



Gas Industry Standards Board

1100 LOUISIANA, SUITE 4925. HOUSTON, TEXAS, 77002
PHONE - (713) 757-4175, FAX - (713) 757-2491, email gisb@aol.com
HOME PAGE: www.gisb.org

October 5, 1998

TO: GISB Members, Posting on the Web Page for Interested Industry Participants
FROM: Rae McQuade, Executive Director
RE: Announcement of Meeting of the EBB Internet Implementation Task Force

The EBB Internet Implementation Task Force is scheduled to meet on October 16, from 8:30 a.m. to 5:00 p.m., in Houston, Texas, hosted at the Duke Energy offices, 5400 Westheimer Court. Members and industry participants are urged to join this task force to participate in the creation of standards for transactional web sites.

The chairs of the task force are:

<u>NAME</u>	<u>COMPANY</u>	<u>PHONE</u>	<u>FAX</u>	<u>E-MAIL ADDRESS</u>
Carl Caldwell	Deloitte Consulting	713-868-5537	281-360-4902	cpcaldwe@aol.com
Mike Novak	Nat. Fuel Gas Dist.	716-857-7884	716-857-7415	novakm@natfuel.com
Tammy Hopkins	Enron Gas P/Ls	713-853-5818	713-853-6756	thopkins@enron.com
Dona Gussow	Florida P&L	561-625-7565	561-625-7567	dgussow@fpl.com
Paul Keeler	Burlington Resources	713-624-9268	713-624-9624	pkeeler@br-inc.com

and the GISB officers and office staff are:

Rae McQuade	GISB	713-757-2283	713-757-2491	gisb1@aol.com
V. Thomason	GISB	713-757-4175	713-757-2491	gisb@aol.com
Mike Bray	Duke Energy	713-627-5301	713-989-3166	mdbray@duke-energy.com
Jerry Hahn	Texaco	713-752-7769	713-752-4026	hahnge@texaco.com

A draft agenda is attached, along with assignments and meeting objectives.

Rae McQuade



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EBB INTERNET IMPLEMENTATION TASK FORCE

REQUESTS FOR DEVELOPMENT TO SUPPORT THE MEETING ON OCTOBER 16
DUKE ENERGY OFFICES, 5400 WESTHEIMER COURT, HOUSTON, TEXAS

BY THE END OF BUSINESS **FRIDAY, OCTOBER 9**, ALL REDLINED CHANGES TO THE DRAFT MINUTES OF OCTOBER 1 AND 2 SHOULD BE ELECTRONICALLY FORWARDED TO THE GISB OFFICE.

BY **OCTOBER 13**, VOLUNTEERS SHOULD SUBMIT ELECTRONICALLY TO THE GISB OFFICE:

- Work papers from **Future Technology Task Force regarding issues transferred to them** from EII Task Force by *October 13*.
- *Work papers from interested parties regarding proposed standards associated with **recommended standard 4.3.A/L** addressing new transaction sets by October 13.*
- *Work papers from interested parties regarding examples for **request no. R98032** by October 13. ANR volunteered to prepare examples.*
- *Work papers from interested parties regarding standards language for **request no. R98034** by October 13. Ms. LeCureaux and Ms. Scott volunteered to prepare draft language.*
- *Work papers from interested parties regarding **additional standards for header, detail and ordering of data in the content area for nominations related activities** by October 13 (currently item nos. 71 and 72 are drafted for consideration and can be found in the October 1 & 2 draft minutes).*
- *Work papers from interested parties regarding additional standards or replacement language for:*
67. "Content Area" is a the term used to describe the area
by October 13.

TO BE BROUGHT TO THE OCTOBER 16 MEETING IN BOTH PAPER AND ELECTRONIC FORMAT:

- *Information Requirements Subcommittee Data Grouping recommendations regarding:*
 - Nomination Quick Response
 - Request for Confirmation
 - Confirmation Response
 - Confirmation Response Quick Response
 - Scheduled Quantity
 - Scheduled Quantity for Operator

If submitters are unable to meet the above deadlines, they are asked to bring enough copies to the meeting on October 16 for all participants **and provide an electronic copy to GISB staff at the meeting.**



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DUKE ENERGY OFFICES, 5400 WESTHEIMER COURT, HOUSTON, TEXAS

PROPOSED AGENDA

OCTOBER 16, 1998 -- 8:30 A.M. TO 5:00 P.M.

- 8:30 a.m. 1. ADMINISTRATIVE
- Welcome
 - Antitrust
 - Attendee Roll Call
 - Adoption of Agenda
 - Adoption of Minutes of October 1 & 2, 1998
- 9:00 a.m. 2. Recommended Standards Language for Item Nos. 71 and 72 (from the October 1 & 2 draft minutes)
- 10:00 a.m. 3. Associated Recommendation for the revised 4.3.A/L to address new transaction sets
- 10:30 a.m. 4. Data Grouping Recommendations For:
- Nomination Quick Response
 - Request for Confirmation
 - Confirmation Response
 - Confirmation Response Quick Response
 - Scheduled Quantity
 - Scheduled Quantity for Operator
- [11:30 a.m. LUNCH WILL BE SERVED DURING AGENDA ITEM NO. 4]
- 1:30 p.m. 5. Recommendations from Future Technology Task Force
- 10:30 a.m. 6. ANR Proposal on Contact Information (R98034)
- 2:00 p.m. 7. Review of Requests Deferred to October 16:
- R98032 Submitted by ANR
 - R98035 Submitted by ANR
 - R98036 Submitted by ANR
 - R98038 Submitted by Koch Gateway
 - R98039 Submitted by El Paso Natural Gas
 - R98040 Submitted by Columbia Gas Transmission
 - R98041 Submitted by Columbia Gas Transmission
 - R98042 Submitted Duke Energy
 - R98043 Submitted Duke Energy
 - R98044 Submitted Duke Energy
 - R98045 Submitted Duke Energy
- 4:00 p.m. 8. Review of Additional Requests Received on October 1
- R98031 Submitted by Tennessee Gas Pipeline Company
- 4:15 p.m. 9. Review of Additional Received After October 1
- 4:45 p.m. 10. Review of deadlines and activities remaining to conclude global and nominations related standards and identification of those items to be sent out for industry comment such that the Executive Committee could consider them for vote in November.
- 5:00 p.m. Adjourn



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PROPOSED AGENDA

OCTOBER 16, 1998

AT CONCLUSION OF THE MEETING, THE TASK FORCE SHOULD HAVE:

- Recommended standards for header and detail and ordering of information in the content area for nominations related activities
- Associated recommended standard to 4.3.A/L
- Resolution of issues regarding how to address contact information (within nominations related activities or as a stand-alone business function)
- Remaining Future Technology Task Force Standards
- Standards for the remaining nominations related activities as recommended by the Information Requirements Subcommittee
- Identification of a package of standards to be sent out for industry comment for EC action in November, if any
- Disposition of requests received by the GISB office on October 1.