouping Recommendations
- Nominations
- Nomination Quick Response
- Request for Confirmation
- Confirmation Response
- Confirmation Response Quick Response
- Scheduled Quantity
- Scheduled Quantity for Operator

5:00 p.m. Adjourn first day of the meeting

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EBB INTERNET IMPLEMENTATION TASK FORCE

DUKE ENERGY OFFICES, 5400 WESTHEIMER COURT, HOUSTON, TEXAS

PROPOSED AGENDA

NOVEMBER 3 1998 -- 8:30 A.M. TO 5:00 P.M.

8:30 a.m. 1. ADMINISTRATIVE
- Welcome
- Antitrust
- Attendee Roll Call

9:00 a.m. 3. Review of Requests For Resolution:
- R98032 Submitted by ANR
- R98035 Submitted by ANR
- R98036 Submitted by ANR

Noon Lunch Served

1:00 p.m. 3. Review of Requests For Resolution:
- R98038 Submitted by Koch Gateway
- R98039 Submitted by El Paso Natural Gas
- R98040 Submitted by Columbia Gas Transmission
- R98041 Submitted by Columbia Gas Transmission

5:00 p.m. Adjourn Second Day of Meeting

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EBB INTERNET IMPLEMENTATION TASK FORCE

DUKE ENERGY OFFICES, 5400 WESTHEIMER COURT, HOUSTON, TEXAS

PROPOSED AGENDA

NOVEMBER 4, 1998 -- 8:30 A.M. TO 5:00 P.M.

8:30 a.m. 1. ADMINISTRATIVE
- Welcome
- Antitrust
- Attendee Roll Call

9:00 a.m. 2. Review of Requests For Resolution:
- R98042 Submitted Duke Energy
- R98043 Submitted Duke Energy
- R98044 Submitted Duke Energy

11:30 a.m. Lunch Served

12:30 p.m. 2. Review of Requests for Resolution:
- R98045 Submitted Duke Energy
- R98031 Submitted by Tennessee Gas Pipeline Company
- R98046 Submitted by Enron Gas Pipelines

2:30 p.m. 3. Other Nominations Related Proposed Standards

5:00 p.m. Adjourn Third Day of Meeting

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EBB INTERNET IMPLEMENTATION TASK FORCE
DUKE ENERGY OFFICES, 5400 WESTHEIMER COURT, HOUSTON, TEXAS
PROPOSED AGENDA

NOVEMBER 2, 3 & 4, 1998

AT CONCLUSION OF THE MEETING, THE TASK FORCE SHOULD HAVE:

- Remaining Future Technology Task Force Standards
- Standards for the remaining nominations related activities:
  - Nominations
  - Nomination Quick Response
  - Request for Confirmation
  - Confirmation Response
  - Confirmation Response Quick Response
  - Scheduled Quantity
  - Scheduled Quantity for Operator

- Disposition of requests received by the GISB office

AT THE END OF THIS THREE DAY SESSION, WORK WILL BE DIRECTED BY THIS TASK FORCE TOWARDS THE FLOWING GAS ISSUES.