



Gas Industry Standards Board

1100 LOUISIANA, SUITE 4925. HOUSTON, TEXAS, 77002
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HOME PAGE: www.gisb.org

October 16, 1998

TO: GISB Members, Posting on the Web Page for Interested Industry Participants
FROM: Rae McQuade, Executive Director
RE: Final EBB Internet Implementation Task Force Meeting Minutes - October 16, 1998

OCTOBER 16, 1998

I. Administrative

The meeting opened at 8:30 a.m. Mr. Caldwell opened the meeting and welcomed the attendees. Mr. Buccigross gave the antitrust advice. Attendees introduced themselves. Agenda Item 10 was moved up before Agenda Item 2. Agenda Item 6 was deferred to a future meeting (before flowing gas issues are taken up) because it was considered a lower priority than nominations requests. Workpapers 7,8 & 11 will be handled under Agenda Item 3. The agenda was amended and approved unanimously. The minutes of October 1 & 2 were adopted with changes submitted prior to the meeting and changes made during the meeting.

These minutes will reflect the decisions made. For a full accounting of the discussion, the transcripts can be ordered from Ms. Copeland of Ak/Ret Reporting at (512) 882-9037. Items which are noted for future assignments are noted in underlined italicized text.

X. Review of Deadlines

After discussion of the following timeline provided in a work paper presented by Duke Energy:

| Current Schedule | Area | EII/Industry * Comment | EC Vote | Ratification | Implementation |
|------------------|------------------|---------------------------|----------|--------------|----------------|
| | Nominations | 10//16/98 | 11/19/98 | 12/98 | 6/99 |
| | Flowing Gas | 11/12/98 | 12/17/98 | 1/99 | 11/99 |
| | Invoicing | 3/99 | 4/99 | 6/99 | 4/2000 |
| | Capacity Release | 5/99 | 6/99 | 7/99 | 6/2000 |
| | Contracts | 11/99 | 12/99 | 1/2000 | 10/2000 |

| Proposed Schedule | Area | EII/Industry * Comment | EC Vote | Ratification | Implementation |
|-------------------|------------------|---------------------------|----------|--------------|----------------|
| | General | 11/4/98 | 11/19/98 | 12/98 | |
| | Nominations | 11/20/98 | 12/17/98 | 1/99 | 6/99 |
| | Flowing Gas | 12/18/98 | 1/99 | 2/99 | 11/99 |
| | Invoicing | 3/99 | 4/99 | 6/99 | 4/2000 |
| | Capacity Release | 5/99 | 6/99 | 7/99 | 6/2000 |
| | Contracts | 11/99 | 12/99 | 1/2000 | 10/2000 |



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* The dates represent the completion of standards related to existing datasets. The dates do not include the completion of requests submitted for additional data elements, code values or new transaction sets necessary to complete the full transition to the internet of the functions listed. Those items not standardized by the completion date should be implemented as an interim using proposed standard (s21). This a change from what had been previously included in the dates for completion on the original EII plan.

The following motion was made to support a modification of the timeline for implementation as follows:

| Function | EII * | EC | Member Approval | Implementation Following Member Approval |
|------------------|------------|------------|-----------------|--|
| General | 11/04/1998 | 11/1919/98 | 12/1998 | |
| Nominations | 11/20/1998 | 12/17/1998 | 01/1999 | 8 months |
| Flowing Gas | 12/18/1998 | 01/1999 | 02/1999 | 9 months |
| Invoicing | 03/1999 | 04/1999 | 06/1999 | 10 months |
| Capacity Release | 05/1999 | 06/1999 | 07/1999 | 11 months |
| Contracts | 11/1999 | 12/1999 | 01/2000 | 9 months |

However no implementation should be between November 2, 1999 and March 31, 2000 for Y2K and seasonal considerations. If the date falls within this range, implementation would occur in April 2000.

*The dates represent the completion of standards related to existing datasets. The dates do not include the completion of requests submitted for additional data elements, code values or new transaction sets necessary to complete the full transition to the Internet of the functions listed. Those items not standardized by the completion date should be implemented as an interim using proposed standard [S21]. This a change from what had been previously included in the dates for completion on the original EII plan.



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VOTE: The motion passed with the following vote:

| Segment | For | Balanced For | Against | Balanced Against |
|----------------|------------|---------------------|----------------|-------------------------|
| End User | 0 | 0 | 2 | 2 |
| LDCs | 2 | 2 | 0 | 0 |
| Services | 11 | 1.57 | 3 | 0.43 |
| Producers | 0 | 0 | 2 | 2 |
| Pipelines | 21 | 2 | 0 | 0 |
| TOTAL | 34 | 5.57 | 7 | 4.43 |

Mr. Tsucalas presented a screen prototype which can be found at the "<http://x12.enron.com/nom>" address.

II. Proposed Standard Nos. 71 & 72

The motion was made and seconded to adopt the following standard:

71. The Nominations data area of the Customer Activities Web sites should include a Form and a Matrix. The Form and the Matrix may be combined into one if no left and right scrolling is required to enter a nomination.

Vote: The motion passed unanimously as a standard.

- 72A. Fields in the groups on the Form in the Customer Activities Web sites should appear in the following order:

- Business Entity Group: 1. Transportation Service Provider
 2. Service Requester
- Contracts Group: 1. Service Requester Contract
 2. Model Type

Vote: The motion passed as a standard by the following vote:

| Segment | For | Balanced For | Against | Balanced Against |
|----------------|------------|---------------------|----------------|-------------------------|
| End User | 2 | 2 | 0 | 0 |
| LDCs | 1 | 1 | 1 | 1 |
| Services | 7 | 1.27 | 4 | 0.73 |
| Producers | 3 | 2 | 0 | 0 |
| Pipelines | 5 | 0.56 | 13 | 1.44 |
| TOTAL | 18 | 6.83 | 18 | 3.17 |



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72B. Fields in the groups on the Form in the Customer Activities Web sites should appear in the following order:

- Date Group:
1. Beginning Date
 2. Beginning Time
 3. Ending Date
 4. Ending Time

Note: The motion passed as a standard by the following vote:

| Segment | For | Balanced For | Against | Balanced Against |
|----------------|------------|---------------------|----------------|-------------------------|
| End User | 2 | 2 | 0 | 0 |
| LDCs | 1 | 1 | 1 | 1 |
| Services | 7 | 1.27 | 4 | 0.73 |
| Producers | 3 | 2 | 0 | 0 |
| Pipelines | 4 | 0.4 | 16 | 1.6 |
| TOTAL | 17 | 6.67 | 21 | 3.33 |

72C1. Fields in the groups on the Form in the Customer Activities Web sites should appear in the following order:

- Receipt Group:
1. Receipt Location
 2. Receipt Quantity
 3. Receipt Rank (Priority)
 4. Upstream Contract Identifier
 5. Upstream Identifier Code
 6. Upstream Rank (Priority)
 7. Upstream Package ID

The order of the first 5 fields should be mandatory but the order of remaining is default. The order of the default items may be changed at the discretion of the TSP.

Note: Proposed standard s32 would permit TSPs to display a name or the proprietary code, for example, with the Receipt Location

Note: The motion failed by the following vote:

| Segment | For | Balanced For | Against | Balanced Against |
|----------------|------------|---------------------|----------------|-------------------------|
| End User | 1 | 1 | 1 | 1 |
| LDCs | 0 | 0 | 2 | 2 |
| Services | 3 | 0.67 | 6 | 1.33 |
| Producers | 3 | 2 | 0 | 0 |
| Pipelines | 0 | 0 | 21 | 2 |
| TOTAL | 7 | 3.67 | 30 | 6.33 |



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72C2. Fields in the groups on the Form in the Customer Activities Web sites should appear in the following order:

- Receipt Group:
1. Receipt Location
 2. Receipt Quantity
 3. Receipt Rank (Priority)
 4. Upstream Contract Identifier
 5. Upstream Identifier Code
 6. Upstream Rank (Priority)
 7. Upstream Package ID

The order of the first three fields should be mandatory but the order of remaining is default. The order of the default items may be changed at the discretion of the TSP.

Note: The motion failed by the following vote:

| Segment | For | Balanced For | Against | Balanced Against |
|----------------|------------|---------------------|----------------|-------------------------|
| End User | 1 | 1 | 1 | 1 |
| LDCs | 1 | 1 | 1 | 1 |
| Services | 7 | 1.27 | 4 | 0.73 |
| Producers | 0 | 0 | 3 | 2 |
| Pipelines | 2 | 0.2 | 18 | 1.8 |
| TOTAL | 11 | 3.47 | 27 | 6.53 |

The motion was made by Mr. Whatley and seconded by Ms. Scott for the EII task force to ask the Executive Committee to give direction on the threshold issues of ordering including item nos. 71 and 72. Specifically, the Executive Committee should answer the question: "What level of standardization should be achieved by the EII Task Force?" After discussion the motion was withdrawn.

III. Associated Recommendations for GISB Standard 4.3.A/L

Mr. Buccigross motioned the following which was seconded by Mrs. Munson and amended during the meeting:

- 73 (4.3.V) A Transportation Service Provider which determines to provide new services which do not utilize existing transaction sets via GISB EBB/EDM, should, prior to implementation submit a request for standardization to GISB including descriptions of the EBB/EDM, EDI/EDM and, as applicable, FF/EDM implementation.

VOTE: The motion for proposed standard no. 4.3.V as a standard carried through a unanimous vote.



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Ms. Tupper reviewed the work paper submitted of the following proposed standards:

- 4.2.7 Revision
"Navigational Area" is the term used to describe the area on the left side of the browser display providing links to the Content Area and other navigational links. The Navigational Area is not required to be displayed on Customer Activities Web pages where data entry, reporting or inquiry are displayed.
Vote: Carries unanimously as a definition, replacing GISB Standard No. 4.2.7.
- 4.2.8 Revision
"Content Area" is the term used to describe the area directly to the right of the Navigational Area of the browser display. When the Navigational Area is not displayed the entire browser display is Content Area.
Vote: Carries unanimously as a definition, replacing GISB Standard No. 4.2.8.
- 34.8 (s18) Revision
Where navigation and/or processing functions exist for a Customer Activity, the Content Area should contain navigation in the header on the left and processing functions should be at the bottom of the detail.
Action: Withdrawn
- 50A (s24) Revision
On the Nominations Web page, data should be organized in the Form in logical groupings. The logical groupings of data are specified in the nominations data dictionary.
Vote: Carries unanimously as a standard, replacing recommended standard 50A.
- 60 (d9) Revision
"Form" is the term used to describe the portion of the Content Area of the nominations browser display on the Customer Activities Web sites used for single transaction entry as well as, optionally, data selection. The "Form" should be either in the upper portion of the nominations detail or alternatively a single page linked to the "Matrix".
Action: Withdrawn
- 74 New On Customer Activities Web pages, information which is not part of the data dictionaries may be displayed.
Vote: Carries unanimously as a standard.

Ms. Langston reviewed the following proposed standard:

- New With regard to processing functions on Customer Activity Web Sites, the following standard nomenclature should be used when the associated function is supported by the TSP. TSP's may also support additional processing functions.



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| <u>Processing Function</u> | <u>Nomenclature</u> |
|--|---------------------|
| Post a line item from the form to the matrix | Add |
| Open a new line item for data entry | New |
| Copy existing data | Copy |
| Delete an existing line item | Delete |
| Back out of a screen or window without executing the process | Cancel |
| Post record to file and the file is not sent to TSP for processing | Save |
| Print application data | Print |
| Send record to TSP for processing. Time Stamp attached | Submit |
| Sort displayed records based on specified criteria | Sort |
| Retrieve information based on specific criteria | Retrieve |
| Modify existing records (non-key records) | Change |
| Clear fields | Clear |
| Filter displayed records based on specified criteria | Filter |

Action: Deferred to the next meeting.

X. Review of Deadlines

The motion was made and seconded to send the following recommendations out for industry comment: d1-d8, p1-p9, p11-p15, s1-s7, s13-s23, s29-s38, s42-s43, number 13 from work paper 7 (numbered 74 in these minutes), revised 4.2.7, revised 4.2.8, 4.3.V and 50A. The motion carried unanimously.

XI. Adjourn

The meeting adjourned at 5:15 p.m. The agenda items not addressed will be carried forward to the next meeting agenda on November 3 and 4 in Houston.