



Gas Industry Standards Board

1100 LOUISIANA, SUITE 4925. HOUSTON, TEXAS, 77002
PHONE - (713) 356-0060, FAX - (713) 356-0067, email gisb@aol.com
HOME PAGE: www.gisb.org

April 26, 1999

TO: GISB Members, Posting on the Web Page for Interested Industry Participants
FROM: Rae McQuade, Executive Director
RE: Final EII Task Force Meeting Minutes - April 26, 1999

I. Administrative

The meeting opened at 8:40 a.m. Ms. Hopkins opened the meeting and welcomed the attendees. She thanked the host, Duke Energy for the use of their facilities. Mr. Buccigross gave the antitrust advice. Attendees introduced themselves. The agenda was adopted with changes to reflect adoption of February 25 and March 9 minutes only. The data dictionary reference in agenda item 2 was revised to include invoicing. The meeting minutes of February 25 were adopted pending a verification in the transcripts of whether two data elements in IR39 were deleted [the data elements "proprietary receipt location code" and "proprietary delivery location code" were deleted and the minutes will reflect the changes, please refer to p. 17 of the transcripts of February 25, 1999], and March 9 were adopted with changes as reflected in the red-lined posted version. The meeting is transcribed and transcripts can be ordered from Ak/Ret Reporting, (512) 882-9037.

II. Nomination Related, Flowing Gas Related and Invoicing Related Data Dictionaries

Ms. Hess reviewed the distributed data dictionaries. The dictionaries include all ratified changes, all changes currently out for ratification, and all changes that are currently out for comment for action by the Executive Committee in May. The abbreviations are included in the data dictionaries. Usages are specified for EBB and EDI/FF (there are some data dictionaries where EBB usage does not apply). The data group remains the same regardless of whether the communication is via EBB or EDI/FF. Several standards require changes to conform to the data dictionaries and will be reviewed.

There was discussion on the definition of mutually agreeable usage as pertains to EBBs. It was noted that if a mutually agreeable field is seen on a screen, it does not mean that it should be populated. Mr. Whatley recommended the following assumptions be included with the Nominations data set (GISB standard 1.4.1):

With regard to the display of data input fields on web pages:

- An EBB usage of SO indicates that the referenced field should appear on the web page.
- An EBB usage of MA indicates that the referenced field may appear on the web page.

After discussion, it was determined that the recommendation will be considered when a motion is made to adopt the changes in the data set. It was noted that it may be simpler if GISB Standard No. 1.2.2 is amended. GISB Standard No. 1.2.2 in version 1.3 reads as:

- 1.2.2 All trading partners should accept all GISB standard data elements. Usage should be characterized as either mandatory, conditional, sender's option, business conditional, and mutually agreeable.

Mandatory (M) means the data element (information) must be supplied in the transaction.

Conditional (C) means that the presence of data in a field is determined by the presence or lack of data in another field within the transmittal or related data sets.



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Sender's option (SO) means that this element is optional for the sender to send and, if sent, the receiver should receive and process.

Business conditional (BC) means the data element is based on current variations in business practice. The business practice will be described herein, with an example. Over time, GISB expects that as business practices are standardized, elements will move out of this category. Business Conditional elements which are not supported/required by the receiver will be acknowledged in the response document with a warning message code indicating that the data elements were ignored by the receiver.¹

Mutually agreeable (MA) means that the data element is mutually agreed to between trading partners. It must be presented to GISB for technical implementation. It does not, by its definition, create a GISB standard business practice. Usage of this element in no way can be mandated for inclusion by either trading partner in order to achieve a level of service.

No determination was made at this time regarding modifications to GISB Standard No. 1.2.2 nor to add the assumptions expressed earlier.

The data sets were reviewed page by page by Ms. Hess with support from Ms. Van Pelt and Mr. Buccigross as participants in the Information Requirements Subcommittee efforts. Changes are reflected below to existing standards, to the data sets as presented and distributed during the meeting, (they were also posted on the GISB home page as work papers for this meeting):

- Changes to GISB Standard No. 1.3.54 (version 1.4, ratified on March 1 -- previously referred to as s46) are shown below in bolded face:

1.3.54	s46	On the nominations data entry screen, fields in the data groups on the Form should appear in the following order:
	Business Entity Data Group:	Transportation Service Provider Service Requester
	Contracts Data Group:	Service Requester Contract Model Type Contract Level Tracking ID
	Dates Data Group:	Beginning Date Beginning Time Ending Date Ending Time
	Receipt Data Group:	Receipt Location Upstream Identifier Code Upstream Contract Identifier Receipt Quantity Receipt Rank (Priority) Upstream Rank (Priority) Upstream Package ID
	Delivery Data Group:	Delivery Location Downstream Identifier Code Downstream Contract Identifier Delivered Quantity Delivery Rank (Priority)

¹ In some instances, this category will be used for country-to-country issues. Annually, GISB will consider whether any data element will continue to be categorized with this usage code.



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Transaction Specific Data Group:

Downstream Rank (Priority)
Downstream Package ID
Service Provider's Activity Code
Transaction Type
Package ID
Associated Contract
Bid Transportation Rate
Capacity Type Indicator
Deal Type
Nominator's Tracking ID
Bid Up Indicator
Export Declaration

In discussion, it was noted that conditional fields, if present on a web page, should be supported.

The motion was made to modify the Nominations data set (1.4.1) which passed through the vote shown below:

- The usages for Upstream and Downstream Entity Name were changed to business conditional for EBB Pathed, EBB Non-Pathed, and EBB PNT-U. The conditionality was amended to "Used by a transportation service provider when the name is available in the transportation service provider's system."

Vote:

Segment	For	Balanced For	Against	Balanced Against
End User	0	0	0	0
LDCs	2	2	0	0
Services	0	0	5	2
Producers	0	0	1	1
Pipelines	12	2	0	0
TOTAL	14	4	6	3



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A related standard ratified on March 1 is:

- 4.3.56 s30 The industry should use common codes for location points and legal entities when communicating via EDI/EDM, EBB/EDM and/or FF/EDM. The corresponding common code name should also be used in EBB/EDM.

Ms. Hess concluded her review of the Nominations data set (1.4.1) and noted that the Nomination Quick Response was not to be displayed on EBBs. The EDI usage was modified to include flat files, and no specific usages were modified when the usage was expanded to include flat files. As a result of the discussion, no changes were made. After review of the Request for Confirmation (1.4.3), no changes were made. After review of the Confirmation Response (1.4.4), a question arose on an apparent discrepancy in standard s68 with regard to the Solicited/Unsolicited data element. In a review of Scheduled Quantity (1.4.5), changes were recommended to GISB Standard Nos. 1.3.60 and 1.3.61 of version 1.4 (s68 and S69, respectively).

- Changes to GISB Standard No. 1.3.60 (version 1.4, ratified on March 1 -- previously referred to as s68) are shown below in strike-through for deletions and one data element was added to correctly reflect actions taken on November 20 (Solicited/Unsolicited Indicator):

1.3.60 On the confirmation data entry screen, fields in the data groups should appear in the following order:

Business Entity Data Group	Confirmation Requester Confirming Party Transaction Identifier
Contracts Data Group:	Confirmation Service Contract Confirmation Service Identifier Code
Dates Data Group:	Beginning Date Beginning Time Ending Date Ending Time
Location Data Group:	Location
Transaction Specific Data Group:	Contractual Flow Indicator Upstream Identifier/Downstream Identifier Code Upstream Contract/Downstream Contract Identifier Service Requester Service Requester Contract Package ID Quantity Reduction Reason (Confirmation Purposes Response only) Receipt Rank (Priority)/ Delivery Rank (Priority) Upstream Package/Downstream Package ID Associated Contract Confirmation Tracking Identifier Solicited/Unsolicited Indicator (Confirmation Response Only)



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- Changes to GISB Standard No. 1.3.61 (version 1.4, ratified on March 1 -- previously referred to as s69) are shown below in bold face for additions and modifications:
 - 1.3.61 On the scheduled quantity Web page, fields in the data groups on the Form should appear in the following order:
 - Business Entity Data Group: Transportation Service Provider
Service Requester
Statement Date/Time
 - Contracts Data Group: Service Requester Contract
Model Type
 - Dates Data Group: Beginning Date
Beginning Time
Ending Date
Ending Time
 - Receipt Data Group: Receipt Location
Upstream Contract Identifier
Upstream Identifier
Receipt **Point** Quantity
Receipt Rank (Priority)
Upstream Package ID
 - Delivery Data Group: Delivery Location
Downstream Contract Identifier
Downstream Identifier
Delivery **Point** Quantity
Delivery Rank (Priority)
Downstream Package ID
 - Transaction Specific Data Group: Reduction Reason
Service Provider's Activity Code
Transaction Type
Package ID
Associated Contract
Bid Transaction Rate
Capacity Type Indicator
Deal Type
Nominator's Tracking ID
Fuel Quantity
Export Declaration
Fuel Quantity



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There was discussion on the Reduction Reason Data in Scheduled Quantity (1.4.5) and the need to display the name as some of the codes are not immediately self-explanatory, balanced against the limited real estate of the screen. The related standard is:

4.3.45 s14 GISB standard code value descriptions should be displayed for code values where appropriate.

The motion was made to modify the Scheduled Quantity data set (1.4.5) which passed through the vote shown below:

- Change the conditional usages for the Reduction Reason and Reduction Reason Name data elements to mandatory and remove the conditions for the Scheduled Quantity data set (1.4.5).

Vote:

Segment	For	Balanced For	Against	Balanced Against
End User	0	0	0	0
LDCs	2	2	0	0
Services	5	2	0	0
Producers	1	1	0	0
Pipelines	0	0	11	2
TOTAL	8	5	11	2

The motion was made to modify the Scheduled Quantity For Operators data set (1.4.6) which passed through the vote shown below:

- Change the senders option usage stated in the EBB column for the Reduction Reason Name to conditional with the following condition: "Mandatory when the Reduction Reason is present".

Vote:

Segment	For	Balanced For	Against	Balanced Against
End User	0	0	0	0
LDCs	2	2	0	0
Services	6	2	0	0
Producers	1	1	0	0
Pipelines	0	0	8	2
TOTAL	9	5	8	2

The motion was made to:

- Accept the nominations related data sets submitted by Information Requirements Subcommittee for Standard Nos. 1.4.1 to 1.4.7 with revisions supported during this meeting and corresponding conforming standards changes as previously reviewed in these minutes.

The motion passed unanimously.

The motion was made to:



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- Accept the data sets submitted by Information Requirements Subcommittee for Standard Nos. 2.4.1 to 2.4.6 with revisions supported during this meeting and corresponding conforming standards changes as previously reviewed in these minutes.

The corresponding changes are:

- ✓ Changes to GISB Standard No. 2.3.35 (version 1.4, ratified on March 1 -- previously referred to as s81) are shown below in bold face type for the addition of the PDA Submitter's Tracking ID:

2.3.35 s81 On the Pre-determined Allocation Web page, fields in the data groups should appear in the following order:

Business Entity Data Group:	Preparer ID
	Contact Person
	Statement Recipient ID
	Statement Date/Time
Dates Data Group:	Beginning Flow Date
	Beginning Flow Time
	Ending Flow Date
	Ending Flow Time
Location Data Group:	Location Code
Flowing Gas Data Group:	Allocation Method
	Allocation Rank Indicator
	Allocation Rank Level
	Limit Value
Transaction Specific Data Group:	Direction of Flow
	Upstream Identifier Code
	Upstream Contract Identifier
	Service Requester ID
	Service Requester Contract
	Downstream Identifier Code
	Downstream Contract Identifier
	Bid Transportation Rate
	Service Provider Activity Code
	Package ID
	Associated Contract
	PDA Submitter's Tracking ID

Note: This addition was not supported during the December 18 EII meeting as it was only to pertain to EDI, however, since that meeting, the use of PDA Submitter's Tracking ID has changed such that it is applicable to EBBs.

- ✓ Changes to GISB Standard No. 2.3.34 (version 1.4, ratified on March 1 -- previously referred to as s80) are shown below in bold face type for the addition several data elements:

2.3.34 s80 On the Shipper Imbalance Web page, fields in the data groups should appear in the following order:

Business Entity Data Group:	Preparer ID
	Contact Person
	Statement Recipient ID
	Statement Date/Time
Contracts Data Group:	Service Requester Contract
Dates Data Group:	Accounting Period



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	Beginning Flow Date
	Beginning Flow Time
	Ending Flow Date
	Ending Flow Time
Flowing Gas Data Group:	Ending Imbalance Quantity
	Ending Imbalance Value
	Settlement Type
Receipt Data Group:	Receipt Location
	Upstream Identifier Code
	Upstream Contract Identifier
	Scheduled Receipt Quantity
	Operational Receipt Quantity
	Allocated Receipt Quantity
Delivery Data Group:	Delivery Location
	Downstream Identifier Code
	Downstream Contract Identifier
	Scheduled Delivery Quantity
	Operational Delivery Quantity
	Allocated Delivery Quantity
Transaction Specific Data Group:	Service Provider's Activity Code
	Transaction Type
	Package ID
	Bid Transportation Rate
	Capacity Type Indicator
	Fuel Quantity
	Statement Basis
	Adjustment Type
	Adjustment Quantity
	Adjustment Value
	Imbalance Value
	Zone Identifier
	Export Declaration
	Supplemental Quantity
	Supplemental Quantity Type

Vote:
The motion passed unanimously.

The motion was made to:

- Accept the data sets submitted by Information Requirements Subcommittee for GISB Standard Nos. 3.4.1 to 3.4.4 with revisions supported during this meeting and corresponding conforming standards changes as previously reviewed in these minutes.

The corresponding changes are:

- ✓ To modify the Invoice Related Data Model to delete references to EBBs as shown below:
For representations of invoice related data and/or reports, the data may be organized in logical data groupings:

3.4.1	Transportation/Sales Invoice (3.4.1) for groupings and usage inclusions for-EBB; EDI and FF as a model.
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- 3.4.2 Payment Remittance (3.4.2) for groupings and usage inclusions for EBB, EDI and FF as a model.
- 3.4.3 Statement of Account (3.4.3) for groupings and usage inclusions for EBB, EDI and FF as a model.
- 3.4.4 Service Requester Level Charge/Allowance Invoice (3.4.4) for groupings and usage inclusions for EBB, EDI and FF as a model.

The motion passed unanimously.

III. Capacity Release

R99033 The request was reviewed by Mr. Scheel in conjunction with his proposal. The proposal offered changes 4.3.28. For acceptance, Dynegy recommended that the proposal, the request and request no. R99024 should be addressed together.

Request Request to add the name and definition of the following data elements to the data set 5.4.13 Operationally Available and Unsubscribed Capacity:

Business Name	Definition	U	Condition
Scheduled Quantity	The scheduled amount expressed in quantity per gas day at a location.	C	Mandatory only for Operationally Available Capacity.
Design Capacity	The design capacity expressed in quantity per gas day at a location.	M	

This will increase the amount of information made available by pipelines to service requesters for both competitive and monitoring purposes. It will also assist service requesters in planning for their future transportation needs and will promote efficiencies in the market place.

This will increase the amount of information made available by pipelines to service requesters for both competitive and monitoring purposes. It will also assist service requesters in planning for their future transportation needs and will promote efficiencies in the market place.

Work Paper: The portion of the Dynegy work paper related to this request follows:

4.3.X: For the subcategories of Capacity, the first column headings in the Content Area should be Effective Date/Time, Location, Location Name or Location Zone, when applicable, Location Purpose, Design Capacity, Scheduled Quantity, when applicable, Quantity Available and IT Indicator, when applicable.

Discussion: Several indicated that the request more appropriately should be addressed in the Triage and BPS groups, as the request recommends the creation of two data elements, and it is not immediately apparent how these data elements relate to EBB/EDI comparability.

Action: The chairs determined that the request and the second portion of the April 26 Dynegy proposal regarding 4.3.x be forwarded to the Triage group.

The minutes from April 6 will be reviewed for other outstanding capacity release issues, otherwise, it is considered closed as a topic for the EII task force, excepting any data set changes resulting from Information Requirements Subcommittee.



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IV. Critical Notices - Requests

No requests were provided. It is considered closed.

V. Critical Notices - Work Papers

Dynegy, in the aforementioned work paper, noted that the change to 4.3.28 directly relates to critical notices and made the following motion to change Standard No. 4.3.28:

4.3.28 For the subcategories of Notices, the first column headings in the Content Area should be Notice Type, Posted Date/Time, Notice Effective Date/Time (and Notice End Date/Time, when applicable), Notice Identifier (optional*), Subject and Response Date/Time, when applicable, with the list sorted in reverse chronological order by Posted Date/Time.

* When used as a reference, the Notice Identifier should be displayed.

The motion passed unanimously.

Critical Notices as an EII topic is considered closed.

VI. Contracts

Contracts topics, including the work paper submitted by Columbia Gas Transmission, will be reviewed at the next EII meeting, scheduled for June 4.

VII. Other Business

The meeting on May 19 has been canceled and the meeting date assigned to the Imbalances Subcommittee. The next meetings of the EII Task Force are:

June 4	8:30 a.m. to 4:30 p.m.	Houston, host unknown
June 22, 23	8:30 a.m. to 4:30 p.m.	Houston, host unknown

No other business was discussed.

VIII. Adjourn

The meeting adjourned at 4:30 p.m.



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IX. Attendance²

Name	Company	Email	GISB Member	Voter
PIPELINES				
LeCureaux, Stephanie	ANR Pipeline	stephanie.lecureaux@coastalcorp.com	✓	✓
Duncanson, Deb	ANR Pipeline	debra.duncanson@coastalcorp.com	✓	✗
Aschbrenner, Clancy	CIG	clancy.aschbrenner@coastalcorp.com	✓	✓
Ng, Michael	Columbia Gas Transmission	mng@columbiaenergygroup.com	✓	✓
Hansen, Michael	Columbia Gulf Transmission	mrhansen@columbiaenergygroup.com	✓	✓
King, Iris	CNG Transmission	iris_g_king@cngt.cng.com	✓	✓
Strogen, Twyla	CNG Transmission	twyla_s_strogen@cngt.cng.com	✓	✗
Hess, Theresa	Enron - NNG	thess@enron.com	✓	✓
HOPKINS, TAMMY	Enron - Florida Gas Transmission	thopkins@enron.com	✓	✓
Keeler, Jonathan	Great Lakes Gas	jkeeler@glgt.com	✓	✓
Barnett, Sandra	Koch Gateway	barnetts@kochind.com	✓	✓
Young, Randall	Koch Midstream		✓	✓
Bass, Charlie	Midwestern	bassc@epenergy.com	✗	✓
Schisler, Mike	NGPL	mike_schisler@kne.com	✓	✓
Phelps, Brent	Panhandle Eastern - CMS	bwphelps@cmsenergy.com	✓	✓
Garcey, Mark	Tennessee Gas Pipeline	graceym@epenergy.com	✓	✓
Kappus, Danielle	Texas Eastern - Duke Energy	dmkappus@duke-energy.com	✓	✓
Van Pelt, Kim	Trunkline - CMS	kvanpelt@cmsenergy.com	✓	✓
Keisler, Jim	Transco	jim.e.keisler@wgp.twc.com	✗	✓
Davis, Dale	Williams Gas Pipelines	dale.m.davis@wgp.twc.com	✓	✓
Link, Kurt	Williston Basin	linkkl@wbip.com	✓	✓
LDCS				
Shahan, Mike	Peoples Natural Gas	mshahan@cngt.cng.com	✓	✓
NOVAK, MIKE	National Fuel Gas Distribution	mnovak@natfuel.com	✓	✓
PRODUCERS				
Hartmann, Tommie	Exxon Co. USA	tommie.r.hartmann@exxon.com	✓	✓
SERVICES				

² Names in the attendance list in **BOLD CAPS** are chairs. Mr. Caldwell, Mr. Keeler and Ms. Gussow, also co-chairs of the EII Task Force, were unable to attend. Individuals that sign in as non-members are shown as such and lose all membership benefits. Only one individual per company can vote in a given meeting.



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Scheel, Mark	Dynegy Inc.	masc@dynegy.com	✓	✓
Whately, Pete	Dynegy Marketing & Trade	pcwh@dynegy.com	✓	✓
Payne, Gary	Enron Administrative Corp.	gpayne@ect.enron.com	✓	✓
Sicignano, Andy	Enron Capital & Trade	asicign@ect.enron.com	✓	✓
Spangler, Leigh	Latitude Technologies	lspangler@latitudetech.net	✓	✓
Buccigross, Jim	National Registry	legaljb@tcapserv.com	✓	✓

END USERS

None Present