

Proposed Standard:

With regard to processing functions on Customer Activity Web Sites, the following standard nomenclature should be used when the associated function is supported by the TSP. TSP's may also support additional processing functions.

Processing Function	Nomenclature
Open a new line item for data entry	Add
Copy existing data	Copy
Delete an existing line item	Delete
Back out of a screen or window without executing the process	Cancel
Post record to file and the file is not sent to TSP for processing	Save
Print application data	Print
Send record to TSP for processing. Time Stamp attached	Submit
Sort displayed records based on specified criteria	Sort
Retrieve information based on specific criteria	Retrieve
Modify existing records (non-key records)	Change
Clear fields	Clear
Filter displayed records based on specified criteria	Filter